

# Simplified Acquisition Procedures (SAP)

## DETERMINATION MEMORANDUM FOR SOLE SOURCE ACQUISITIONS OVER THE MICRO-PURCHASE THRESHOLD BUT NOT EXCEEDING THE SIMPLIFIED ACQUISITION THRESHOLD FAR 13.106-3(b)(3)(i)

SOLICITATIONS MAY BE LIMITED TO ONE SOURCE ONLY IF THE CONTRACTING OFFICER DETERMINES THAT ONLY ONE SOURCE IS REASONABLY AVAILABLE. WHEN THE CUSTOMER DESCRIBES AN ITEM OR SERVICE, WHICH LIMITS THE AVAILABILITY TO ONE SOURCE, THE DETERMINATION MUST EXPLAIN WHY THE ITEM OR SERVICE PROVIDER IS THE ONLY ONE THAT WILL MEET THE GOVERNMENT'S REQUIREMENT. STATEMENTS SUCH AS "ONLY KNOWN SOURCE" OR "ONLY SOURCE WHICH CAN MEET THE REQUIRED DELIVERY DATE" ARE INADEQUATE TO SUPPORT A SOLE SOURCE PURCHASE. THIS FORM MAY BE USED IN LIEU OF THE DETERMINATION DESCRIBED IN FAR 13.106. THE CUSTOMER SHALL PROVIDE THE FOLLOWING INFORMATION:

1. PURCHASE REQUEST NUMBER

F9J3RP4179AW01

2. ESTIMATED AMOUNT:

\$

BRAND  
NAME BUY

NAME/CAGE CODE OF PROPOSED CONTRACTOR

YES  
 NO

WebCTRL Building Automation System

O&M  
 NGREA  
 OTHER

3. BRIEF DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:

This contract action is to award a firm-fixed price contract for construction of the Corrosion Control Facility located on Joint Base San Antonio (JBSA), Lackland Air Force Base (AFB), Kelly Field, 149 Fighter Wing (149 FW). The Brand Name requirements in support of this project is a Direct Digital Control (DDC) System: Automated Logic Corporation WebCTRL Building Automation System.

4. UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:

The existing base wide control system is WebCTRL from Automated Logic Corporation. Currently there's an approved Authority to Operate (ATO) to use this system for Joint Base San Antonio. The new EMCS system will allow 149 FW a precise and centralized control and monitoring over building systems such as HVAC and lighting. HVAC outages in South Texas heat are emergencies and this system monitors and alerts technicians of outages. Additionally, this system tracks

5. MARKET RESEARCH:

Market research was conducted for potential local sources that have the capability to fulfill these requirements. Only the brand names noted can be provided to meet the Government's requirements as stated above.

6. PROVIDE A STATEMENT OF ACTIONS, IF ANY, THE GOVERNMENT MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE FUTURE ACQUISITIONS ARE REQUIRED:

Currently the base uses the WebCTRL Building Automation System. When a new system is required in the future, additional market research should be accomplished to determine if there are any compatible Direct Digital Control System with interoperability across multiple brands.

I CERTIFY THAT THIS JUSTIFICATION IS ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT COMPLETING THIS PURCHASE AS A SOLE SOURCE IS IN THE BEST INTEREST OF THE GOVERNMENT. ADDITIONALLY, I APPROVE THIS JUSTIFICATION TO LIMIT COMPETITION SUBJECT TO THE AVAILABILITY OF FUNDS AND PROVIDED THAT THE SERVICES OR SUPPLIES HEREIN DESCRIBED HAVE OTHERWISE BEEN AUTHORIZED FOR ACQUISITION.

7a. CONTRACTING OFFICER NAME

Amanda M. Bogue

7b. CONTRACTING OFFICER SIGNATURE



Digitally signed by  
BOGUE.AMANDA.MARIE  
Date: 2024.07.02 15:10:39 -04'00'