

SECTION 01 00 00

ADDITIONAL SPECIAL CONTRACT REQUIREMENTS
**Department of Homeland Security, Center for Domestic Preparedness
Anniston, AL**

PART 1 GENERAL

1.1 COMMENCEMENT, PROSECUTION, AND COMPLETION OF WORK

a. The Contractor shall be required to (1) commence work under this contract(s) within 8 calendar days after the date the Contractor receives the notice to proceed, (2) prosecute the work diligently, and (3) construct the entire project, ready for use, not later than 450 calendar days after receipt of notice to proceed. This time stated for completion shall include final cleanup of the premises.

b. All work required for completion of this task order shall be performed in accordance within the requirements of the originally awarded (MATOC) contract. Any conflicts between the requirements of this SOW and the original contract shall be brought to immediate attention of the Administrative Contracting Officer (ACO) for resolution.

1.2 LIQUIDATED DAMAGES--CONSTRUCTION

(a) If the Contractor fails to complete the work within the time specified in the contract, the Contractor shall pay liquidated damages to the Government in the amount of **\$1,344.00** for each calendar day of delay until the work is completed or accepted.

(b) If the Government terminates the Contractor's right to proceed, liquidated damages will continue to accrue until the work is completed. These liquidated damages are in addition to excess costs of repurchase under the Termination clause.

1.3 Center for Domestic Preparedness (CDP) Security Requirements

1.3.1 General CDP Security

The Contractor is responsible for the physical security for all materials, supplies and equipment of every description, including property that may be government owned when located in the Contractor's work or storage areas, and also areas occupied jointly by the Contractor and the government. The Contractor shall comply with all CDP security requirements.

Contractor employees and employees of lower-tier subcontractors whose conduct is determined to be prejudicial to the interest of the Government shall be immediately removed from the work upon notification by the CO.

Compliance with the foregoing provisions of this paragraph by lower-tier subcontractors shall be the responsibility of the Contractor at no additional costs to the government for such action.

The government reserves the right at all times to issue instructions pertaining to the Contractor's jurisdiction and general conduct of its security program and shall have the right to examine procedures, methods, records, and facilities used by the Contractor in complying with the

requirements of the government.

The Contractor shall be responsible to adhere to any and all security regulations imposed by the government.

The CDP is designated as a workplace free of Alcohol and Substance Abuse problems associated with drugs and other chemical substances. The government may conduct periodic and unannounced inspections of the Contractor's work areas within government property (CDP) boundaries. Tobacco use is permitted in designated areas.

1.3.2 Background Investigations

A national background security check form shall be completed by each Contractor employee and routed through the CDP security office for processing. The security forms will be provided by the CO/COR as soon as the contract is awarded. Allow 14 workdays to process the local security check; therefore, it is advisable to submit the above referenced security form as soon as personnel who will be working on site are identified. The form must be properly completed in order to preclude delays in processing the request. This form authorizes a national background check by each individual. A successful background check is required prior to granting access to CDP property and is required every six months thereafter. In the event personnel executing this contract require continuous daily access exceeding 120 days section 1.5.6.2 shall apply.

All contractor personnel who require access to DHS or FEMA information systems, routine, access to sensitive information, including but not limited to Personally Identifiable Information (PII), or routine or continuous access exceeding 120 days to DHS or FEMA facilities shall be subject to a full background investigation commensurate with the level of the risk associated with the job function or work being performed. Construction contractor personnel exceeding the continuous access 120 day threshold under this contract have been determined to be "Low Risk without Information System Access" as defined below.

a. Low Risk without Information System Access

Contractor personnel occupying positions or performing functions with a Low Risk designation and who do not require access to DHS or FEMA information systems shall undergo a Tier 1 (T1) background investigation which is equivalent to the previously identified National Agency Check with Inquiries (NACI) and must receive a favorable adjudication thereof from FEMA PSD prior to performing work under this contract.

b. Low Risk with Information System Access

Contractor personnel occupying positions or performing functions with a Low Risk designation and who require access to DHS or FEMA information systems shall undergo a Tier 2 (T2) background investigation which is equivalent to the previously identified Moderate Risk Background Investigation (MBI) and must receive a favorable adjudication thereof from FEMA PSD prior to performing work under this contract.

c. Moderate Risk

Contractor personnel occupying positions or performing functions with a Moderate Risk designation shall undergo a Tier 2 (T2) background investigation which is equivalent to the previously identified Moderate Risk Background Investigation (MBI) and must receive a

favorable adjudication thereof from FEMA PSD prior to performing work under this contract.

d. High Risk

Contractor personnel occupying positions or performing functions with a High-Risk designation shall undergo a Tier 4 (T4) background investigation which is equivalent to the previously identified Background Investigation (BI) and must receive a favorable adjudication thereof from FEMA PSD prior to performing work under this contract.

1.3.3 Background Investigation Process

1. To initiate the request to process contractor personnel, the Contractor shall provide the USACE Contracting Officer's Representative (COR) with all required information and comply with all necessary instructions to complete Section II of the FEMA Form 11000-25, "Contract Fitness/Security Screening Request." The USACE COR shall ensure that all other applicable sections of the FEMA Form 11000-25 are complete prior to submitting the form to FEMA PSD for processing. The Contractor shall also provide the USACE COR with completed OF 306, "Declaration for Federal Employment," forms for all contractor personnel.

2. Contractor personnel who already have a favorably adjudicated background investigation, may be eligible to perform work under this contract without further processing by FEMA PSD if:

- a. the investigation was completed within the last five years,
- b. it meets or exceeds the minimum requirement for the position they will occupy or functions they will perform on this contract,
- c. the contractor personnel have not had a break in federal or federal contract employment since the prior favorable adjudication, and
- d. FEMA PSD has verified the investigation and confirmed that no new derogatory information has been disclosed which may require a reinvestigation.

3. FEMA PSD EOD notifications to the COR of the contractor personnel eligible to work based on prior, favorable adjudication. The COR will, in turn, notify the Contractor of the names of the favorably adjudicated contractor personnel, at which time the favorably adjudicated contractor personnel will be eligible to begin work under this contract. For those contractor personnel who do not have an acceptable, prior, favorable adjudication or who otherwise require reinvestigation, FEMA PSD will issue an electronic notification via email to the contractor personnel that contains the following documents, which are incorporated into this contract by reference, along with a link to the Office of Personnel Management's Electronic Questionnaires for Investigation Processing (e-QIP) system and instructions for submitting the necessary information:

- a. Standard Form 85 of 85P, "Questionnaire for Public Trust Positions"
- b. Optional Form 306, "Declaration for Federal Employment"
- c. Instruction will be sent for completing the SF 87, "Fingerprint Card" (2 copies)
- d. DHS Form 11000-6, "Non-Disclosure Agreement"
- e. DHS Form 11000-9, "Disclosure and Authorization Pertaining to Consumer Reports Pursuant to the Fair Credit Reporting Act"

4. FEMA PSD will only accept complete packages consisting of all of the above documents and Standard Form 85P, which must be completed electronically through the Office of Personnel Management's e-QIP system. The Contractor is responsible for ensuring that all contractor personnel timely and properly submit all required background information.

5. Residency requirements apply to the background investigation process. Persons subject to investigation and final adjudication for fitness or suitability must have lived within the United States for no less than 3 of the last 5 years as defined in the DHS Instruction 121-01-007-01, The Department of Homeland Security, Personnel Security, Suitability and Fitness Program (June 14, 2016). DHS has determined this to be the amount of time required to be the sufficient minimum investigative period for the purpose of performing a suitability or fitness adjudication. Both, OPM and OMB require a final adjudicative decision to support the issuance of the HSPD-12 compliant PIV Card that contractors are issued by FEMA Physical Security.

6. Once contractor personnel have properly submitted the complete package of all required background information, FEMA's Personnel Security Division, at its sole discretion, may grant contractor personnel temporary eligibility to perform work under this contract prior to completion of the full background investigation if the Personnel Security Division's initial review of the contractor personnel's background information reveals no issues of concern. In such cases, FEMA's Personnel Security Division will provide notice of such temporary eligibility to the COR who will then notify the Prime Contractor, at which time the identified contractor personnel will be temporarily eligible to begin work under this contract. Neither the Prime Contractor nor the contractor personnel has any right to such a grant of temporary eligibility. The grant of such temporary eligibility shall not be considered as assurance that the contractor personnel will remain eligible to perform work under this contract upon completion of and final adjudication of the full background investigation.

7. Upon favorable adjudication of the full background investigation, FEMA's Personnel Security Division will update the contractor personnel's security file and take no further action. In any instance where the final adjudication results in an unfavorable determination FEMA's Personnel Security Division will notify the contractor personnel directly, in writing, of the decision and will provide the COR with the name(s) of the contractor personnel whose adjudication was unfavorable. The COR will then forward that information to the Contractor. Contractor personnel who receive an unfavorable adjudication shall be ineligible to perform work under this contract. Unfavorable adjudications are final and not subject to review or appeal.

8. Eligibility determinations based on a NACI=T1, MBI=T2 and BI=T4 are valid for five years from the date that the investigation was completed and closed. Contractor personnel required to undergo a background investigation to perform work under this contract shall be ineligible to perform work under this contract upon the expiration the background investigation unless and until the contractor personnel have undergone a reinvestigation and FEMA's Personnel Security Division has renewed their eligibility to perform work under this contract.

9. When possible, the Contractor shall provide at least two days notification to the COR prior to removing an employee from the project. Any additional personnel added to the established project work force shall be in accordance with this paragraph.

10. All workers/ visitors shall report to the Building 61 Front Guard House for badging before proceeding to the job site. Visitors must have picture identification for verification purposes. The COR will arrange for the necessary badging of Contractor personnel, as appropriate. All job site security and/or law enforcement related matters shall be processed through the COR and CDP Security Specialist. The contractor shall work with the COR and CDP security to maintain an up to date employee workbook (excel spreadsheet) to track employee badging needs.

11. The Contractor shall ensure employees requiring on-site access display such Identification Badging as may be approved and directed by the CO. All prescribed Identification Badges shall immediately be returned to the government for cancellation upon release of any employee. The contractor shall be liable for the replacement costs of any non-returned PIV Badges at \$113.00 per badge. Lost/stolen PIV badge notifications to security shall be made without delay. Contractor and COR shall be required to submit a Lost/Stolen Badge Report through the CDP Security Office.

12. The entire CDP security requirement section (1.6.) shall be included by the Contractor in all subcontracts and purchase orders and further requires lower-tier Contractors and vendors to include these same requirements in their subcontracts and purchase orders.

1.3.4 ADDITIONAL SECURITY REQUIREMENTS

Refer to the attachment at the end of this section for additional security requirements.

1.4 SUBMITTALS

Government approval is required for submittals with a "G" designation; submittals not having a "G" designation are for information only. When used, a designation following the "G" designation identifies the office that will review the submittal for the Government. The Contractor shall provide all required submittals to support the work under this task order. Submittals will be forwarded to the Government using ENG Form 4025. The Contractor is fully responsible for the completeness of details in the submittals necessary to support the Work. The contractor shall anticipate a turnaround of 16 calendar days for all submittals. Provide electronic copies of all specifications, material data (cut sheets), operations and maintenance documentation, warranty documents and all other submittals in PDF format. All electronic files associated with this project shall be submitted on a labeled CD. The Contractor shall provide 5 hard copies and 2 electronic copies of all project submittals. The following shall be submitted in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Project Schedule; G,CD.

Site, Safety and Health Plan; G,CD.

Contractor Quality Control Plan; G,CD.

Submittal Register; G,CD.

SD-02 Shop Drawings

Shop Drawings; G,CD.

As-Built Drawings; G,CD.

SD-03 Product Data

Equipment Data; G,CD.

Material Cut Sheets; G,CD.

SD-07 Certificates

Testing Reports; G,CD.

Interruption of utility services request; G,CD

Certificates of Compliance; G,CD.

SD-10 Operation and Maintenance Manuals

Operation and Maintenance Manuals; G,CD.

SD-11 Closeout Submittals

Training Plan; G,CD.

Final Report; G,CD.

1.4.1 Project Schedule

The referenced building and spaces will continue to be occupied during this renovation process and operational changes to the building occupancy will be modified based on the proposed construction schedule. It is the intent for the USACE, CDP, and contractor together to identify an optimum construction schedule.

Contractor must provide a construction schedule that will outline the period of performance required to complete this task for completion. The work described in this statement of work requires buildings and facilities to be worked in for a period of time and the government reserves the right to approve the work schedule for planning purposes in developing alternative solutions for building occupants, if needed.

1.4.2 Site, Safety and Health Plan

The Contractor shall prepare and submit for Government review and approval, a draft and final Site, Safety and Health Plan (SSHP). The purpose of the SSHP is to outline health and safety procedures and protocols to be followed by Contractor/sub-contractor personnel during field activities, specifically addressing each task and phase of work. The plan shall address the steps taken to locate and avoid the utilities on the sites. The SSHP must be administered by a qualified safety and health professional and shall comply with all applicable Federal, State, and local health and safety requirements, including the Occupational Safety and Health Administration's (OSHA) requirements (29 CFR 1910 and

1926), specifically 29 CFR 1910.120, Hazardous Waste Operations and Response; EPA's Hazardous Waste Requirements (40 CFR 260-270); the latest edition of USACE Safety and Health Requirements Manual (EM 385-1-1). All work shall be performed in accordance with the accepted plan. The SSHP shall be prepared in accordance with Section 28 and Appendix A of EM 385-1-1 dated 15 Sept 2008.

1.4.3 ADDITIONAL CDP SAFETY REQUIREMENTS, TRAINING, SOIL TESTING REQUIREMENTS, AND ASBESTOS CONTAINING MATERIAL AND LEAD BASED PAINT

In order to provide safety controls for protection of the life and health of employees and other persons; for prevention of damage to property, materials, supplies, and equipment; and for avoidance of work interruptions in the performance of this contract, the Contractor shall comply with all applicable Federal laws and regulations with such additional measures as the government may deem necessary. Applicable provisions of Occupational Safety and Health Administration (OSHA) 29 CFR, Environmental Protection Agency (EPA), and the Alabama Department of Environmental Management (ADEM) regulations shall be applied to all work under this contract.

The Contractor(s) performing work at the CDP are required to show proof in the form of written documentation on required training specific to the work they may be required to perform on the project.

The Contractor shall ensure all tools, equipment, and machinery are in good working order. These items may be inspected by the COR or CDP Safety Officer when the Contractor reports to the job site and at any subsequent time deemed appropriate by the COR. Safety Data Sheets (SDS) for products containing hazardous chemicals will be reviewed by the government before they are used on the project. Contractors shall provide this information during the pre-construction meeting.

All Contractors and subcontractors performing work at the COBRATF will be required to attend site specific safety awareness training. This training will be provided at no cost and will take approximately one hour to complete.

Contractors shall provide their personnel with the Personal Protective Equipment (PPE) necessary to complete the project. Sturdy, over-the-ankle boots, hard hats, safety vests, and safety glasses with solid side shields must be worn in all construction areas.

Landfills may require disposal of soils from Fort McClellan to be tested for contamination prior to disposal. Toxicity Characteristic Leaching Procedure (TCLP) metals or other testing may be required. The contractor shall verify the current testing requirements for the chosen disposal facility and provide the required testing as part of this contract. Designer should note in plans.

Some buildings at the CDP have been tested for asbestos and some buildings at the CDP do contain asbestos. If asbestos is known or may possibly be in the direct working environment, additional documentation will be provided. If the Contractor in the course of their work encounters suspected asbestos containing material that has not been addressed by the CDP, the

COR shall be immediately notified.

Some buildings at the CDP have been tested for lead-based paint and some buildings at the CDP do contain lead-based paint. If lead-based paint is

known or may possibly be in the direct working environment, additional documentation will be provided. If the Contractor in the course of their work encounters suspected lead-based paint that has not been addressed by the CDP, the COR shall be immediately notified.

1.4.4 Contractor Quality Control Plan

The Contractor shall submit a Contractor Quality Control (CQC) Plan. Items within the plan shall incorporate the requirements of the project specifications. The plan shall identify personnel, procedures, control, instructions, tests, records, and forms to be used. Work will be permitted to begin only after acceptance of the CQC Plan. The CQC Plan shall include the following to cover all construction operations, both onsite and offsite:

- a. A description of the quality control organization, including a chart showing lines of authority, and acknowledgment that the CQC staff shall implement the three- phase control system for all aspects of the work specified. The name, qualifications, duties, responsibilities, and authorities of each person assigned a CQC function.
- b. A copy of the letter to the CQC System Manager signed by an authorized official of the firm which describes the responsibilities and delegates sufficient authorities to adequately perform the functions of the CQC System Manager, including authority to stop work which is not in compliance with the contract.
- c. Procedures to provide for scheduling, reviewing, certifying, and managing submittals.
- d. Control, verification, and acceptance testing procedures for each specific test to include the test name, specification paragraph requiring test, feature of work to be tested, test frequency, and person responsible for each test. Reporting procedures, including proposed reporting formats.
- e. Measurements taken to ensure that only trained and qualified personnel will be performing the tasks associated with this SOW.
- f. Listing of definable features of work in which the three-phase control system will be implemented upon.
- g. The contractor shall provide photographic documentation throughout the course of the project. Photographic documentation shall include capturing all aspects of the project to include milestones and deficiencies from start to completion. These photos shall be provided, in electronic format, weekly (or as required by the COR) along with the progress reports. Photography of CDP security measures such as monitoring systems is prohibited. The contractor shall coordinate with the COR prior to taking such photos. All photos shall be as part of the daily report in RMS.

1.4.5 Submittal Register

Contractor shall submit their Submittal Register for approval after the design is completed and approved if the project is of the design build type. The submittal register should directly reflect the requirements of the specifications.

1.4.6 Shop Drawings

The Government will review and approve as indicated all shop drawings submitted by suppliers and vendors. At the same time the shop drawings are submitted to the Contractor, three (3) copies of the shop drawings shall be submitted to the Contracting Officer's Representative for information only or for approval as indicated in the technical specifications. If in reviewing the shop drawing for information, the Government discovers a discrepancy or problem, comments will be sent to the Contractor. The Contractor shall send the Government his comments/response to the shop drawing.

1.4.7 Contractor Prepared As-Builts Drawings

a. General: The as-built drawings shall be a record of the construction as installed and completed by the Contractor. They shall include all the information shown on the design complete stage set of drawings and a record of all deviations, modifications, or changes from those drawings, however minor, which were incorporated in the work, all additional work not appearing on the contract drawings, and all changes which are made after final inspection of the contract work. In the event the Contractor accomplishes additional work which changes the as-built conditions of the facility after submission of the as-built drawings, the Contractor shall furnish revised and/or additional drawings as required to depict as-built conditions. The requirements for these additional drawings will be the same as for the as-built drawings included in the original submittal.

b. As-built drawings: The Contractor shall mark up the set of paper copy construction drawings to show the as-built conditions. These as-built marked reproducibles shall be kept current and available on the jobsite at all times. All changes from the contract plans which are made in the work or additional information which might be uncovered in the course of construction shall be accurately and neatly recorded, as the events occur, by means of details and notes. The Contractor shall call attention to entries by drawing a "cloud" around the area or areas affected. The as-built reproducibles will be jointly inspected for accuracy and completeness by the Contracting Officer's Representative and a responsible representative of the Contractor prior to submittal of each request for payment. The Contracting Officer's Representative approval of the current status of the as-built drawings shall be a prerequisite to the Contracting Officer's Representative approval of request for progress payment and request for final payment under the contract. The drawings shall show the following information, but not be limited thereto:

i. The location and description of any utility lines or other installations of any kind or description known to exist within the construction area. The location includes dimensions to permanent features.

ii. The location and dimensions of any changes within a building or structure.

iii. Correct grade or alignment of roads, structures or utilities if any changes were made from contract plans.

iv. Correct elevations if changes were made in site grading.

v. Changes in details of design or additional information obtained from

working drawings specified to be prepared and/or furnished by the Contractor including but not limited to fabrication, erection, installation plans and placing details, pipe sizes, insulation material, dimensions of equipment foundations, etc.

vi. The topography and grades of all drainage installed or affected as a part of the project construction.

vii. All changes or modifications which result from the final inspection.

viii. Options: Where contract drawings or specifications allow options, only the option selected for construction shall be shown on the as-built drawings.

c. Submittal of as-built drawings for review and approval: At the time of final inspection, the Contractor shall submit one copy of the as-built drawings to the Contracting Officer's Representative for his review and approval. The Contractor shall participate in a review meeting or meetings as required by the Contracting Officer's Representative, make all required changes and promptly deliver the final as-built drawings and electronic files to the Contracting Officer's Representative.

Following completion of construction and prior to acceptance, the Contractor shall provide the Contracting Officer's Representative with (5) complete as-built ½ size sets of construction drawings. Drawing files shall be furnished in Auto Cad and pdf format on a CD-ROM. Provide three (3) copies of the CD-ROM. All elements shall be incorporated into the design file with no reference files. The title block, drawing numbers and file names shall be in a format specified by the Government.

d. As-Built drawings are not required for items not listed in Section: DESIGN AFTER AWARD. However, the contractor shall mark up existing as-built drawings and provide them in PDF format indicating work completed.

1.4.8 Product Data

Contractor shall submit Manufacturers information to include EQUIPMENT DATA and MATERIAL CUT SHEETS for all materials, individual devices, and equipment to be incorporated into the construction.

1.4.9 Certificates

Contractor shall submit any required certifications.

Any certificates required for demonstrating proof of compliance of materials with specification requirements and any other certificates shall be submitted as required. Each certificate shall be signed by an official authorized to certify on behalf of the manufacturing company and shall contain the name and address of the Contractor, the project name and location, and the quantity and date or dates of shipment or delivery to which the certificates apply. Copies of laboratory test reports submitted with certificates shall contain the address of the testing laboratory and the date or dates of the tests to which the report applies. Certification shall not be construed as relieving the Contractor from furnishing satisfactory material, if, after tests are performed on selected samples, the material is found not to meet the specific requirements.

1.4.10 Testing Reports

Contractor shall submit any required testing reports.

1.4.11 Operation and Maintenance Manuals

Contractor shall submit Manufacturers Operation and Maintenance info for all individual devices and equipment.

1.4.12 Training Plan

Contractor shall submit a plan for training of maintenance personnel on the operation and maintenance of the installed systems and equipment. Submittal shall include the training literature that will be used for instruction during training.

1.4.13 Final Report/Closeout Document

The Contractor will prepare a Final Report/Closeout Document. The report shall include: circuit drawings; wiring and control diagrams with data to explain detailed operation and control of each item of the equipment; a control sequence describing start-up, operation and shutdown instructions; installation instructions; maintenance instructions; safety precautions, diagrams, and illustrations; all test procedures and test results; performance data; spare parts list and Manufacturers Operation and Maintenance info for all individual devices and equipment. The report shall be submitted to the USACE for approval.

1.5 SUBMITTAL REVIEWS

The Contractor shall allow fourteen (14) days for the Government review period of all submittals. Returned incomplete submittals will not be the basis of a claim by the Contractor for additional time or money. The last two weeks of the calendar year and fiscal year shall not be considered when scheduling review times or meeting times.

If the Contractor disagrees technically with any comment or comments and does not intend to comply with the comment, he shall clearly outline, with ample justification, the reasons for noncompliance within five (5) days after receipt of these comments in order that the comment can be resolved. The Contractor is cautioned in that if he believes the action required by any comment exceeds the requirements of this contract, then he should take no action and notify the Contracting Officer's Representative (COR) in writing immediately.

1.6 CONTRACT DRAWINGS, MAPS AND SPECIFICATIONS

a) The Contractor will be furnished one CD-ROM containing a reproducible copy of the advertised solicitation, including contract clauses, plans and specifications. The work shall conform to the specifications and the contract drawings listed in the technical provisions.

b) Omissions from the drawings or specifications, the mis-description of details of work which are manifestly necessary to carry out the intent of the drawings and specifications which are customarily performed shall not relieve the Contractor from performing such omitted or mis-described details of the work but they shall be

performed as if fully and correctly set forth and described in the drawings and specifications.

c) The Contractor shall check all drawings furnished him immediately upon their receipt and shall promptly notify the Contracting Officer's Representative of any discrepancies. Figures marked on drawings shall in general be followed in preference to scale measurements. Large scale drawings shall in general govern small scale drawings. The Contractor shall compare all drawings and verify the figures before laying out the work and will be responsible for any errors which might have been avoided thereby.

d) The list of drawings and maps provided in the Index Sheet of the Plans for this solicitation are hereby incorporated by reference into these specifications. Any schedules included in the drawings are for the purpose of defining requirements other than quantities.

NOTE: Refer to the folio of drawings for the index of drawings in this solicitation.

1.7 SITE INFORMATION AND PHYSICAL DATA

Data and information furnished or referred to below is for the Contractor's information. The Government shall not be responsible for any interpretation of or conclusion drawn from the data or information by the Contractor.

a. Background Information The Center for Domestic Preparedness (CDP) is federal entity (Department of Homeland Security, Federal Emergency Management Agency), and is the designated federal training center engaged in preparing emergency first responders, emergency management officials, state and local community leaders and managers to combat terrorism including response to weapons of mass destruction and hazardous materials incidents. Training courses provided by the CDP provide specific knowledge and expertise for deterrence, prevention and response to Weapons of Mass Destruction (WMD) and hazardous materials incidents.

The CDP occupies six major areas of the former Fort McClellan, Alabama. They are:

- (1) CDP Main Complex (Building 61).
- (2) Advanced Responder Training Complex (ARTC, 500 Area).
- (3) CDP Responder Lodging Complex (900 Area).
- (4) The Chemical, Ordnance, Biological and Radiological Training Facility (COBRATF).
- (5) The Noble Training Facility (NTF).
- (6) The Warehouse/Maintenance Complex (Building 40).

b. Weather Conditions. The location is subject to atmospheric temperature ranging from minus 10 degrees to plus 105 degrees Fahrenheit as determined from the U.S. Weather Bureau station at Anniston, Alabama. The mean annual precipitation at Anniston is 52.44 inches and the mean monthly precipitation varies from a low of 2.62 inches in October to a high of 5.64 inches in March.

c. Transportation facilities. The work area is serviced by U.S. Highway No. 21. The Contractor shall make his own investigation of available roads for transportation, load limits for bridges and roads, and other road conditions affecting the transportation of materials and equipment to the

sites of the work.

1.8 TIME EXTENSIONS FOR UNUSUALLY SEVERE WEATHER

a. This provision specifies the procedure for determination of time extensions for unusually severe weather in accordance with the contract clause entitled "Default: (Fixed Price Construction)". In order for the Contracting Officer to award a time extension under this clause, the following conditions must be satisfied:

1. The weather experienced at the project site during the contract period must be found to be unusually severe, that is, more severe than the adverse weather anticipated for the project location during any given month.

2. The unusually severe weather must actually cause a delay to the completion of the project. The delay must be beyond the control and without the fault or negligence of the Contractor.

b. The following schedule of monthly anticipated adverse weather delays is based on National Oceanic and Atmospheric Administration (NOAA) or similar data for the project location and will constitute the base line for monthly weather time evaluations. The Contractor's progress schedule must reflect these anticipated adverse weather delays in all weather dependent activities.

MONTHLY ANTICIPATED ADVERSE WEATHER DELAY
WORK DAYS BASED ON (5) DAY WORK WEEK

<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
5	5	5	4	5	5	5	4	4	4	5	5

c. Upon acknowledgment of the Notice to Proceed (NTP) and continuing throughout the contract, the Contractor will record on the daily CQC report, the occurrence of adverse weather and resultant impact to normally schedule work. Actual adverse weather delay days must prevent work on critical activities for 50 percent or more of the Contractor's scheduled work day.

d. The number of actual adverse weather delay days shall include days impacted by actual adverse weather (even if adverse weather occurred in previous month), be calculated chronologically from the first to the last day of each month, and be recorded as full days. If the number of actual adverse weather delay days exceeds the number of days anticipated in paragraph 2, above, the Contracting Officer will convert any qualifying delays to calendar days, giving full consideration for equivalent fair weather work days, and issue a modification in accordance with the Contract Clause entitled "Default (Fixed Price Construction)".

1.9 PERSONNEL

1.9.1 Contractor

Contractor shall be a licensed General Contractor (GC) in the state of Alabama. The Contractor must have a minimum of five (5) years of significant supplier and installer experience in commercial applications.

1.9.2 Contract Manager

The Contractor shall provide a qualified contract manager and/or superintendent who will be responsible for the performance of the work. The name of this person and an alternate(s) who shall act for the Contractor when the manager is absent shall be designated in writing to the Contracting Officer along with their qualifications. The CO/COR will review the qualifications and determine if the appointee is acceptable. This contract manager and/or superintendent will also be responsible for conducting weekly meetings with COE and CDP officials to update all work and discuss any discrepancies encountered. The Prime contractor must have the superintendent or alternate approved by the CO/COR onsite at anytime work is being performed by the prime or a subcontractor.

1.9.3 Quality Control Manager

The contractor shall provide a quality control manager who shall not have any other duties. QC shall have an Engineering degree with a minimum of 5 years related construction QC experience or 15 years related construction QC experience. The contractor will be required to use QCS to perform contract management functions. See Section 01 45 00.00 10 for further requirements.

1.9.4 Safety Representative

The Contractor shall designate a qualified employee as a project Safety Representative. Qualified personnel trained in safety issues are defined as experienced employees, specifically designated on Contractor employee or payroll records as a Safety Representative or similar title, and possessing special qualifications and training in OSHA regulations. The qualifications of the designated safety representative will be reviewed by the CO/COR for approval prior to designation.

1.9.5 Project Management

The U.S. Army Corps of Engineers (USACE) will assign an Administrative Contracting Officer (ACO) to serve as a point of contact (POC). Contract deviations, changes, inadequacies of any kind, or any questions related to this SOW shall be immediately brought to the attention of the USACE ACO for resolution. A POC will be designated to coordinate and interface with the Contractor while at the CDP. This POC will be a representative of the USACE, Mobile District, Construction Division, and will serve as the primary POC during the construction process. The Contractor shall name and assign a responsible individual as PM. The PM shall be supported by a technical staff qualified to complete work as described in this SOW. The Contractor, including all subcontractors, shall accept written review comments and directives, only from the Contracting Officer (CO) or his designated Administrative Contracting Officer (ACO).

1.10 SAFETY REQUIREMENTS

In order to provide safety controls for protection of the life and health of employees and other persons; for prevention of damage to property, materials, supplies, and equipment; and for avoidance of work interruptions in the performance of this contract, the Contractor shall comply with all applicable Federal laws and regulations with such additional measures as the government may deem necessary. All work should be performed in accordance with the latest edition of the U.S. Army Corps of Engineers Safety Manual EM 385-1-1, Applicable provisions of

Occupational Safety and Health Administration (OSHA) 29 CFR, Environmental Protection Agency (EPA), and the State of Alabama regulations will be applied to all work under this contract.

1.10.1 Training

The contractors performing work at the CDP are required to show proof in the form of written documentation on required training specific to the work they may be required to perform on the project.

1.10.2 MSDS Sheets

Material Safety Data Sheets for products containing hazardous chemicals will be reviewed by the government before they are used on the project. MSDS sheets shall be kept with or in the line of sight of all products that may be deemed as hazardous.

All contractors and subcontractors performing work at the COBRATF will be required to attend site specific safety awareness training. This training will be provided at no cost and will take approximately 1 hour to complete.

Contractors are required to provide their personnel with the Personal Protective Equipment (PPE) necessary to complete the project.

If at any time during the life of the Contract the government determines that continued unsafe work practices occur, the Administrative Contracting Officer may direct the Contractor to revise and/or supplement the present organization structure with additional qualified personnel trained in safety issues at no additional cost to the government or time extensions to the Contract.

Fire Prevention and Protection. A written hot work permit shall be obtained daily from the installation for use of any heat producing devices such as blowtorches, portable furnaces, tar kettles, or gas and electric welding and cutting equipment. The Contractor shall be liable for any fire loss to Government property attributable to negligence on the part of the Contractor, including failure to comply with fire prevention measures prescribed by the terms of this contract.

The Administrative Contracting Officer will notify the Contractor of any non-compliance with the foregoing requirements. The Contractor shall, after being notified, immediately take corrective action. If the Contractor fails, or refuses, to comply promptly, the Contracting Officer may stop all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to any such Stop Work Orders shall be legal grounds for an extension of time or for additional cost or damages incurred by the Contractor.

The Contractor shall include the provisions of this section (1.8 SAFETY REQUIREMENTS) in all subcontracts and purchase orders. However, such requirement in the Contractor's lower-tier subcontracts or purchase orders shall not relieve the Contractor of its obligation to assure compliance with the requirements of this clause for all aspects of the work whether performed by the Contractor or its lower-tier subcontractors.

1.11 ASBESTOS MATERIAL AND LEAD BASED PAINT

Some buildings at the CDP have been tested for Asbestos and some buildings at the CDP do contain asbestos. If asbestos is known or may possibly be in

the direct working environment additional documentation will be provided.

Some buildings at the CDP have been tested for Lead Based Paint and some buildings at the CDP do contain Lead Based Paint. If Lead Based Paint is known or may possibly be in the direct working environment additional documentation will be provided.

If the Contractor in the course of his work encounters suspected asbestos containing material that has not been addressed by the CDP, the COR and CDP Safety Officer must be notified immediately.

1.12 HOURS OF OPERATION

The contractor normally accomplishes all contract work between the hours of 7:30 a.m. and 4:30 p.m. (CST), Monday through Friday, excluding Federal holidays.

Federal Holidays. Federal holidays may cause the CDP to be closed. The contract performance period has taken this possibility into consideration.

The Contracting Officer reserves the right to modify this work schedule for the Contractor's operations within reasonable parameters on an exception basis to accommodate other site schedules.

Work on weekends, holidays, and outside normal working hours listed above may be allowed if necessary to comply with the required completion schedule. The contractor shall request a work schedule variance from the COR at least two working days in advance of requested variance. This variance will include in detail the work that will be performed, the estimated duration of the variance, and the number of contractor personnel involved.

1.13 GOVERNMENT FURNISHED PROPERTY AND SERVICES

No Government Furnished Equipment (GFE) will be available for this effort.

1.14 SERVICES

The contractor and the COR shall agree on temporary storage areas in the general location of the project. Request for proposed storage area shall be submitted with the proposal documents. The contractor shall be responsible for the safety, security and maintenance associated with storage areas. Storage areas shall be kept clean and in a neat and organized appearance at all times. If the storage area is not maintained, the Contracting Officer may direct the contractor to store materials off the installation.

The Contractor may utilize existing building electrical service to power any equipment needed during construction.

Emergency medical services for Contractor personnel are the responsibility of the Contractor. However, when available, CDP emergency medical personnel will stabilize any injured Contractor personnel until local emergency response services arrive on site. No other emergency services shall be provided by the Government.

1.15 ADDITIONAL REQUIREMENTS

Appropriate measures shall be taken to minimize damage to surrounding grounds, structures, infrastructure, and shrubbery during all work requirements and processes. Contractor shall repair any CDP property damaged due to construction activities or contractor personnel, to include surrounding grounds, structures, infrastructure and shrubbery. Grounds shall be raked and smoothed free of debris to match adjoining ground level, and grass areas shall be re-sown with grass seed and appropriate straw or replaced with sod in areas of a sod grass. Damaged shrubbery shall be properly restored or replaced, damaged structures and infrastructure shall be repaired to original appearance and function unless otherwise indicated in section 6.2.1 "Specific Tasks". Contractor shall immediately report all damage to CDP property, caused by the contractor, to the COR.

Temporary Office/Storage Trailers & Laydown. Small areas of office space for contractors can sometimes be provided in mechanical rooms or other non-vacant areas. Available space is very limited. If the contractor wants to set up temporary office/storage trailers, the locations must be approved by DHS. No temporary utilities will be provided for the trailers; the contractor will have to obtain any temporary utilities for trailers. DHS typically does not allow temporary water lines or bladder type septic tanks on their property. DHS shall approve any temporary water lines or bladder type septic tanks on a case by case basis. Construction fencing is required for laydown areas. The contractor shall keep any turf within their laydown area mowed during the growing season. Any damage to turf, trees, shrubs, etc. shall be repaired/restored/replaced to existing condition or better. New turf (seeded or sod) shall be bermuda and shall be maintained by the contractor until fully established.

Where specific dimensions, details or design intent cannot be determined, consult with the government representative, via Request for Information (RFI) before proceeding with the work.

If work involves digging in or around utilities, the Contractor is responsible for locating commercial utility service lines by contacting the commercial locator service (Alabama One Call), and/or the required utility companies designated locating personnel for primary utilities. The contractor shall also responsible for locating all Secondary utilities(site lighting, telecommunications, plumbing, etc...) on the site.

CDP will provide all available drawings of privately owned utilities for use by the contractor in locating existing utilities. It is the contractor's responsibility to verify the location of all existing utilities. The contractor shall contact the COR if existing utility locations remain questionable. As with all former military bases, documentation of existing utilities dating back many decades is questionable and the contractor should use caution during any excavation.

Contractor shall repair/replace any utility that is within the (6) feet of the indicated location and damaged by the Contractor's operations. All repairs shall be performed within 24 hours from the time of breakage unless otherwise directed by the COR. Notify the CO and/or the COR immediately of breakage. Repair materials shall be approved by the COR.

The Contractor shall request, as far in advance as possible with a minimum of 72 hours, the interruption of utility services of any function of the

facilities. This includes, but is not limited to, any shut-down, relocation, rerouting, etc. of any utilities, services, roads, facilities, personnel, etc. The Contractor shall not proceed with any disruption without the consent of the CO and/or the COR. When given approval for a disruption, the Contractor shall accomplish the work during the period agreed upon. The Contractor is required to notify the CO and/or the COR immediately prior to any disruption and as soon as the work is completed and normal functions are restored.

Where available, onsite utilities will be provided at no cost to the contractor. These utilities shall be used only in the performance and support of the project. Any temporary connection to the utility system shall be coordinated with the COR prior to hook-up. The contractor shall complete the temporary connection and all temporary electrical work in accordance with applicable codes and standards. Temporary electrical wiring and devices shall comply with the current National Electrical Code. Temporary wiring and devices shall be removed at project completion. All temporary electrical work shall be at the contractor's expense.

Construction debris, waste materials, packaging material and the like shall be removed from the work site daily. Any dirt or mud which is tracked onto surfaces shall be removed. Materials resulting from demolition activities which are salvageable shall be stored within the supplemental storage area. Stored material not in trailers, whether new or salvaged, must be neatly stacked when stored. The premises shall be left broom clean. Stains, foreign substances, and temporary labels shall be removed from surfaces. Carpet and soft surfaces shall be vacuumed.

Equipment and fixtures shall be cleaned to a sanitary condition. Operating equipment filters shall be cleaned. The site shall have waste, surplus materials, and rubbish removed. The project area shall have temporary structures, barricades, project signs, and construction facilities removed.

The contractor is responsible for removal and proper storage of all existing and equipment that is to be re-used after the renovation. The contractor shall also be responsible for cleaning and reinstallation after completion of the project. The contractor shall document the condition of the furniture and equipment prior to removal. This documentation shall be provided to the government prior to removal with any deficiencies clearly noted. The contractor is responsible for final cleanup of all work included in the project.

1.16 OCCUPANCY

Occupancy: Building occupancy status shall be noted in section 01 11 00 of this RFP. If occupied, the contractor shall schedule and perform work under this contract in such a manner as to allow the occupants of the building to continue their normal activities with the least amount of interference. The contractor may at times be required to coordinate with other contractors on the CDP campus.

1.17 WARRANTY REQUIREMENTS

In addition to the one-year warranty of construction (referred to in 52.246-21), the contractor shall obtain all warranties that would normally be given in commercial practice and, upon final acceptance of the work (or before), provide a list to the Government of each warranted equipment

item, feature of construction, or system. The list shall indicate the following:

- a. Name of item.
- b. Model and Serial Number.
- c. Installed location.
- d. Name and phone numbers of manufacturers or suppliers.
- e. Names, addresses, and phone numbers of sources of spare parts.
- f. Warranties and terms of warranty. Items with warranties extending beyond the one-year warranty shall be indicated with separate warranty expiration dates.
- g. Start date and duration of warranty period.
- h. Summary of maintenance procedures required to continue the warranty in force with cross-reference to specific pertinent operation and maintenance manuals as applicable.

The Contractor shall provide all Certificates of Warranty for extended warranty items, to include roofs, HVAC balancing, pumps, motors, transformers, and for all commissioned systems such as fire protection and alarm systems, sprinkler systems, lightning protection systems, etc., for CDP review and possible incorporation. The contractor shall register all warranties in the name of the Center for Domestic Preparedness (CDP).

These documents shall be submitted with material submittals prior to CDP approval for construction. Warranty documents shall be assembled in a binder and submit to the COR for review and approval. Binder shall have a table of contents, be legible and neatly tabbed.

1.18 Contractor Response to Warranty Items:

Following written notification by the Government of a failure, defect, or damage, the Contractor shall respond to warranty service requirements in accordance with the categories of priority listed below:

1. Priority 1 - Perform onsite evaluation of situation and determine course of action within 4 hours of notification, initiate work within 6 hours and work continuously to completion or relief. This category includes installed systems that affect:
 - a. Security, fire, or safety problems.
 - b. Electrical power failures of entire areas or buildings; or any area power failure affecting heating or cooling.
 - c. Roof leaks: Temporary repairs shall be made where major damage to property is occurring or is expected to occur, until a permanent repair can be completed.
2. Priority 2 - Perform onsite evaluation and determine course of action within 8 hours, initiate work within 24 hours and work continuously to completion or relief. This category includes installed systems and equipment affect:
 - a. Kitchen operations and all other equipment, which would hamper the preparation of meals.
 - b. Roof leaks where major damage to property is not occurring or expected to occur.
 - c. No water to facility or unit.
 - d. No hot water in portion of building.
3. Priority 3 - All other work to be initiated within 3 workdays and work continuously to completion or relief. This category includes:
All others not listed above.

The Contractor at approximately six (6) months after final acceptance, shall conduct warrantee inspections. The inspections shall be scheduled by the Contractor, with the COR prior to final invoice being paid. Inspection shall be conducted with the Contractor and any required subcontractor personnel in attendance, along with the COR and any necessary CDP personnel in attendance. The Contractor shall develop and submit a checklist for these inspections along with schedule. A list of deficiencies existing at the time shall be compiled and submitted to the COR for review and then corrected by the Contractor within the agreed upon time frame.

The deficiencies and corrective actions shall be documented in the warranty deficiency log. The contractor's warranty with respect to work repaired or replaced under the above warranty service requirements shall run for one (1) year from the date of repair or replacement.

1.19 UTILITIES

If work involves digging in or around utilities the contractor shall obtain a dig permit from the installation prior to any excavating of govt. property. The dig permit must be signed and approved prior to any digging on DHS property.

If work involves digging in or around utilities the contractor will be responsible for locating commercial utility service lines by contacting the commercial locator service (Alabama One Call), and/or the required utility companies designated locating personnel.

CDP will provide all available drawings of privately owned utilities for use by the contractor in locating existing utilities. It shall be the contractor's responsibility to verify the location of all privately owned existing utilities at the contractor's expense. The contractor shall contact the COR if existing utility locations remain questionable. As with all former military bases documentation of existing utilities dating back many decades is questionable and the contractor should use caution during any excavation. Dig permits will not be approved until all utilities in the area have been located by the contractor.

Damaged Utilities. Contractor shall repair/replace any utility that is damaged by the Contractor's operations. All repairs shall be performed within 24 hours from the time of breakage unless otherwise directed by the COR. Notify the Administrative Contracting Officer or his/her Representative immediately of breakage. Repair materials shall be approved by the COR.

The Contractor will request, as far in advance as possible, with a minimum of 72 hours, the disruption of any function of the facilities. This includes, but is not limited to, any shut-down, relocation, rerouting, etc. of any utilities, services, roads, facilities, personnel, etc. The Contractor shall not proceed with any disruption without the consent of the Contracting Officer or his/her Representative. When given approval for a disruption, the Contractor will accomplish the work during the period agreed upon. The Contractor will be required to notify the Contracting Officer/COR a minimum of 72 hours prior to any disruption and as soon as the work is completed and normal functions are restored.

Temporary Electrical Service. All temporary electrical service on the project, and within all temporary and permanent structures shall be

installed and maintained in compliance with the provisions of EM 385-1-1, latest edition, Corps of Engineers Safety and Health Requirements, and APPENDIX T of Mobile District Regulation 385-1-1, Electrical Service Requirements for Construction and Maintenance Operations. Copies of these publications are available for inspection in the District Office by Prospective bidders, and will be furnished to the successful bidder upon request.

1.20 APPLICABLE CODES, RULES, PUBLICATIONS, & REGULATIONS

All work, including Design or Construction, shall be in compliance with applicable requirements of federal and state laws, codes, rules, regulations, ordinances, and standards including, but not limited to the latest edition of those outlined below and the accepted industry practices.

- a. Federal Security Level (FSL) Standards
- b. International Building Code (IBC)
- c. Uniform Federal Accessibility Standards (UFAS)
- d. Americans with Disability Act
- e. Occupational Safety and Health Administration (OSHA)
- f. International Fire Code
- g. National Fire Protection Association (NFPA)
- h. National Electric Code (NEC)
- i. Life Safety Code
- j. National Energy Code
- k. Federal Leadership in High Performance and Sustainable Buildings
- l. Alabama Handbook for Erosion Control, Sediment Control and Stormwater Management on Construction Sites and Urban Areas
- m. American Society of Heating, Refrigerating, and Air Conditioning Engineers (ASHRAE) standards
- n. US Environmental Protection Agency (EPA) and Alabama Department of Environmental Management (ADEM)

1.21 START-UP, COMMISSIONING, AND TRAINING

The purpose of commissioning documentation is to record the standards of performance for building systems and to verify that what is designed and constructed meets those standards. At a minimum, the Contractor shall accomplish the following for applicable items:

- a. Field verification inspection and testing of commissioned systems, assemblies, and features are to be performed as each phase is completed. Verify that the systems operate in accordance with the design intent.
- b. Retest specific systems and/or system components once the deficiencies discovered during the first test are resolved.
- c. During functional performance testing and operator training, the team verifies the performance of building systems and determines the most efficient equipment settings.
- d. Testing should examine systems as a whole in order to evaluate overall design and compatibility.
- e. The Contractor will also supervise operations staff training on commissioned systems and equipment, and organize warranty information.
- f. Ultimately, the team will prepare documentation on systems, including benchmarks for energy use and equipment efficiencies, seasonal operational issues, start-up and shutdown procedures.
- g. Test data reports shall contain results of the testing and inspection plans and includes Pre-Functional Test (PFT) reports, Functional Test Reports (FTR), and other test results specified for the commissioned systems.

h. Due to weather conditions, not all systems can be tested at or near full load during the construction phase. Provide for off-season testing to allow testing, balancing, and optimization of integrated systems under the best conditions.

i. Upon completion of the equipment and systems installation and connections, the Contractor's QCM shall assemble all major equipment factory representatives and subcontractors together for system start-up and Owner instructional period. These individuals shall assist in start-up and check out of their systems and shall remain at the site until the systems operation is acceptable and understood to the Owner's maintenance and/or operation personnel.

j. The Contractor shall prepare a statement and check list to be included in the Operation and Maintenance Manual. This Statement shall read as follows: 1. "The Contractor, associated factory representatives and subcontractors, have started each system and the total system and have proved their normal operation to the Owner and have instructed him in the operation and maintenance thereof."

Upon successful start-up and testing, instruct the Owner's representative(s) in operation and maintenance of mechanical systems utilizing the Operation and Maintenance Manual. Individuals present shall include Contractor's QCM, subcontractors and equipment factory representatives. These individuals shall assist in instruction and start-up. The instruction period shall occur prior to substantial completion when systems are properly working.

1.22 TRAFFIC CONTROL

a. Unless otherwise directed, the Contractor shall keep the existing roads and parking lots open to all traffic while performing the required work. The Contractor shall keep the portion of the project being used by traffic in such condition that traffic will be adequately accommodated. Construction work that requires disruption of traffic will be accomplished during other than normal duty hours as directed and approved by the Contracting Officer.

b. The Contractor shall furnish, erect and maintain barricades, cones, warning signs, delineators, and flag persons in accordance with Section "G" of the "Alabama Manual on Uniform Traffic Control Devices for Streets and Highways".

c. Flag persons shall wear either an approved uniform or vest of fluorescent orange color and an orange hard hat and be equipped with a red flap of fluorescent material or a reflective stop/slow paddle.

d. The above traffic control devices shall be supplemented as necessary with warning lights of the kind and type specified by the Contracting Officer's representative.

1.23 ROAD CLOSURES

Planned road closures shall be detailed and coordinated by the Contractor. Requests for road closures shall be submitted in writing by the Contractor to the Contracting Officer's Representative at least 10 (ten) working days before the planned closure. When it becomes necessary to close roads for construction, the contractor shall immediately put in place the necessary signs and barricades required. The signs and barricades used shall

conform with the National Transportation Safety Board (NTSB) standards. These include but are not limited to begin/end construction signs, standard traffic control signs including clearly marked detours and barricades with yellow flashing caution lights. Hand painted plywood signs (or other materials) are not allowed or acceptable. Upon completion of road work, all signs and barricades shall be immediately removed and all normal traffic control devices and signs returned to their original condition. Signs and barricades shall not be left along sides of roadways.

1.24 PROJECT SIGN

The Contractor shall furnish and install a project sign and a safety performance sign at the location designated by the Contracting Officer within 30 days after notice to proceed. The signs shall be constructed as indicated on the figures bound herein. Size, lettering, color, and paint shall conform to the details shown in Figure 5B "Construction Sign," Figure 5C "Fabrication and Mounting Guidelines," and Figure 5D "Safety Performance Sign," bound herein. All parts of frames and signs shall be given a primer coat of oil paint and a minimum of two finish coats of white semi-gloss paint. The Contractor shall maintain the signs in a "like new" condition throughout the life of the project, repainting and replacing members as necessary to accomplish this requirement. No direct payment will be made for the signs nor maintenance of the signs.

1.25 HAZARD ANALYSIS

A hazard analysis plan, as described in Section 1, Article 01.A.05 of the Corps of Engineers Safety and Health Requirements Manual, EM 385-1-1, latest edition, shall be submitted to the Contracting Officer's Representative for approval for the basic contract and for the basic Contract and for each Task Order.

1.26 CERTIFICATES OF COMPLIANCE

Any certificates required for demonstrating proof of compliance of materials with specification requirements shall be executed in four copies. Each certificate shall be signed by an official authorized to certify on behalf of the manufacturing company and shall contain the name and address of the Contractor, the project name and location, and the quantity and date or dates of shipment or delivery to which the certificates apply. Copies of laboratory test reports submitted with certificates shall contain the address of the testing laboratory and the date or dates of the tests to which the report applies. Certification shall not be construed as relieving the Contractor from furnishing satisfactory material, if, after tests are performed on selected samples, the material is found not to meet the specific requirements.

1.27 EQUIPMENT DATA

(a) Major Equipment. The Contractor shall be required to make a list of all installed equipment furnished under this contract. This list shall include but not be limited to each piece of equipment which has a serial number. This list shall include all information usually listed on manufacturer's name plate, so as to positively identify the piece of property. This list shall also include the cost of each piece of installed property (less installation costs) F.O.B. construction site. The above referenced list shall be furnished as soon as possible after equipment is purchased. The list shall be furnished as one (1) reproducible and three (3) copies and shall be furnished to Contracting

Officer not later than thirty calendar days prior to completion of any segment of the contract work which has an incremental completion date. Listing will be on Government furnished MOB Form 897, available from the Contracting Officer.

(b) Other Equipment. The Contractor will be required to furnish a brochure, catalog cut, parts list, manufacturer's data sheet or other publication (including the manufacturer's name and address) which will show detailed parts data on all other equipment, such as hardware, plumbing and lighting fixtures, etc., subject to repair and maintenance procedures. The data shall be furnished in four (4) copies to the Contracting Officer not later than thirty calendar days prior to completion of any segment of the contract work which has an incremental completion date.

1.28 LAYOUT OF WORK

The Contractor shall lay out its work from Government established base lines and bench marks indicated on the drawings, and shall be responsible for all measurements in connection with the layout. The Contractor shall furnish, at its own expense, all stakes, templates, platforms, equipment, tools, materials, and labor required to lay out any part of the work. The Contractor shall be responsible for executing the work to the lines and grades that may be established or indicated by the Contracting Officer. The Contractor shall also be responsible for maintaining and preserving all stakes and other marks established by the Contracting Officer until authorized to remove them. If such marks are destroyed by the Contractor or through its negligence before their removal is authorized, the Contracting Officer may replace them and deduct the expense of the replacement from any amounts due or to become due to the Contractor.

1.29 CONTRACTOR MAINTENANCE

At the end of each working day the Contractor shall police the work area and the area immediately surrounding the work area of all work-related debris. The Contractor shall comply with all applicable safety requirements and shall conduct his operations in a manner to insure an accident-free environment. Contractor shall keep all grassed areas within his work area in a neatly trimmed state during the growing season. Stacked materials shall not be within 25 feet of an active roadway.

1.30 TEMPORARY ELECTRICAL SERVICE

All temporary electrical service on the project, and within all temporary and permanent structures shall be installed and maintained in compliance with the provisions of EM 385-1-1, latest edition, Corps of Engineers Safety and Health Requirements, and APPENDIX T of Mobile District Regulation 385-1-1, Electrical Service Requirements for Construction and Maintenance Operations. Copies of these publications are available for inspection in the District Office by Prospective bidders, and will be furnished to the successful bidder.

1.31 RATES OF WAGES

Wage rates shall be implemented as set forth by the Davis Bacon Act. Wage Rates. Wage rates are included at the end of this section.

1.32 CONTRACTOR SUPPLY AND USE OF ELECTRONIC SOFTWARE FOR PROCESSING
DAVIS-BACON ACT CERTIFIED PAYROLLS

- a. The contractor will use a commercially available electronic system to process and submit certified payrolls electronically to the Government. The Davis-Bacon Act establishes the requirements for preparing, processing, and providing certified labor payrolls.
- b. The contractor shall be responsible for obtaining and providing access for all licenses and other services required to provide for receipt, processing, certifying, electronically transmitting to the Government, and storing weekly payrolls and other data required for the contractor to comply with Davis-Bacon Act and related statutes. When the contractor uses an electronic Davis-Bacon Act payroll service, it shall be used to prepare, process, and maintain the relevant payrolls and basic records for all work under the construction contract. The electronic payroll service shall be capable of preserving the payroll and related basic records for the required three years after contract completion. The contractor shall obtain and provide electronic system access including electronic review to the Government, as required to comply with the Davis-Bacon Act and related statutes through the duration of the construction contract.
- c. The contractor's provision and use of an electronic payroll processing system shall meet the following basic functional criteria:
 1. commercially available;
 2. compliant with appropriate Davis-Bacon Act payroll provisions in the FAR;
 3. able to accommodate the required number of employees and subcontractors that will be employed under the contract;
 4. capable of producing an Excel spreadsheet-compatible electronic output of weekly payroll records for export into an Excel spreadsheet to be imported into the contractor's mode of Resident Management System 3.0;
 5. demonstrated security of data and data entry rights;
 6. able to produce contractor-certified electronic versions of weekly payroll data;
 7. able to identify erroneous entries and track the date/time of all versions of the certified Davis-Bacon Act payrolls submitted to the government over the life of the contract;
 8. capable of generating a durable record copy in a Compact Disc (CD) or Digital Versatile Disc (DVD) and Portable Document Format (PDF) file record of data from the system database at the end of the contract closeout. This durable record copy of data from the electronic payroll processing system shall be provided to the Government during contract closeout.
- d. All contractor-incurred costs related to the contractor's provision and use of an electronic payroll processing service shall be included in the contractor's price for the overall work under the contract. The costs for Davis-Bacon Act compliance using electronic payroll processing services shall not be a separately bid or reimbursed item under this contract.

DHS CAMPUS ACM ABATEMENT - PART 1
ANNISTON, ALABAMA (CALHOUN)

W9127824R0055
SHH24001

PART 2 PRODUCTS (NOT APPLICABLE)

PART 3 EXECUTION (NOT APPLICABLE)

-- End of Section --

The use of signs to identify Corps managed or supervised design, construction, and rehabilitation projects - both for military and civil works - is an important part of efforts to keep the public informed of Corps work. For this purpose, a construction project sign package has been adopted. This package consists of two signs: one for project identification and the other to show on-the-job safety performance of the contractor.

These two signs are to be displayed side by side and mounted for reading by passing viewers. Exact placement location will be designated by the contracting officer's representative.

The panel sizes and graphic formats have been standardized for visual consistency throughout all Corps operations.

Panels are fabricated using HDO plywood or aluminum with dimensional lumber uprights and bracing. The sign faces are nonreflective vinyl.

All legends are to be die-cut or computer-cut in the sizes and typefaces specified and applied to the white panel background following the graphic formats shown on pages 16-2 and 16-3. The Communication Red panel on the left side of the construction project sign with Corps Signature (reverse version) is screen-printed onto the white background.

A display of these two signs is shown on the following two pages. Mounting and fabrication details are provided on page 16-4.

Special applications or situations not covered in these guidelines should be referred to the district Sign Program Manager.

Below are two samples of the Construction Project Identification sign showing how this panel is adaptable for use to identify either military (top) or civil works projects (bottom). The graphic format for this 4'x 6' sign panel follows the legend guidelines and layout as specified below. The large 4'x 4' section of the panel on the right is to be white with black legend. The 2'x 4' section of the sign on the left

with the full Corps Signature (reverse version) is to be screen-printed Communication Red on the white background. The designation of a sponsor in the area indicated is optional with Military or Civil Works construction signs. Signs may list one sponsoring entity. If agreement on a sponsor designation cannot be achieved, the area should be left blank.

This sign is to be placed with the Safety Performance sign shown on the following page. Mounting and fabrication details are provided on page 16-4.

Special applications or situations not covered in these guidelines should be referred to the district Sign Program Manager.

Modified IAW ECB 2020-1

Legend Group 1: One- to two-line description of Corps relationship to project.
Color: White
Typeface: 1.25" Helvetica Regular
Maximum line length: 19"

Legend Group 2: Division or District Name (optional). Placed below 10.5" reverse Signature (6" Castle).
Color: White
Typeface: 1.25" Helvetica Regular

Legend Group 2a: One- to three-line identification of Military or Civil Works sponsor (optional). Place below Corps Signature to cross-align with Group 5a-b.
Color: White
Typeface: 1.25" Helvetica Regular
Maximum line length: 19"

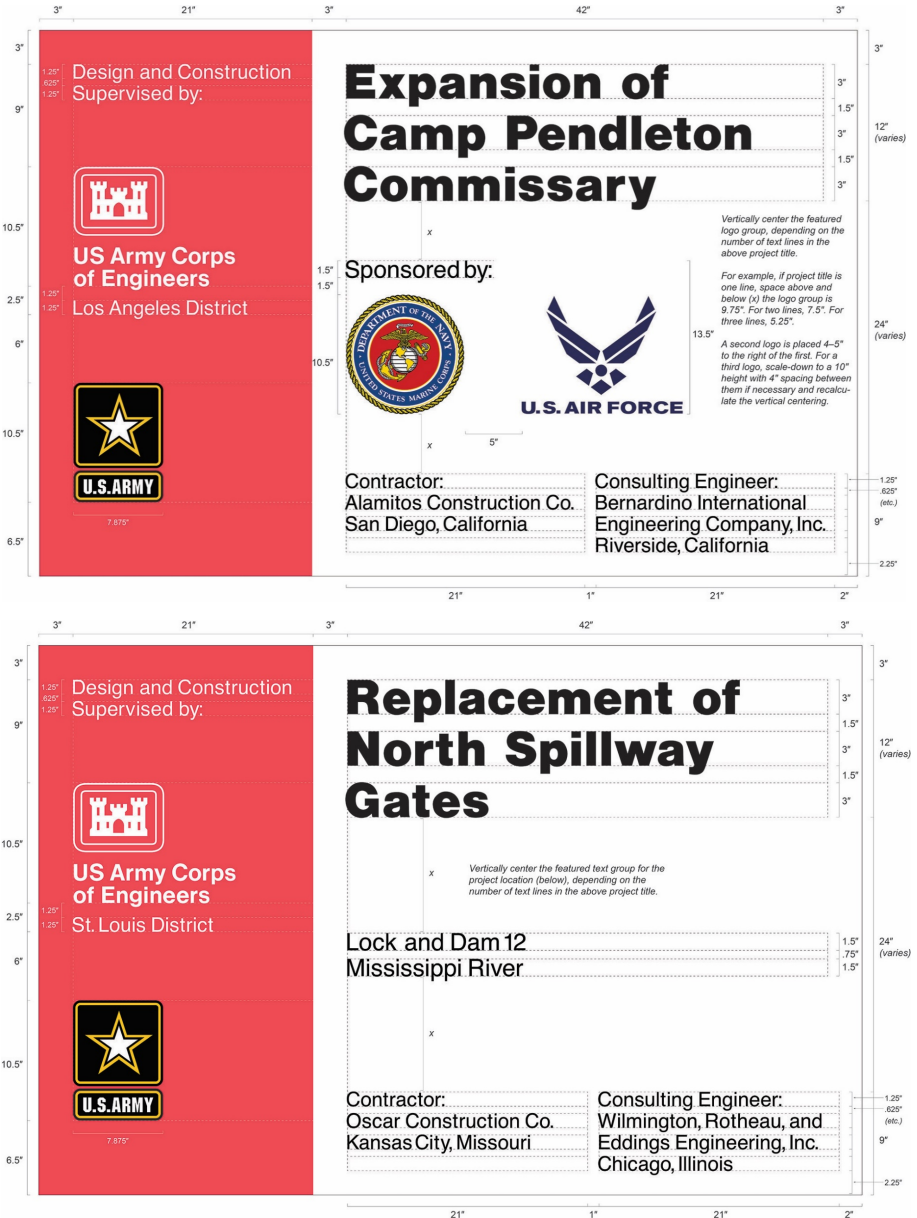
Legend Group 3: One- to three-line project title legend describes the work being done under this contract.
Color: Black
Typeface: 3" Helvetica Bold
Maximum line length: 42"

Legend Group 4: One- to two-line identification of project or facility (civil works) or name of sponsoring department (military).
Color: Black
Typeface: 1.5" Helvetica Regular
Maximum line length: 42"

Cross-align the first line of Legend Group 4 with the first line of the Corps Signature (US Army Corps) as shown.

Legend Groups 5a-b: One- to five-line identification of prime contractors including: type (architect, general contractor, etc.), corporate or firm name, city, state. Use of Legend Group 5 is optional.
Color: Black
Typeface: 1.25" Helvetica Regular
Maximum line length: 21"

All typography is flush left and rag right, upper and lower case with initial capitals only as shown. Letter- and word-spacing to follow Corps standards as specified in Appendix D.



Sign Type	Legend Size (A)	Panel Size	Post Size	Specification Code	Mounting Height	Color Bkg/Lgd
CID-01	various	4'x6'	4"x4"	HDO-3	48"	WH-RD/BK

Each contractor's safety record is to be posted on Corps managed or supervised construction projects and mounted with the Construction Project Identification sign specified on page 16-2.

The graphic format, color, size and typeface used on the sign are to be reproduced exactly as specified below. The

title with First Aid logo in the top section of the sign, and the performance record captions are standard for all signs of this type. Legend groups 2 and 3 below identify the project and the contractor and are to be placed on the sign as shown.

Safety record numbers are mounted on individual metal plates and are screw-

mounted to the background to allow for daily revisions to posted safety performance record.

Special applications or situations not covered in these guidelines should be referred to the district Sign Program Manager.

Legend Group 1: Standard two-line title "Safety is a Job Requirement" with 8" (outside diameter) Safety Green first aid logo.
Color: To match Pantone system 347
Typeface: 3" Helvetica Bold
Color: Black

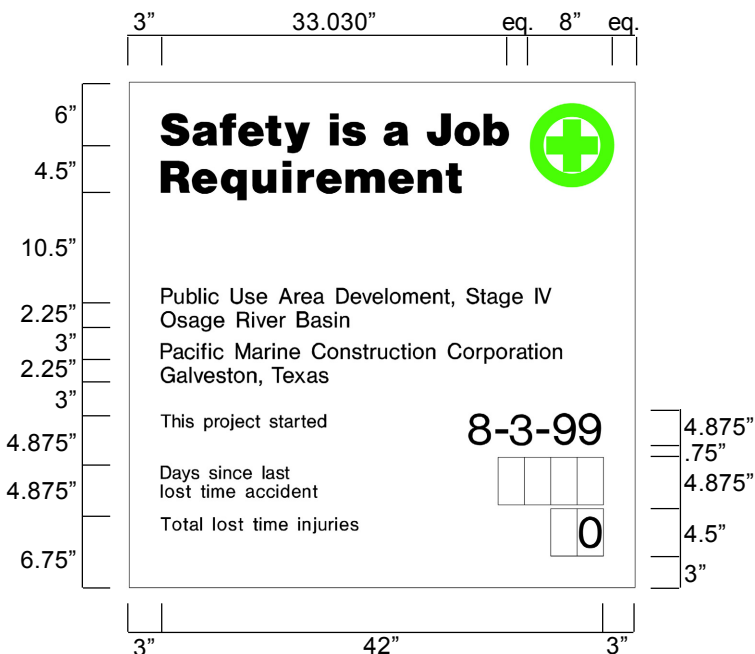
Legend Group 2: One- to two-line project title legend describes the work being done under this contract and name of host project.
Color: Black
Typeface: 1.5" Helvetica Regular
Maximum line length: 42"

Legend Group 3: One- to two-line identification: name of prime contractor and city, state address. Color: Black
Typeface: 1.5" Helvetica Regular
Maximum line length: 42"

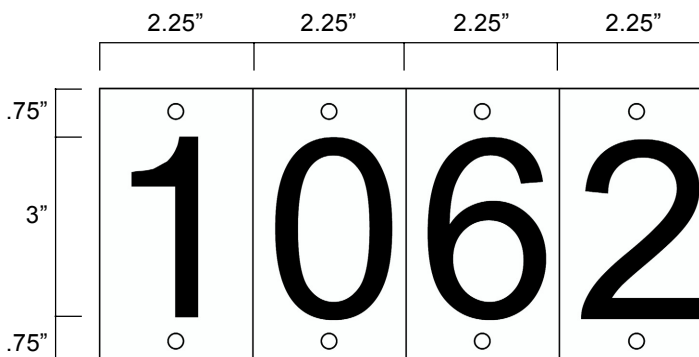
Legend Group 4: Standard safety record captions as shown.
Color: Black
Typeface: 1.25" Helvetica Regular

Replaceable numbers are to be mounted on white .060 aluminum plates and screw-mounted to background.
Color: Black
Typeface: 3" Helvetica Regular
Plate size: 2.5" x 4.5"

All typography is flush left and rag right, upper and lower case with initial capitals only as shown. Letter- and word-spacing to follow Corps standards as specified in Appendix D.



Sign Type	Legend Size (A)	Panel Size	Post Size	Specification Code	Mounting Height	Color Bkg/Lgd
CID-02	various	4'x4'	4"x4"	HDO-3	48"	WH/BK-SG



All Construction Project Identification signs and Safety Performance signs are to be fabricated and installed as described below. The signs are to be erected at a location designated by the contracting officer representative and shall conform to the size, format, and typographic standards shown on pages 16-2 and 16-3. Detailed specifications for HDO plywood panel preparation are provided in Appendix B.

Shown below the mounting diagram is a panel layout grid with spaces provided for project information. Photocopy this page and use as a worksheet when preparing sign legend orders.

For additional information on the proper method to prepare sign panel graphics, contact the district Sign Program Manager.

The sign panels are to be fabricated from .75" High Density Overlay Plywood. Panel preparation to follow HDO specifications provided in Appendix B.

Sign graphics to be prepared on a white nonreflective vinyl film with positionable adhesive backing.

All graphics except for the Communication Red background with Corps Signature on the project sign are to be die-cut or computer-cut nonreflective vinyl, prespaced legends prepared in the sizes and typefaces specified and applied to the background panel following the graphic formats shown on pages 16-2 and 16-3.

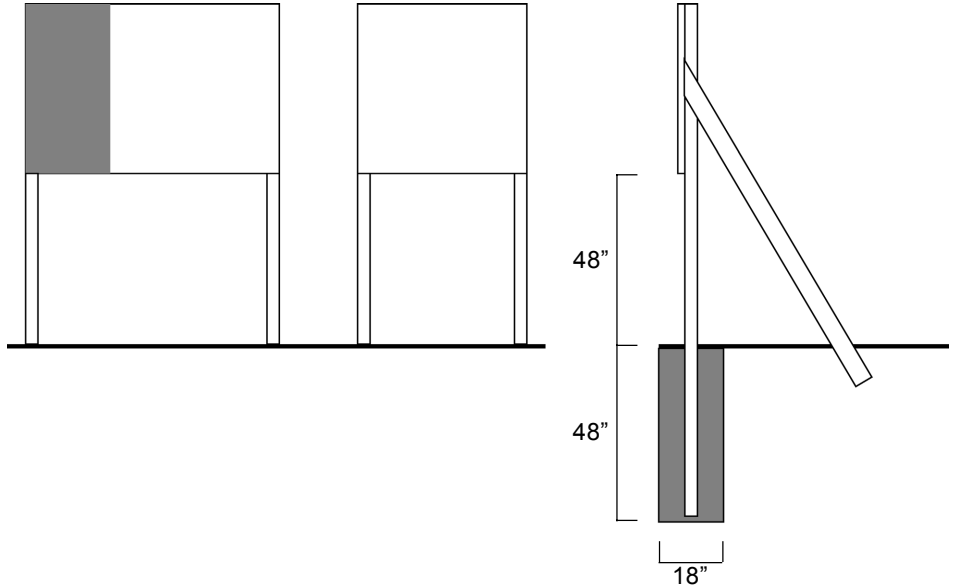
The 2'x 4' Communication Red panel (to match Pantone system 032) with full Corps Signature (reverse version) is to be screen-printed on the white background. Identification of the district or division may be applied under the signature with white cut vinyl letters prepared to Corps standards.

Drill and insert six (6) .375" T-nuts from the front face of the HDO sign panel. Position holes as shown. Flange of T-nut to be flush with sign face.

Apply graphic panel to prepared HDO plywood panel following manufacturers' instructions.

Sign uprights to be structural grade 4" x 4" treated Douglas Fir or Southern Yellow Pine, No.1 or better. Post to be 12' long. Drill six (6) .375" mounting holes in uprights to align with T-nuts in sign panel. Countersink (.5") back of hole to accept socket head cap screw (4" x .375").

Assemble sign panel and uprights. Imbed assembled sign panel and uprights in 4' hole. Local soil conditions and/or wind loading may require bolting additional 2" x 4" struts on inside face of uprights to reinforce installation as shown.



Construction Project Identification Sign
Legend Group 1: Corps Relationship

1. _____
2. _____

Legend Group 2: Division/District Name

1. _____
2. _____

Legend Group 2a: Military/Civil Works Sponsor

1. _____
2. _____

Legend Group 3: Project Title

1. _____
2. _____
3. _____

Legend Group 4: Facility Name

1. _____
2. _____

Legend Group 5: Contractor/A&E

1. _____
2. _____
3. _____
4. _____
5. _____

Legend Group 5b: Contractor/A&E

1. _____
2. _____
3. _____
4. _____
5. _____

Safety Performance Sign

Legend Group 2: Project Title

1. _____
2. _____

Legend Group 3: Contractor/A&E

1. _____
2. _____

"General Decision Number: AL20250084 01/03/2025

Superseded General Decision Number: AL20240084

State: Alabama

Construction Type: Building

BUILDING CONSTRUCTION PROJECTS (does not include single family homes or apartments up to and including 4 stories)

County: Calhoun County in Alabama.

BUILDING CONSTRUCTION PROJECTS (does not include single family homes or apartments up to and including 4 stories).

Note: Contracts subject to the Davis-Bacon Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658. Please note that these Executive Orders apply to covered contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but do not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(1).

<p>If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or after January 30, 2022:</p>	<ul style="list-style-type: none"> . Executive Order 14026 generally applies to the contract. . The contractor must pay all covered workers at least \$17.75 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2025.
<p>If the contract was awarded on or between January 1, 2015 and January 29, 2022, and the contract is not renewed or extended on or after January 30, 2022:</p>	<ul style="list-style-type: none"> . Executive Order 13658 generally applies to the contract. . The contractor must pay all covered workers at least \$13.30 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on that contract in 2025.

The applicable Executive Order minimum wage rate will be adjusted annually. If this contract is covered by one of the Executive Orders and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the contractor must still submit a conformance request.

Additional information on contractor requirements and worker protections under the Executive Orders is available at <http://www.dol.gov/whd/govcontracts>.

Modification Number 0 Publication Date 01/03/2025

ASBE0078-001 10/01/2024

	Rates	Fringes
ASBESTOS WORKER/HEAT & FROST INSULATOR.....	\$ 31.10	16.40

BOIL0108-001 01/01/2021

	Rates	Fringes
BOILERMAKER.....	\$ 30.49	23.13

ENGI0312-001 09/01/2023

	Rates	Fringes
POWER EQUIPMENT OPERATOR Crane.....	\$ 31.52	13.98
Forklift.....	\$ 31.52	13.98

IRON0092-003 09/01/2024

	Rates	Fringes
IRONWORKER, STRUCTURAL.....	\$ 33.75	14.03

IRON0092-007 09/01/2024

	Rates	Fringes
IRONWORKER, REINFORCING.....	\$ 33.75	14.03

SUAL2015-012 08/02/2017

	Rates	Fringes
BRICKLAYER.....	\$ 22.00	0.00
CARPENTER.....	\$ 15.72 **	1.85
CEMENT MASON/CONCRETE FINISHER...	\$ 18.91	4.39
ELECTRICIAN.....	\$ 17.72 **	2.31
LABORER: Common or General.....	\$ 12.93 **	0.00
LABORER: Mason Tender - Brick...	\$ 12.22 **	0.00
LABORER: Mason Tender - Cement/Concrete.....	\$ 14.23 **	0.00
LABORER: Pipelayer.....	\$ 15.59 **	0.00
OPERATOR: Backhoe/Excavator/Trackhoe.....	\$ 21.48	11.20
OPERATOR: Bulldozer.....	\$ 19.96	0.40
OPERATOR: Grader/Blade.....	\$ 17.52 **	0.89
OPERATOR: Loader.....	\$ 14.69 **	0.00

OPERATOR: Roller.....	\$ 14.00 **	1.78
PAINTER (Brush and Roller).....	\$ 15.31 **	1.41
PAINTER: Spray.....	\$ 14.31 **	0.00
PIPEFITTER.....	\$ 20.78	5.04
PLUMBER.....	\$ 18.97	0.36
ROOFER.....	\$ 13.66 **	0.00
SHEET METAL WORKER, Includes HVAC Duct Installation.....	\$ 23.25	4.17
TILE SETTER.....	\$ 20.00	0.00
TRUCK DRIVER: Dump Truck.....	\$ 13.60 **	0.00

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

=====
 ** Workers in this classification may be entitled to a higher minimum wage under Executive Order 14026 (\$17.75) or 13658 (\$13.30). Please see the Note at the top of the wage determination for more information. Please also note that the minimum wage requirements of Executive Order 14026 are not currently being enforced as to any contract or subcontract to which the states of Texas, Louisiana, or Mississippi, including their agencies, are a party.

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at <https://www.dol.gov/agencies/whd/government-contracts>.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (iii)).

The body of each wage determination lists the classifications and wage rates that have been found to be prevailing for the type(s) of construction and geographic area covered by the wage

determination. The classifications are listed in alphabetical order under rate identifiers indicating whether the particular rate is a union rate (current union negotiated rate), a survey rate, a weighted union average rate, a state adopted rate, or a supplemental classification rate.

Union Rate Identifiers

A four-letter identifier beginning with characters other than ""SU"", ""UAVG"", ?SA?, or ?SC? denotes that a union rate was prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2024. PLUM is an identifier of the union whose collectively bargained rate prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. The date, 07/01/2024 in the example, is the effective date of the most current negotiated rate.

Union prevailing wage rates are updated to reflect all changes over time that are reported to WHD in the rates in the collective bargaining agreement (CBA) governing the classification.

Union Average Rate Identifiers

The UAVG identifier indicates that no single rate prevailed for those classifications, but that 100% of the data reported for the classifications reflected union rates. EXAMPLE: UAVG-OH-0010 01/01/2024. UAVG indicates that the rate is a weighted union average rate. OH indicates the State of Ohio. The next number, 0010 in the example, is an internal number used in producing the wage determination. The date, 01/01/2024 in the example, indicates the date the wage determination was updated to reflect the most current union average rate.

A UAVG rate will be updated once a year, usually in January, to reflect a weighted average of the current rates in the collective bargaining agreements on which the rate is based.

Survey Rate Identifiers

The ""SU"" identifier indicates that either a single non-union rate prevailed (as defined in 29 CFR 1.2) for this classification in the survey or that the rate was derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As a weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SUFL2022-007 6/27/2024. SU indicates the rate is a single non-union prevailing rate or a weighted average of survey data for that classification. FL indicates the State of Florida. 2022 is the year of the survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 6/27/2024 in the example, indicates the survey completion date for the classifications and rates under that identifier.

?SU? wage rates typically remain in effect until a new survey is conducted. However, the Wage and Hour Division (WHD) has the discretion to update such rates under 29 CFR 1.6(c)(1).

State Adopted Rate Identifiers

The "SA" identifier indicates that the classifications and prevailing wage rates set by a state (or local) government were adopted under 29 C.F.R 1.3(g)-(h). Example: SAME2023-007 01/03/2024. SA reflects that the rates are state adopted. ME refers to the State of Maine. 2023 is the year during which the state completed the survey on which the listed classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 01/03/2024 in the example, reflects the date on which the classifications and rates under the "SA" identifier took effect under state law in the state from which the rates were adopted.

WAGE DETERMINATION APPEALS PROCESS

1) Has there been an initial decision in the matter? This can be:

- a) a survey underlying a wage determination
- b) an existing published wage determination
- c) an initial WHD letter setting forth a position on a wage determination matter
- d) an initial conformance (additional classification and rate) determination

On survey related matters, initial contact, including requests for summaries of surveys, should be directed to the WHD Branch of Wage Surveys. Requests can be submitted via email to davisbaconinfo@dol.gov or by mail to:

Branch of Wage Surveys
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

Regarding any other wage determination matter such as conformance decisions, requests for initial decisions should be directed to the WHD Branch of Construction Wage Determinations. Requests can be submitted via email to BCWD-Office@dol.gov or by mail to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2) If an initial decision has been issued, then any interested party (those affected by the action) that disagrees with the decision can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Requests for review and reconsideration can be submitted via email to dba.reconsideration@dol.gov or by mail to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and any information (wage payment

data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210.

=====

END OF GENERAL DECISION"

SECTION 01 10 12

DESIGN AFTER AWARD

**Department of Homeland Security, Center for Domestic Preparedness
Anniston, AL**

PART 1 GENERAL

1.1 DESIGN RESPONSIBILITY

- a. The Contractor shall furnish and be responsible for a set of Shop Drawing Design documents as referenced in the requirements of Section 01 11 00 Summary of Work and as called for hereinafter. Shop drawing design will be required for coordination & documentation of areas to be abated.
- b. All correspondence/coordination shall be coordinated through the USACE to DHS.
- c. It is the contractor's and/or the design professional's responsibility to design the project in compliance with the most current applicable requirements of federal and state laws, codes, rules, regulations, ordinances, and standards.
- d. Design documents shall contain a level of quality and detail that is consistent with the current industry standard.

1.2 DESIGN PLAN DOCUMENTS

1.2.1 A 100% Shop Drawing Design Package submitted for USACE/CDP review shall include the following:

- a. Complete set of Plans, with no known incomplete items.
- b. Ensure that all details, sections, etc., necessary for the final documents have been added to the drawings and are complete and thoroughly cross-referenced.
- c. Floor plans showing demolition work in sufficient detail to indicate all existing building materials and finish conditions required for renovation and modification projects. Drawings shall be of sufficient detail to indicate "existing to remain," "existing to be removed," as well as all new work and materials.
- d. Floor plans indicating new work shall include a finish schedule of the rooms requiring renovation. Room numbers shall be indicated on plans.
- e. Completed Door Schedule of all rooms requiring door slab replacement.
- f. Plans indicating the intended Construction Phasing Plan.

1.2.2 Following review of the 100% Shop Drawing Design Package and resolution of any comments resulting from the review, the

SECTION 01 10 12

PAGE 1

ADDED BY AMENDMENT NO. W9127824R0055-0001

contractor shall submit a 100% (IFC) Issued for Construction set of plans to be used by all parties for the execution of this contract.

1.3 ADDITIONAL DESIGN REQUIREMENTS

1.3.1 The Cover Page for all plan sets shall include the name and address of the AE and the prime contractor.

1.3.2 Ensure that all Plan Sets are assembled in a neat and professional manner. All Title Blocks shall be completely filled out and words shall not be misspelled. Also Drawing set's shall be clearly marked "Not for Construction" or "Approved for Construction". The plan set will be rejected if it is not stamped properly. Plan sets shall be neatly bound.

1.3.3 Fire Protection. The contractor shall ensure any changes and/or modifications made under this project will not interfere with fire protection systems of the applicable buildings. All design and/or work must be made within NFPA guidelines, ensuring fire protection of the applicable buildings.

1.4 DESIGN APPROVAL

1.4.1 All design documents shall be submitted on a 4025 to the USACE. All designs will be reviewed and approved by the USACE.

1.4.2 Contractor shall anticipate a turnaround of 14 calendar days for all design review comments by the USACE and CDP.

1.4.3 For Design Submittals the contractor shall furnish the number of copies of the submittals listed below with a cover letter identifying the submittal and appropriate review period to each of the following addresses:

A. U.S. Army Corps of Engineers, Mobile District
Anniston Resident Office
ATTN: Walter "Jay" Wyatt
35 Industrial Parkway
Anniston, AL 36201
Phone: 256-231-8336
Email: walter.wyatt@usace.army.mil

B. U.S. Department of Homeland Security
ATTN: David Cole
35 Industrial Parkway
Anniston, AL 36201
Email: david.cole4@fema.dhs.gov

*Note: Submittals for DHS shall be delivered to USACE

1.4.4 Design Submittals/mailing Distribution:

- A. - Design Review Packages: 1 Half Size Drawing set and 1 CD of electronic files.
 - i. -Final Design and As-Builts: 2 Half Size drawing, 1 CD.

- B. - Design Review Packages: 2 Half Size Drawing sets and 1 CD of electronic files.
 - i. -Final Design and As-Builts: 1 Half Size Drawing set, 1 Full size drawing set, 1 Binder of specifications/design analysis, and 1 CD of electronic files.

SECTION 01 11 00

SUMMARY OF WORK
02/24

PART 1 GENERAL

1.1 WORK COVERED BY CONTRACT DOCUMENTS

The contractor shall furnish all labor, management, cost estimating, scheduling, equipment, tools, materials, shop drawings, product data submittals, supervision and other items and services necessary, except those specified as "Government Furnished" to complete the required project in accordance with this document, specifications, drawings and applicable codes and industry standards. The contractor will estimate and propose all project scope and any options, if applicable, separately.

1.1.1 Project Description

This project will provide abatement of known Asbestos Containing Materials(ACM) on the DHS Center for Domestic Preparedness(CDP) Campus. Shop drawing design will be required for coordination & documentation of areas to be abated. The specific items to be abated are listed in the summary of work.

1.1.2 Summary of Work

The contractor shall provide shop drawing design and ACM (Asbestos Containing Material) abatement as well as material replacement for this contract. The ACM abatement of this contract will require ACM stair tread/floor tile/mastic abatement and stair tread/flooring/base molding replacement in multiple rooms of the Noble Training Facility (NTF) as shown in Appendix A of this RFP. Stair treads of each stairwell shall be demolished and replaced. Fire Rated door slabs containing ACM at the NTF shall also be replaced as indicated in Appendix B.

1.1.2.1 NTF ACM FLOOR TILE/MASTIC ABATEMENT & FLOORING REPLACEMENT

Previous ACM surveys have indicated the presence of ACM in the VCT floor tiles and mastic of multiple rooms at the NTF. The contractor shall provide abatement of ACM stair treads/floor tile/mastic as well as stair tread/flooring/base molding replacement for all of the rooms indicated in Appendix A of this RFP.

The approximate total square footage on each floor requiring abatement/replacement is listed below:

Basement - 9,800 square ft.
1st Floor - 43,400 square ft.
2nd Floor - 28,500 square ft.
3rd Floor - 8,400 square ft.

CAD files of the existing floor plan of the NTF are available upon request.

The flooring abatement/replacement shall meet the following requirements:

- a. The flooring abatement/replacement of the NTF will require phasing due

to the occupation of the facility. The intent is for each phase to have 2 stages, the 1st for abatement and the 2nd for flooring replacement. The contractor shall submit for approval a phasing plan with a diagram and schedule of areas to be impacted for DHS training coordination. The phasing plan must be approved a minimum of one month prior to start of work to allow DHS advance notice for training personnel. Coordination with DHS maintenance through the COR will be required for HVAC shutdown as needed for containment zones in each area. A diagram of the HVAC zones of the NTF has been provided in Appendix C for reference.

b. The government has in its possession approximately 12,500 sq. ft. of new VCT floor tiles that shall be installed by the contractor for flooring replacement as part of this project.

1.1.2.1.1 FLOORING ACM ABATEMENT - 1st STAGE

a. The contractor shall provide demolition & abatement of VCT floor tile, stair treads, mastic, & base molding for all rooms indicated in Appendix A in accordance with specification section 02 82 00 of this RFP. Rooms noted to have new carpet installed in Appendix A, will have carpet covering the existing VCT that will require demolition prior to abatement of the VCT tiles underneath.

b. The contractor will be required to remove and re-install the furniture in each room prior to phase area turnover and after completion of flooring abatement/replacement in each phase area. Furniture will be stored inside of the existing building. Swing spaces for furniture storage within the building shall be coordinated with the government prior to phase area turnover. The government will be responsible for removing all personal items to include computers, monitors, television's, files, and any other personal items prior to turnover of each phase.

c. The government will establish a swing space for DHS employees that is to be used during phase contractor occupation.

1.1.2.1.2 FLOORING REPLACEMENT - 2nd STAGE

a. The contractor shall install new carpeting and base molding in all areas as indicated in Appendix A. Any required transition strips shall be included. The user shall select color and pattern of carpet tiles. The contractor shall submit for approval detailed shop drawings indicating the areas of repair with all installation details listed. Installation shall be completed in accordance with the requirements of the contract specifications 09 68 00 of this RFP. Pre-formed corners shall be provided for all base molding. All base molding shall be replaced with new 6" base molding.

The approximate area requiring new carpet installation is listed below:

NTF - 1st Floor Carpet areas - 9,000 sq. feet
NTF - 3rd Floor Carpet areas - 8,300 sq. feet

b. The contractor shall replace VCT flooring, stair treads, & base molding of all areas identified in Appendix A. Any required transition strips shall be included. New stair treads, risers, and stringers

shall be provided in each stairwell. The user shall select color and pattern of all materials. The contractor shall submit for approval detailed shop drawings indicating the areas of repair with all installation details listed. Installation shall be completed in accordance with the requirements of the contract specifications 09 05 61 & 09 65 00. Pre-formed corners shall be provided for all base molding. All base molding shall be replaced with new 6" base molding.

c. VCT tile colors and type shall be matched to existing by the contractor and submitted for approval by the COR/COE prior to purchase and installation.

d. The Corridors of the 1960 original section of the facility have existing tile base molding that shall remain in place and will not require replacement

e. Room 1030A (Vending) has a partial quarry tile floor on grout bed that will require demolition and floor leveling repair prior to installation of new VCT.

f. The contractor will be responsible for performing the initial polishing/waxing of the new VCT floors. Polishing/waxing shall be done as soon as possible after the new installations to prevent damage to the new tiles. This must be completed prior to furniture moving & phase turnover. See specification 09 65 00.

g. The contractor will be required to provide an additional 10% Attic Stock of the VCT tiles and carpet tiles selected at the completion of the project. The contractor shall also be required to provide 3% attic stock of the selected base molding & stair treads.

1.1.1.2.2 NTF ACM FIRE DOOR ABATEMENT/REPLACEMENT

Previous ACM surveys have indicated the presence of ACM in multiple fire doors at the NTF. The contractor shall replace all door slabs indicated in the schedule of Appendix B of this RFP. Door Slabs shall be in accordance with specification section 08 14 00 of this RFP. As-Built Original Drawings have been provided for reference in Appendix D. Replacement of door slabs shall meet the following requirements:

a. Replacement door slabs shall match the existing door finish as closely as possible.

b. Replacement door slabs shall meet the required minimum fire rating requirements of the existing door.

c. Replacement door slabs shall be modified to fit the existing frames if fitment issues arise. Modifications shall be in accordance with manufacturers recommendations. The contractor will be responsible for field measuring each door prior to purchasing to verify fitment and size.

d. Existing door hardware shall be re-used to the maximum extent possible, with the exception of hinges and kick plates. New hinges shall be provided for all doors. Doors that have existing kick plates shall be replaced. Existing door nameplates shall be re-installed if required. Any door hardware that is found to be damaged shall be identified to the Contracting Officers Representative(COR) immediately. Pre-damaged hardware will require COR verification and at

this point a contract modification shall be considered to remedy the issue.

e. Touch up painting of door frames shall be required if the door frames are damaged by the contractor during installation of new doors.

1.1.3 Location

The work is located at the Department of Homeland Security (DHS) Center for Domestic Preparedness (CDP) Campus in Anniston, Alabama., approximately as indicated. The exact location will be shown by the Contracting Officer.

1.2 OCCUPANCY OF PREMISES

Building(s) will be occupied during performance of work under this Contract. Occupancy notifications will be posted in a prominent location in the work area.

Before work is started, arrange with the Contracting Officer a sequence of procedure, means of access, space for storage of materials and equipment, and use of approaches, corridors, and stairways.

1.3 EXISTING WORK

Remove or alter existing work in such a manner as to prevent injury or damage to any portions of the existing work which remain.

Repair or replace portions of existing work which have been altered during construction operations to match existing or adjoining work, as approved by the Contracting Officer. At the completion of operations, existing work must be in a condition equal to or better than that which existed before new work started.

1.4 GOVERNMENT-FURNISHED MATERIAL AND EQUIPMENT

The Government will furnish the following materials and equipment for installation by the Contractor:

DESIGNATION NO.	DESCRIPTION	QUANTITY
1	Armstrong VCT Floor Tile	12,500 sq. ft.

Quantities indicated for the above-listed items marked with an asterisk are estimates. It is the intention of the Government to furnish all quantities of the asterisk items required to complete the work as specified, and the various quantities will be adjusted when necessary. Quantities stated for the above items not marked with an asterisk are all that will be furnished by the Government. Provide any additional quantities that are required.

1.4.1 Delivery Schedule

Notify the Contracting Officer in writing at least 7 calendar days in advance of the date on which the materials and equipment are required.

Pick up materials and equipment no later than 30 calendar days after such date.

1.4.2 Delivery Location

The materials and equipment are located at DHS Bldg. 40 are located within 1 miles of the jobsite.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 30 00

ADMINISTRATIVE REQUIREMENTS

11/20, CHG 4: 08/24

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

U.S. ARMY CORPS OF ENGINEERS (USACE)

EM 385-1-1 (2024) Safety -- Safety and Occupational Health (SOH) Requirements

1.2 SUBMITTALS

Government approval is required for submittals with a "G" or "S" classification. Submittals not having a "G" or "S" classification are for Contractor Quality Control approval. Submittals not having a "G" or "S" classification are for information only. When used, a code following the "G" classification identifies the office that will review the submittal for the Government. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

View Location Map

Progress and Completion Pictures

1.3 VIEW LOCATION MAP

Submit, prior to or with the first digital photograph submittals, a sketch or drawing indicating the required photographic locations. Update as required if the locations are moved.

1.4 PROGRESS AND COMPLETION PICTURES

Prior to project documentation by photographs the contractor shall obtain permission for use of photographs from DHS security. Photographically document site conditions prior to start of construction operations. Provide monthly, and within one month of the completion of work, digital photographs, 1600x1200x24 bit true color minimum resolution in JPEG file format showing the sequence and progress of work. Take a minimum of 10 digital photographs each week throughout the entire project from a minimum of ten different viewpoints selected by the Contractor unless otherwise directed by the Contracting Officer. Submit with the monthly invoice one set of digital photographs and view location map in RMS along with the requirements per specification section 01 32 01.00 10 "PROJECT SCHEDULE" (monthly schedule update). Indicate photographs demonstrating environmental procedures. Provide photographs for each month in a separate monthly directory and name each file to indicate its location on

the view location sketch. Include a date designator in file names. Photographs provided are for unrestricted use by the Government to document project file.

1.5 MINIMUM INSURANCE REQUIREMENTS

Provide the minimum insurance coverage required by FAR 28.307-2 Liability, during the entire period of performance under this contract. Provide other insurance coverage as required by State Portugal Guam Diego Garcia BIOT law.

1.6 SUPERVISION

1.6.1 Superintendent Qualifications

Provide project superintendent with a minimum of 10 years experience in construction with at least 5 of those years as a superintendent on projects similar in size and complexity. The individual must be familiar with the requirements of EM 385-1-1 and have experience in the areas of hazard identification and safety compliance. The individual must be capable of interpreting a critical path schedule and construction drawings. The qualification requirements for the alternate superintendent are the same as for the project superintendent. The Contracting Officer may request proof of the superintendent's qualifications at any point in the project if the performance of the superintendent is in question.

For projects where the superintendent is permitted to also serve as the Quality Control (QC) Manager as established in Section 01 45 00 QUALITY CONTROL, the superintendent must have qualifications in accordance with that section.

1.6.2 Minimum Communication Requirements

Have at least one qualified superintendent, or competent alternate, capable of reading, writing, and conversing fluently in the English language, on the job-site at all times during the performance of Contract work. In addition, if a Quality Control (QC) representative is required on the Contract, then that individual must also have fluent English communication skills.

1.6.3 Duties

The project superintendent is primarily responsible for managing subcontractors and coordinating day-to-day production and schedule adherence on the project. The superintendent is required to attend Red Zone meetings, partnering meetings, and quality control meetings. The superintendent or qualified alternative must be on-site at all times during the performance of this contract until the work is completed and accepted.

1.6.4 Non-Compliance Actions

The Project Superintendent is subject to removal by the Contracting Officer for non-compliance with requirements specified in the contract and for failure to manage the project to ensure timely completion. Furthermore, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to such stop orders is acceptable as the subject of claim for extension of time for excess costs or damages by the

Contractor.

1.7 PRECONSTRUCTION MEETING CONFERENCE

Immediately after award or upon completion of design and design acceptance by the Government, Upon completion of design and design acceptance by the government, prior to commencing any work at the site, coordinate with the Contracting Officer a time and place to meet for the Preconstruction Meeting Conference. The meeting conference must take place within 35 calendar days after award of the contract, but prior to commencement of any work at the site. The purpose of this meeting conference is to discuss and develop a mutual understanding of the administrative requirements of the Contract including but not limited to: daily reporting, invoicing, value engineering, safety, base-access, outage requests, hot work permits, schedule requirements, quality control, schedule of prices or earned value report, shop drawings, submittals, cybersecurity, prosecution of the work, government acceptance, final inspections and contract close-out. Contractor must present and discuss their basic approach to scheduling the construction work and any required phasing.

1.7.1 Attendees

Contractor attendees must include the Project Manager, Superintendent, Site Safety and Health Officer (SSHO), Quality Control Manager and major subcontractors.

1.8 POST AWARD KICKOFF (PAK) MEETING

Immediately after award, coordinate with the Contracting Officer a time and place for the PAK Meeting. The PAK meeting must be held within 35 calendar days after contract award and prior to commencing work. If mutually agreed upon by the Contractor and the Government, the PAK Meeting may be held concurrently with the Design Presentation/Design Development Meeting or Concept Design Workshop (CDW) whichever is required.

1.8.1 PAK Meeting Outcomes

- a. Integrate the Contractor and all client representatives into the project team.
- b. Achieve consensus from the project team on any issues and concerns with the Contractor's technical proposal and the User's functional requirements.
- c. Review the administrative requirements of the contract that are critical during the design phase.
- d. Establish clear lines of communication and points of contact for Government and Contractor team members.
- e. Obtain an acceptable conceptual design including floor and site plans, signed by the client, Contractor and other key team members.
- f. Review the project design schedule and design package requirement, design submittal packaging, and preliminary construction schedule in accordance with Section 01 32 01.00 10 PROJECT SCHEDULE. Discuss design milestones and events that will be included in the Quality

Control Communication Plan.

- g. Establish clear expectations and schedules for facility turnover, eOMSI submittals, Guiding Principle Validation, Third Party Certification (if applicable), and training of Government maintenance personnel.
- h. Establish procedure for design packages reviews, Contractor's resolution to comments, and Government's role in review of packages.

1.8.2 PAK Meeting Contractor Attendees

The following Contractor personnel must attend the PAK meeting; Project Manager, Project Scheduler, Lead Designer-of-Record (DOR), Design Staff responsible for each architectural/engineering discipline when facility design is discussed, Superintendent, QC Manager, and the DQC Manager. Optional attendees include: Principal, Assistant Project Manager, major subcontractors and specialized supplemental QC personnel.

1.9 Required Electronic Payrolls

CONTRACTOR SUPPLY AND USE OF ELECTRONIC SOFTWARE FOR PROCESSING DAVIS-BACON ACT CERTIFIED PAYROLLS:

- a. The contractor will use a commercially available electronic system to process and submit certified payrolls electronically to the Government. The Davis-Bacon Act establishes the requirements for preparing, processing, and providing certified labor payrolls.
- b. The contractor shall be responsible for obtaining and providing access for all licenses and other services required to provide for receipt, processing, certifying, electronically transmitting to the Government, and storing weekly payrolls and other data required for the contractor to comply with Davis-Bacon Act and related statutes. When the contractor uses an electronic Davis-Bacon Act payroll service, it shall be used to prepare, process, and maintain the relevant payrolls and basic records for all work under the construction contract. The electronic payroll service shall be capable of preserving the payroll and related basic records for the required three years after contract completion. The contractor shall obtain and provide electronic system access including electronic review to the Government, as required to comply with the Davis-Bacon Act and related statutes through the duration of the construction contract.
- c. The contractor's provision and use of an electronic payroll processing system shall meet the following basic functional criteria:
 - (1) commercially available;
 - (2) compliant with appropriate Davis-Bacon Act payroll provisions in the FAR;
 - (3) able to accommodate the required number of employees and subcontractors that will be employed under the contract;
 - (4) capable of producing an Excel spreadsheet-compatible electronic output of weekly payroll records for export into an Excel spreadsheet to be imported into the contractor's mode of Resident Management System 3.0 or as applicable;

- (5) demonstrated security of data and data entry rights;
 - (6) able to produce contractor-certified electronic versions of weekly payroll data;
 - (7) able to identify erroneous entries and track the date/time of all versions of the certified Davis-Bacon Act payrolls submitted to the government over the life of the contract;
 - (8) able to grant read only rights for Government personnel to view, check & print as needed;
 - (9) capable of generating a durable record copy in a Compact Disc (CD) or Digital Versatile Disc (DVD) and Portable Document Format (PDF) file record of data from the system database at the end of the contract closeout. This durable record copy of data from the electronic payroll processing system shall be provided to the Government during contract closeout.
- d. All contractor-incurred costs related to the contractor's provision and use of an electronic payroll processing service shall be included in the contractor's price for the overall work under the contract. The costs for Davis-Bacon Act compliance using electronic payroll processing services shall not be a separately bid or reimbursed item under this contract.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 32 01.00 10

PROJECT SCHEDULE
08/23, CHG 1: 08/24

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AACE INTERNATIONAL (AACE)

- | | |
|-------------|--|
| AACE 29R-03 | (2011) Forensic Schedule Analysis |
| AACE 52R-06 | (2006) Time Impact Analysis - As Applied in Construction |
| AACE 84R-13 | (2015) Planning and Accounting for Adverse Weather |

AMERICAN SOCIETY OF CIVIL ENGINEERS (ASCE)

- | | |
|------------|--------------------------------|
| ASCE 67-17 | (2017) Schedule Delay Analysis |
|------------|--------------------------------|

U.S. ARMY CORPS OF ENGINEERS (USACE)

- | | |
|-----------|--|
| ER 1-1-11 | (2017) Administration -- Project Schedules |
|-----------|--|

1.2 SUBMITTALS

Government approval is required for submittals with a "G" or "S" classification. Submittals not having a "G" or "S" classification are for Contractor Quality Control approval. Submittals not having a "G" or "S" classification are for information only. When used, a code following the "G" classification identifies the office that will review the submittal for the Government. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

- Project Scheduler Qualifications; G,
- Preliminary Project Schedule; G,
- Initial Project Schedule; G,
- Periodic Schedule Update; G,

1.3 PROJECT SCHEDULER QUALIFICATIONS

Designate an authorized representative to be responsible for the preparation of the schedule and all required updating and production of reports. The Designated Project Scheduler must have prepared and maintained at least three previous construction schedules for projects of similar size and complexity to this contract, using Primavera P6..

Representative must have a comprehensive knowledge of CPM scheduling principles and application.

PART 2 PRODUCTS

2.1 SOFTWARE

The scheduling software utilized to produce and update the schedules required herein must be capable of meeting all requirements of this specification.

2.1.1 Government Default Software

The Government uses Primavera P6. Ensure exported schedule files are compatible with the version of P6 used by the Government.

2.1.2 Contractor Software

Scheduling software used by the contractor must be commercially available from the software vendor for purchase with vendor software support agreements available. The software routine used to create the required sdef file must be created and supported by the software manufacturer.

2.1.2.1 Primavera

If Primavera P6 is selected for use, provide the "xer" export file in a version of P6 importable by the Government system.

2.1.2.2 Other Than Primavera

If the Contractor chooses software other than Primavera P6, that is compliant with this specification, provide for the Government's use two licenses, two computers, and training for two Government employees in the use of the software. These computers will be stand-alone and not connected to Government network. Computers and licenses will be returned at project completion.

PART 3 EXECUTION

3.1 GENERAL REQUIREMENTS

Prepare for approval a Project Schedule, as specified herein, pursuant to FAR Clause 52.236-15 Schedules for Construction Contracts. Show in the schedule the proposed sequence to perform the work and dates contemplated for starting and completing all schedule activities. The scheduling of the entire project is required. The scheduling of design and construction is the responsibility of the Contractor. Contractor management personnel must actively participate in its development. Designers, Subcontractors, and suppliers working on the project must also contribute in developing and maintaining an accurate Project Schedule. Provide a schedule that is a forward planning as well as a project monitoring tool. Use the Critical Path Method (CPM) of network calculation to generate all Project Schedules. Prepare each Project Schedule using the Precedence Diagram Method (PDM).

3.2 BASIS FOR PAYMENT AND COST LOADING

The schedule is the basis for determining contract earnings during each update period and therefore the amount of each progress payment. The

aggregate value of all activities coded to a contract CLIN must equal the value of the CLIN. Match the progress payment "Pay Period Thru" date in RMS to the schedule data date.

3.2.1 Activity Cost Loading

Activity cost loading must be reasonable and without front-end loading. Activities with a negative cost loading is not allowed. Provide additional documentation to demonstrate reasonableness if requested by the Contracting Officer.

3.2.2 Withholdings / Payment Rejection

Failure to meet the requirements of this specification may result in the disapproval of the preliminary, initial, or periodic schedule updates and subsequent rejection of payment requests until compliance is met.

In the event that the Contracting Officer directs schedule revisions and those revisions have not been included in subsequent Project Schedule revisions or updates, the Contracting Officer may withhold 10 percent of pay request amount from each payment period until such revisions to the project schedule have been made.

3.3 PROJECT SCHEDULE DETAILED REQUIREMENTS

3.3.1 Level of Detail Required

Develop the Project Schedule to the appropriate level of detail to address major milestones and to allow for satisfactory project planning and execution. Failure to develop the Project Schedule to an appropriate level of detail will result in its disapproval. The Contracting Officer will consider, but is not limited to, the following characteristics and requirements to determine appropriate level of detail:

3.3.2 Activity Durations

Reasonable activity durations are those that allow the progress of ongoing activities to be accurately determined between update periods. Non-procurement activities Original Durations (OD) are not to exceed 20 workdays or 30 calendar days.

3.3.3 Design and Permit Activities

Include design and permit activities with the necessary conferences and follow-up actions and design package submission dates. Include the design schedule in the project schedule, showing the sequence of events involved in carrying out the project design tasks within the specific contract period. Provide a detailed level of scheduling sufficient to identify all major design tasks, including those that control the flow of work. Also include review and correction periods associated with each item.

3.3.4 Procurement Activities

Include in the schedule activities associated with the critical submittals and their approvals, procurement, fabrication, and delivery of long lead materials, equipment, fabricated assemblies, and supplies. Long lead procurement activities are those with an anticipated procurement sequence of over 90 calendar days.

3.3.5 Mandatory Activities

Include the following activities in the initial project schedule and all updates.

- a. Submission, review and acceptance of SD-01 Preconstruction Submittals (individual activity for each).
- b. Submission, review and acceptance of features requiring design completion Submission, review and acceptance of design packages.
- c. Submission of mechanical/electrical/information systems layout drawings.
- d. Submission and approval of O & M manuals.
- e. Submission and approval of as-built drawings.
- f. Submission and approval of DD1354 data and installed equipment lists.
- g. Submission and approval of testing and air balance (TAB).
- h. Submission of TAB specialist design review report.
- i. Submission and approval of fire protection specialist.
- j. Submission and approval of Building Commissioning Plan, Controls testing plan, test data, and reports: Develop the schedule logic associated with testing and commissioning of mechanical systems to a level of detail consistent with the contract commissioning requirements. All tasks associated with building testing and commissioning will be completed prior to submission of building commissioning report and subsequent contract completion.

These activities may include but are not limited to: air and water balancing, building commissioning -functional performance testing, controls testing, and performance verification testing. Include other systems testing, if required. Include additional commissioning requirements noted elsewhere in the Contract as required in the schedule and discuss during the SEKO meeting, noted in paragraph SCHEDULING EXPECTATIONS KICKOFF MEETING (SEKO).

- k. Contractor's pre-final inspection.
- l. Correction of punch list from Contractor's pre-final inspection.
- m. Government's pre-final inspection.
- n. Correction of punch list from Government's pre-final inspection.
- o. Final inspection.
- p. Long procurement activities.
- q. Air and water balancing.
- r. Building commissioning - Functional Performance Training.
- s. Controls testing plan submission.

- t. Controls testing.
- u. Performance Verification testing.
- v. Other systems testing, if required.

3.3.6 Government Activities

Show in schedule, Government and other agency activities that could impact progress. These activities include, but are not limited to approvals, acceptance, design reviews, environmental permit approvals by State regulators, inspections, utility tie-in, Government Furnished Equipment (GFE) and Notice to Proceed (NTP) for phasing requirements.

3.3.7 Standard Activity Coding Dictionary

Use the activity coding structure defined in the Standard Data Exchange Format (SDEF) in ER 1-1-11. This exact structure is mandatory. Develop and assign all Activity Codes to activities as detailed herein.

The SDEF format is as follows:

Field	Activity Code	Length	Description
1	WRKP	3	Workers per day
2	RESP	4	Responsible party
3	AREA	4	Area of work
4	MODF	6	Modification Number
5	BIDI	6	Bid Item (CLIN)
6	PHAS	2	Phase of work
7	CATW	1	Category of work
8	FOW	20	Feature of work*

*Some systems require that FEATURE OF WORK values be placed in several activity code fields. The notation shown is for Primavera P6. Refer to the specific software guidelines with respect to the FEATURE OF WORK field requirements.

3.3.7.1 Workers Per Day (WRKP)

Assign Workers per Day for all field construction or direct work activities, if directed by the Contracting Officer. Workers per day is based on the average number of workers expected each day to perform a task for the duration of that activity.

3.3.7.2 Responsible Party Coding (RESP)

Assign responsibility code for all activities to the Prime Contractor, Subcontractor(s) or Government agency(ies) responsible for performing the activity.

- a. Activities coded with a Government Responsibility code include, but are not limited to: Government approvals, Government design reviews, environmental permit approvals by State regulators, Government Furnished Property/Equipment (GFP) and Notice to Proceed (NTP) for phasing requirements.
- b. Activities cannot have more than one Responsibility Code. Examples of acceptable activity code values are: DOR (for the designer of record); ELEC (for the electrical subcontractor); MECH (for the mechanical subcontractor); and GOVT (for USACE).

3.3.7.3 Area of Work Coding (AREA)

Assign Work Area code to activities based upon the work area in which the activity occurs. Define work areas based on resource constraints or space constraints that would preclude a resource, such as a particular trade or craft work crew from working in more than one work area at a time due to restraints on resources or space. Examples of Work Area Coding include different areas within a floor of a building, different floors within a building, and different buildings within a complex of buildings. Activities cannot have more than one Work Area Code.

3.3.7.4 Modification Number (MODF)

Assign a Modification Number Code to any activity or sequence of activities added to the schedule as a result of a Contract Modification, when approved by Contracting Officer. Key all Code values to the Government's modification numbering system. An activity can have only one Modification Number Code.

3.3.7.5 Bid Item Coding (BIDI)

Assign a Bid Item Code to all activities using the Contract Line Item Number (CLIN) to which the activity belongs, even when an activity is not cost loaded. An activity can have only one BIDI Code.

3.3.7.6 Phase of Work Coding (PHAS)

Assign Phase of Work Code to all activities. Examples of phase of work are design phase, procurement phase and construction phase. Each activity can have only one Phase of Work code.

- a. Code proposed fast track design and construction phases proposed to allow filtering and organizing the schedule by fast track design and construction packages.
- b. If the contract specifies phasing with separately defined performance periods, identify a Phase Code to allow filtering and organizing the schedule accordingly.

3.3.7.7 Category of Work Coding (CATW)

Assign a Category of Work Code to all activities. Category of Work Codes

include, but are not limited to design, design submittal, design reviews, review conferences, permits, construction submittal, procurement, fabrication, weather sensitive installation, non-weather sensitive installation, start-up, and testing activities. Each activity can have no more than one Category of Work Code.

3.3.7.8 Feature of Work Coding (FOW)

Assign a Feature of Work Code to appropriate activities based on the Definable Feature of Work to which the activity belongs based on the approved QC plan.

Definable Feature of Work is defined in Section 01 45 00 QUALITY CONTROL. An activity can have only one Feature of Work Code.

3.3.8 Contract Milestones and Constraints

Milestone activities are to be used for significant project events including, but not limited to, project phasing, project start and end activities, or interim completion dates. The use of artificial float constraints such as "zero free float" or "zero total float" are prohibited.

Mandatory constraints that ignore or affect network logic are prohibited. No constrained dates are allowed in the schedule other than those specified herein. Submit additional constraints to the Contracting Officer for approval on a case by case basis.

3.3.8.1 Project Start Date Milestone and Constraint

The first activity in the project schedule must be a start milestone titled "NTP Acknowledged," which must have a "Start On" constraint date equal to the date that the NTP is acknowledged.

3.3.8.2 End Project Finish Milestone and Constraint

The last activity in the schedule must be a finish milestone titled "End Project."

Constrain the project schedule to the Contract Completion Date in such a way that if the schedule calculates an early finish, then the float calculation for "End Project" milestone reflects positive float on the longest path. If the project schedule calculates a late finish, then the "End Project" milestone float calculation reflects negative float on the longest path.

3.3.8.3 Interim Completion Dates and Constraints

Constrain contractually specified interim completion dates to show negative float when the calculated late finish date of the last activity in that phase is later than the specified interim completion date.

3.3.8.3.1 Start Phase

Use a start milestone as the first activity for a project phase. Call the start milestone "Start Phase X" where "X" refers to the phase of work.

3.3.8.3.2 End Phase

Use a finish milestone as the last activity for a project phase. Call the finish milestone "End Phase X" where "X" refers to the phase of work.

3.3.9 Adverse Weather

Ensure anticipated adverse weather is accounted for in the Project Schedule. AACE 84R-13 provides methodologies for techniques in planning for adverse weather. The preferred methodology is the use of a weather calendar. If a method other than a weather calendar is proposed, discuss the reason during the SEKO meeting.

Paragraph applicable to contracts with clause entitled TIME EXTENSIONS FOR UNUSUALLY SEVERE WEATHER. Reflect the number of anticipated adverse weather delays allocated to a weather sensitive activity in the activity's calendar.

3.3.10 Calendars

Schedule activities on a Calendar to which the activity logically belongs. Develop calendars to accommodate any contract defined work period such as a 7-day calendar for Government Acceptance activities, concrete cure times, etc. Develop the default Calendar to match the physical work plan with non-work periods identified including weekends and holidays. Develop Seasonal Calendar(s) and assign to seasonally affected activities as applicable.

If a weather calendar is used its implementation and execution is to be in accordance with AACE 84R-13.

If an activity is weather sensitive it should be assigned to a calendar showing non-work days on a monthly basis, with the non-work days selected at random across the weeks of the calendar, using the anticipated days provided in the contract clause TIME EXTENSIONS FOR UNUSUALLY SEVERE WEATHER. Assign non-work days over a seven-day week as weather records are compiled on seven-day weeks, which may cause some of the weather related non-work days to fall on weekends.

3.3.11 Open Ended Logic

Only two open ended activities are allowed: the first activity "NTP Acknowledged" is to have no predecessor logic, and the last activity -"End Project" is to have no successor logic. Except as noted above, each activity must have at least a start-to-start or finish-to-start relationship with its predecessor and a finish-to-finish or finish-to-start relationship with its successor.

Predecessor open ended logic may be allowed in a time impact analyses upon the Contracting Officer's approval.

3.3.12 Default Progress Data Disallowed

Actual Start and Finish dates must not automatically update with default mechanisms included in the scheduling software. Updating of the percent complete and the remaining duration of any activity must be independent functions. Disable program features that calculate one of these parameters from the other. Activity Actual Start (AS) and Actual Finish (AF) dates assigned during the updating process must match those dates

provided in the Contractor Quality Control Reports. Failure to document the AS and AF dates in the Daily Quality Control report will result in disapproval of the Contractor's schedule.

3.3.13 Out-of-Sequence Progress

Activities that have progressed before all preceding logic has been satisfied (Out-of-Sequence Progress) will be allowed only on a case-by-case basis subject to approval by the Contracting Officer. Propose logic corrections to eliminate out of sequence progress or justify not changing the sequencing for approval prior to submitting an updated project schedule. Address out of sequence progress or logic changes in the Narrative Report and in the periodic schedule update meetings.

3.3.14 Added and Deleted Activities

Do not delete activities from the project schedule or add new activities to the schedule without approval from the Contracting Officer. Activity ID and description changes are considered new activities and cannot be changed without Contracting Officer approval.

3.3.15 Original Durations

Activity Original Durations (OD) must be reasonable to perform the work item. OD changes are prohibited unless justification is provided and approved by the Contracting Officer.

3.3.16 Leads, Lags, and Start to Finish Relationships

Lags must be reasonable as determined by the Government and not used in place of realistic original durations, must not be in place to artificially absorb or create float, or to replace proper schedule logic.

- a. Leads (negative lags) are prohibited.
- b. Start to Finish (SF) relationships are prohibited.

3.3.17 Retained Logic

Schedule calculations must retain the logic between predecessors and successors ("retained logic" mode) even when the successor activity(s) starts and the predecessor activity(s) has not finished (out-of-sequence progress). Software features that in effect sever the tie between predecessor and successor activities when the successor has started and the predecessor logic is not satisfied ("progress override") are not be allowed.

3.3.18 Percent Complete

Update the percent complete for each activity started, based on the realistic assessment of earned value. Activities which are complete but for remaining minor punch list work and which do not restrain the initiation of successor activities may be declared 100 percent complete to allow for proper schedule management. Budgeted cost of activity is to be reduced by the amount needed to correct deficiency. The activity referenced in paragraph COST LOADING of CLOSEOUT ACTIVITIES must have its budgeted cost increased by this amount.

3.3.19 Remaining Duration

Update the remaining duration for each activity based on the number of estimated workdays it will take to complete the activity. Remaining duration may not mathematically correlate with percentage found under paragraph entitled Percent Complete. The remaining duration for unstarted activities are not to be less than its original duration.

3.3.20 Cost Loading of Closeout Activities

Cost load the "Correction of punch list from Government pre-final inspection" activity(ies) not less than 1 percent of the present contract value. Activity(ies) may be declared 100 percent complete upon the Government's verification of completion and correction of all punch list work identified during Government pre-final inspection(s).

3.3.20.1 As-Built Drawings

If there is no separate contract line item (CLIN) for as-built drawings, cost load the "Submission and approval of as-built drawings" activity not less than \$35,000 or 1 percent of the present contract value, which ever is greater, up to \$200,000. Activity will be declared 100 percent complete upon the Government's approval.

3.3.20.2 O & M Manuals

Cost load the "Submission and approval of O & M manuals" activity not less than \$20,000. Activity will be declared 100 percent complete upon the Government's approval of all O & M manuals.

3.3.21 Early Completion Schedule and the Right to Finish Early

An Early Completion Schedule is an Initial Project Schedule (IPS) that indicates all scope of the required contract work will be completed before the contractually required completion date.

- a. No IPS indicating an Early Completion will be accepted without being fully resource-loaded (including crew sizes and manhours) and the Government agreeing that the schedule is reasonable and achievable.
- b. The Government is under no obligation to accelerate work items it is responsible for to ensure that the early completion is met nor is it responsible to modify incremental funding (if applicable) for the project to meet the contractor's accelerated work.

3.4 PROJECT SCHEDULE SUBMISSIONS

Provide the submissions as described below. The data reports and network diagrams required for each submission are contained in paragraph SUBMISSION REQUIREMENTS. If the Contractor fails or refuses to furnish the information and schedule updates as set forth herein, the Contractor will be deemed not to have provided an estimate upon which a progress payment can be made.

Review comments made by the Government on the schedule(s) do not relieve the Contractor from compliance with requirements of the Contract Documents.

3.4.1 Preliminary Project Schedule Submission

Within 15 calendar days after the NTP is acknowledged, submit the Preliminary Project Schedule defining the planned operations detailed for the first 90 calendar days for approval. The approved Preliminary Project Schedule will be used for payment purposes not to exceed 90 calendar days after NTP. Completely cost load the Preliminary Project Schedule to balance the contract award CLINS shown on the Price Schedule. The Preliminary Project Schedule may be summary in nature for the remaining performance period. It must be early start and late finish constrained and logically tied as specified. The Preliminary Project Schedule forms the basis for the Initial Project Schedule specified herein and must include all of the required plan and program preparations, submissions and approvals identified in the contract (for example, Quality Control Plan, Safety Plan, and Environmental Protection Plan) as well as design activities, planned submissions of all early design packages, permitting activities, design review conference activities, and other non-construction activities intended to occur within the first 90 calendar days. Government acceptance of the associated design package(s) and all other specified Program and Plan approvals must occur prior to any planned construction activities. Code activities that are summary in nature, after the first 90 calendar days, with the following activity codes: Bid Item (CLIN) code (BIDI), Responsibility Code (RESP), and Feature of Work code (FOW)..

3.4.2 Initial Project Schedule Submission

Submit the Initial Project Schedule for approval within 42 calendar days after notice to proceed is issued. The schedule must demonstrate a reasonable and realistic sequence of activities which represent all work through the entire contract performance period. Include in the design-build schedule detailed design and permitting activities, including but not limited to identification of individual design packages, design submission, reviews and conferences; permit submissions and any required Government actions; and long lead item acquisition prior to design completion. Also cover in the initial design-build schedule the entire construction effort with as much detail as is known at the time but, as a minimum, include all construction start and completion milestones, and detailed construction activities through the dry-in, including all activity coding and cost loading. Include the remaining construction, including cost loading, but it may be scheduled summary in nature. As the design proceeds and design packages are developed, fully detail the remaining construction activities concurrent with the monthly schedule updating process. Constrain construction activities by Government acceptance of associated designs. When the design is complete, incorporate into the then approved schedule update all remaining detailed construction activities that are planned to occur after the dry-in milestone. No payment will be made for work items not fully detailed in the Project Schedule.

3.4.2.1 Design Package Schedule Submission

With each design package submitted to the Government, submit a fragment schedule extracted from the then current Preliminary, Initial or Updated schedule which covers the activities associated with that Design Package including construction, procurement and permitting activities.

3.4.3 Periodic Schedule Updates

Update the Project Schedule on a regular basis, monthly at a minimum. Provide a draft Periodic Schedule Update for review at the schedule update meetings as prescribed in the paragraph PERIODIC SCHEDULE UPDATE MEETINGS. These updates will enable the Government to assess Contractor's progress. Update the schedule to include detailed construction activities as the design progresses, but not later than the submission of the final un-reviewed design submission for each separate design package. The Contracting Officer may require submission of detailed schedule activities for any distinct construction that is started prior to submission of a final design submission if such activity is authorized.

- a. Update information including Actual Start Dates (AS), Actual Finish Dates (AF), Remaining Durations (RD), and Percent Complete. Updated information is subject to the approval of the Government at the meeting.
- b. AS and AF dates must match the date(s) reported on the Contractor's Quality Control Report for an activity start or finish.

3.5 SUBMISSION REQUIREMENTS

Submit the following items for the Preliminary Schedule, Initial Schedule, and every Periodic Schedule Update throughout the life of the project:

3.5.1 Electronic Scheduling Data

Provide electronic scheduling data containing the current project schedule and all previously submitted schedules in the format of the scheduling software (e.g. .xer). Also include the Narrative Report and all required Schedule Reports. The electronic file is to identify the type of schedule (Preliminary, Initial, Update), full contract number, Data Date and schedule file name. Each schedule must have a unique file name and use project specific settings. The file naming convention is to be determined at SEKO meeting.

3.5.2 Narrative Report

Provide a Narrative Report with each schedule submission. The Schedule Narrative Report is a "stand alone" report in PDF or Word format. Title the report "Schedule Narrative Report". Show the Report date, schedule name, and contract number on the first page. Indicate who is responsible for the schedule update and narrative report. Provide a brief description of the Project Scope. The Narrative Report is expected to communicate to the Government the thorough analysis of the schedule output and the plans to compensate for problems, either current or potential, which are revealed through that analysis. Include the following information at a minimum in the Narrative Report:

- a. Identify and discuss the work scheduled to start in the next update period.
- b. Describe activities along the critical path in addition to activities on the next float path after the critical path.
- c. Describe current and anticipated problem areas, delaying factors and their impact, and an explanation of corrective actions taken or required to be taken. Identify the party responsible for delay, if

applicable.

- d. Identify and explain why activities, based on their calculated late dates, should have either started or finished during the update period but did not.
- e. Identify and discuss all schedule changes by activity ID and activity name including what specifically was changed and why the change was needed. Include at a minimum new and deleted activities, logic changes, duration changes, calendar changes, lag changes, resource changes, and actual start and finish date changes.
- f. Identify and discuss out-of-sequence work.
- g. If the longest path changes from a monthly update to the next, provide an explanation of the factors driving the change.
- h. Respond to USACE Schedule Review Comments from the previous update(s).

3.5.3 Schedule Reports

The format, filtering, organizing, and sorting for each schedule report will be as directed by the Contracting Officer. Typically, reports contain Activity Numbers, Activity Description, Original Duration, Remaining Duration, Early Start Date, Early Finish Date, Late Start Date, Late Finish Date, Total Float, Actual Start Date, Actual Finish Date, and Percent Complete. Provide the reports electronically in .pdf format. The following lists typical reports that will be requested:

3.5.3.1 Activity Report

List of all activities sorted according to activity number.

3.5.3.2 Logic Report

List of detailed predecessor and successor activities for every activity in ascending order by activity number.

3.5.3.3 Total Float Report

A list of all incomplete activities sorted in ascending order of total float. List activities which have the same amount of total float in ascending order of Early Start Dates. Do not show completed activities on this report.

3.5.3.4 Earnings Report by CLIN

A compilation of the Total Earnings on the project from the NTP to the data date, which reflects the earnings of activities based on the agreements made in the schedule update meeting defined herein. Provided a complete schedule update has been furnished, this report serves as the basis of determining progress payments. Group activities by CLIN number and sort by activity number. Provide a total CLIN percent earned value, CLIN percent complete, and project percent complete. The printed report must contain the following for each activity: the Activity Number, Activity Description, Original Budgeted Amount, Earnings to Date, Earnings this period, Total Quantity, Quantity to Date, and Percent Complete (based on cost).

3.5.3.5 Scheduling and Leveling Report

Provide a Scheduling/Leveling Report generated from the current project schedule being submitted.

3.5.4 Network Diagram

The Network Diagram is required for the Preliminary, Initial and Periodic Updates. Depict and display the order and interdependence of activities and the sequence in which the work is to be accomplished. The Contracting Officer will use, but is not limited to, the following conditions to review compliance with this paragraph:

3.5.4.1 Continuous Flow

Show a continuous flow from left to right with no arrows from right to left. Show the activity number, description, duration, and estimated earned value on the diagram.

3.5.4.2 Project Milestone Dates

Show dates on the diagram for start of project, any contract required interim completion dates, and contract completion dates.

3.5.4.3 Critical Path

Show all activities on the critical path. The critical path is defined as the longest path.

3.5.4.4 Grouping and Sorting

Group and sort activities as directed to assist in the understanding of the activity sequence. Typically, this flow will group activities by major elements of work, category of work, work area and/or responsibility.

3.5.4.5 Cash Flow / Schedule Variance Control (SVC) Diagram

With each schedule submission, provide a SVC diagram showing 1) Cash Flow S-Curves indicating planned project cost based on projected early and late activity finish dates, and 2) Earned Value to-date.

3.6 PERIODIC SCHEDULE UPDATE

3.6.1 Periodic Schedule Update Meetings

Conduct periodic schedule update meetings for the purpose of reviewing the proposed Periodic Schedule Update, Narrative Report, Schedule Reports, and progress payment. Conduct meetings at least monthly within five days of the proposed schedule data date. Provide a computer with the scheduling software loaded and a projector which allows all meeting participants to view the proposed schedule during the meeting. The Contractor's authorized scheduler must organize, group, sort, filter, perform schedule revisions as needed and review functions as requested by the Contractor and/or Government. The Contractor scheduler must attend in person unless virtual attendance is approved by Contracting Officer. The meeting is a working interactive exchange which allows the Government and Contractor the opportunity to review the updated schedule on a real time and interactive basis. The meeting will last no longer than 8 hours. Submit schedule file and narrative to the Government a minimum of two workdays in

advance of the meeting. The Contractor's Project Manager must attend the meeting with the authorized representative of the Contracting Officer. Superintendents, foremen and major subcontractors must attend the meeting as required to discuss the project schedule and work. Following the schedule update meeting, make corrections to the schedule and resubmit, following the required schedule naming convention. Include only those changes approved by the Government in the schedule review meeting. Only approved schedules may be used to generate invoices for payment.

3.6.2 Update Submission Following Progress Meeting

Submit the complete Periodic Schedule Update of the Project Schedule containing all approved progress, revisions, and adjustments, pursuant to paragraph SUBMISSION REQUIREMENTS not later than 4 workdays after the periodic schedule update meeting.

3.7 WEEKLY PROGRESS MEETINGS

Conduct a weekly meeting with the Government (or as otherwise mutually agreed to) between the meetings described in paragraph entitled PERIODIC SCHEDULE UPDATE MEETINGS for the purpose of jointly reviewing the actual progress of the project as compared to the as planned progress and to review planned activities for the upcoming two weeks. Use the current approved schedule update for the purposes of this meeting and for the production and review of reports. At the weekly progress meeting, address the status of RFIs, RFPs and Submittals.

3.8 REQUESTS FOR TIME EXTENSIONS

ASCE 67-17 provides delay analysis guidelines. If there is a conflict between the contract and guidance provided in ASCE 67-17, the contract will govern. Provide justification of delay to the Contracting Officer in accordance with the contract provisions and clauses for approval, within 10 days of a delay occurring. Also prepare a time impact analysis for each Government request for proposal (RFP).

3.8.1 Justification of Delay

Provide a description of the event(s) that caused the delay and/or impact to the work. As part of the description, identify all schedule activities impacted. Show that the event that caused the delay/impact was the responsibility of the Government. Provide a time impact analysis that demonstrates the effects of the delay or impact on the project completion date, or interim completion date(s). Evaluate multiple impacts chronologically; each with its own justification of delay. With multiple impacts consider any concurrency of delay. A time extension and the schedule fragment becomes part of the project schedule and all future schedule updates upon approval by the Contracting Officer.

3.8.2 Changes That Do Not Cause Delay

If it is determined that a change does not constitute a schedule time extension, a fragment as described in paragraph FRAGMENTARY NETWORK, is to be created and inserted into the Project schedule.

3.8.3 Time Impact Analysis (Prospective Analysis)

Submit requests for time extensions based on a prospective analysis if the work involved or the impact identified has not already occurred. Where

the impact is ongoing a prospective analysis may be considered. However, the Government reserves the right to require a retrospective analysis be prepared after the impact has ended.

Prepare a time impact analysis for approval by the Contracting Officer based on industry recommended practice AACE 52R-06. Utilize a copy of the last approved schedule prior to the first day of the impact or delay for the time impact analysis. If Contracting Officer determines the time frame between the last approved schedule and the first day of impact is too great, prepare an interim updated schedule to perform the time impact analysis. Unless approved by the Contracting Officer, no other changes may be incorporated into the schedule being used to justify the time impact.

3.8.4 Forensic Schedule Analysis (Retrospective Analysis)

Submit requests for time extensions based on a retrospective analysis if the work involved or the impact identified has already occurred. The analysis must account for the actual performance of both the impacted work and all other contract work in the schedule.

If a methodology is chosen from AACE 29R-03, the method must adhere to the principles identified in ASCE 67-17. If there is a conflict with the methodology chosen from AACE 29R-03 and ASCE 67-17, ASCE 67-17 will govern. Choice of methodology should be discussed prior to submission to Government.

3.8.5 Fragmentary Network (Fragnet)

Prepare a proposed fragnet for time impact analysis consisting of a sequence of new activities that are proposed to be added to the project schedule to demonstrate the influence of the delay or impact to the project's contractual dates. Clearly show how the proposed fragnet is to be tied into the project schedule including all predecessors and successors to the fragnet activities. The proposed fragnet must be approved by the Contracting Officer prior to incorporation into the project schedule.

3.8.6 Time Extension

The Contracting Officer must approve the Justification of Delay including the time impact analysis before a time extension will be granted. No time extension will be granted unless the delay consumes all available Project Float and extends the projected finish date ("End Project" milestone) beyond the Contract Completion Date. The time extension will be in calendar days.

Actual delays that are found to be caused by the Contractor's own actions, which result in a calculated schedule delay, are not a cause for an extension to the performance period, completion date, or any interim milestone date.

3.8.7 Impact to Early Completion Schedule

No extended overhead will be paid for delay prior to the original Contract Completion Date for an Early Completion IPS unless the Contractor actually performed work in accordance with that Early Completion Schedule. The Contractor must show that an early completion was achievable had it not been for the impact.

3.9 FAILURE TO ACHIEVE PROGRESS

Should the progress fall behind the approved project schedule for reasons other than those that are excusable within the terms of the contract, the Contracting Officer may require provision of a written recovery plan for approval. The plan must detail how progress will be made-up to include which activities will be accelerated by adding additional crews, longer work hours, extra workdays, etc.

3.9.1 Artificially Improving Progress

Artificially improving progress by means such as, but not limited to, revising the schedule logic, modifying, or adding constraints, shortening activity durations, or changing calendars in the project schedule is prohibited. Indicate assumptions made and the basis for any logic, constraint, duration, and calendar changes used in the creation of the recovery plan. Any additional resources, manpower, or daily and weekly work hour changes proposed in the recovery plan must be evident at the work site and documented in the daily report along with the Schedule Narrative Report.

3.9.2 Failure to Perform

Failure to perform work and maintain progress in accordance with the supplemental recovery plan may result in an interim and final unsatisfactory performance rating and may result in corrective action directed by the Contracting Officer pursuant to FAR 52.236-15 Schedules for Construction Contracts, FAR 52.249-10 Default (Fixed-Price Construction), and other contract provisions.

3.9.3 Recovery Schedule

Should the Contracting Officer find it necessary, submit a recovery schedule pursuant to FAR 52.236-15 Schedules for Construction Contracts.

3.10 OWNERSHIP OF FLOAT

Except for the provision given in the paragraph IMPACT TO EARLY COMPLETION SCHEDULE, float available in the schedule, at any time, belongs to the Project and is available for Contractor and Government use. This includes activity and project float. Activity float is the number of workdays that an activity can be delayed without causing a delay to the "End Project" finish milestone. Project float (if applicable) is the number of work days between the projected early finish and the "End Project" finish.

3.11 TRANSFER OF SCHEDULE DATA INTO RESIDENT MANAGEMENT SYSTEM

Ensure schedule data is uploaded to RMS. This data is additional supporting data in a form and detail required by the Contracting Officer pursuant to FAR 52.232-5 Payments under Fixed-Price Construction Contracts. The receipt of a proper payment request pursuant to FAR 52.232-27 Prompt Payment for Construction Contracts is contingent upon the Government receiving both acceptable and approvable hard copies and matching electronic versions of the application for progress payment.

3.12 PRIMAVERA P6 MANDATORY REQUIREMENTS

Ensure Primavera P6 settings provide a schedule capable of fulfilling the

requirements of the contract. The following settings are mandatory and required in all schedule submissions to the Government:

- a. Activity Codes must be Project Level, not Global or EPS level.
- b. Calendars must be Project Level, not Global or Resource level.
- c. Activity Duration Types must be set to "Fixed Duration & Units".
- d. Percent Complete Types must be set to "Physical".
- e. Time Period Admin Preferences must remain the default "8.0 hr/day, 40 hr/week, 172 hr/month, 2000 hr/year". Set Calendar Work Hours/Day to 8.0 Hour days.
- f. Set Schedule Option for defining Critical Activities to "Longest Path".
- g. Set Schedule Option for defining progressed activities to "Retained Logic".
- h. Set up cost loading using a single lump sum non-labor resource. The Price/Unit must be \$1/hr, Default Units/Time must be "8h/d", and settings "Auto Compute Actuals" and "Calculate costs from units" un-selected.
- i. Activity ID's must not exceed 10 characters.
- j. Activity Names must have a verb-noun structure and contain the most defining and detailed description within the first 30 characters.
- k. The daily ending hour for all work calendars must be the same.

-- End of Section --

SECTION 01 33 00

SUBMITTAL PROCEDURES

08/18, CHG 4: 02/21

PART 1 GENERAL

1.1 SUMMARY

1.1.1 Submittal Information

The Contracting Officer may request submittals in addition to those specified when deemed necessary to adequately describe the work covered in the respective sections. Each submittal is to be complete and in sufficient detail to allow ready determination of compliance with contract requirements.

Units of weights and measures used on all submittals are to be the same as those used in the contract drawings.

Each submittal is to be complete and in sufficient detail to allow ready determination of compliance with contract requirements.

Contractor's and the Designer of Record, if applicable, to check and approve all items prior to submittal and stamp, sign, and date indicating action taken. Proposed deviations from the contract requirements are to be clearly identified. Include within submittals items such as: Contractor's, manufacturer's, or fabricator's drawings; descriptive literature including (but not limited to) catalog cuts, diagrams, operating charts or curves; test reports; test cylinders; samples; O&M manuals (including parts list); certifications; warranties; and other such required submittals.

Submittals requiring Government approval are to be scheduled and made prior to the acquisition of the material or equipment covered thereby. Pick up and dispose of samples not incorporated into the work in accordance with manufacturer's Material Safety Data Sheets (MSDS) and in compliance with existing laws and regulations.

1.1.2 Submission of Submittals

Schedule and provide submittals requiring Government approval before acquiring the material or equipment covered thereby. Pick up and dispose of samples not incorporated into the work in accordance with manufacturer's Safety Data Sheets (SDS) and in compliance with existing laws and regulations.

1.2 DEFINITIONS

1.2.1 Submittal Descriptions (SD)

Submittal requirements are specified in the technical sections. Examples and descriptions of submittals identified by the Submittal Description (SD) numbers and titles follow:

SD-01 Preconstruction Submittals

Submittals that are required prior to or commencing with the start of work on site. Submittals that are required prior to or at the start of construction (work) or the next major phase of the construction on a multiphase contract.

Government approved Division 01 preconstruction submittals that are required prior to or commencing with the start of work must be submitted within 30 calendar days of contract award unless specified elsewhere in the specifications. Contractor approved Division 01 submittals that are required prior to or commencing with the start of work must be submitted within 45 calendar days of contract award unless specified elsewhere in the specifications.

Preconstruction Submittals include schedules and a tabular list of locations, features, and other pertinent information regarding products, materials, equipment, or components to be used in the work.

Certificates Of Insurance

Surety Bonds

List Of Proposed Subcontractors

List Of Proposed Products

Baseline Network Analysis Schedule (NAS)

Submittal Register

Schedule Of Prices Or Earned Value Report

Accident Prevention Plan

Work Plan

Quality Control (QC) plan

Environmental Protection Plan Explosive Safety Submission ESS Work Plan

SD-02 Shop Drawings

Drawings, diagrams and schedules specifically prepared to illustrate some portion of the work.

Diagrams and instructions from a manufacturer or fabricator for use in producing the product and as aids to the Contractor for integrating the product or system into the project.

Drawings prepared by or for the Contractor to show how multiple systems and interdisciplinary work will be coordinated.

SD-03 Product Data

Catalog cuts, illustrations, schedules, diagrams, performance charts, instructions and brochures illustrating size, physical appearance and other characteristics of materials, systems or equipment for some portion of the work.

Samples of warranty language when the contract requires extended product warranties.

SD-04 Samples

Fabricated or unfabricated physical examples of materials, equipment or workmanship that illustrate functional and aesthetic characteristics of a material or product and establish standards by which the work can be judged.

Color samples from the manufacturer's standard line (or custom color samples if specified) to be used in selecting or approving colors for the project.

Field samples and mock-ups constructed on the project site establish standards ensuring work can be judged. Includes assemblies or portions of assemblies that are to be incorporated into the project and those that will be removed at conclusion of the work.

SD-06 Test Reports

Report signed by authorized official of testing laboratory that a material, product or system identical to the material, product or system to be provided has been tested in accord with specified requirements. Unless specified in another section, testing must have been within three years of date of contract award for the project.

Report that includes findings of a test required to be performed on an actual portion of the work or prototype prepared for the project before shipment to job site.

Report that includes finding of a test made at the job site or on sample taken from the job site, on portion of work during or after installation.

Investigation reports

Daily logs and checklists

Final acceptance test and operational test procedure

SD-07 Certificates

Statements printed on the manufacturer's letterhead and signed by responsible officials of manufacturer of product, system or material attesting that the product, system, or material meets specification requirements. Must be dated after award of project contract and clearly name the project.

Document required of Contractor, or of a manufacturer, supplier, installer or Subcontractor through Contractor. The document purpose is to further promote the orderly progression of a portion of the work by documenting procedures, acceptability of methods, or personnel qualifications.

Confined space entry permits

Text of posted operating instructions

SD-08 Manufacturer's Instructions

Preprinted material describing installation of a product, system or material, including special notices and (SDS) concerning impedances, hazards and safety precautions.

SD-11 Closeout Submittals

Documentation to record compliance with technical or administrative requirements or to establish an administrative mechanism.

Submittals required for Guiding Principle Validation (GPV) or Third Party Certification (TPC).

Special requirements necessary to properly close out a construction contract. For example, Record Drawings and as-built drawings. Also, submittal requirements necessary to properly close out a major phase of construction on a multi-phase contract.

1.2.2 Approving Authority

Office or designated person authorized to approve the submittal.

1.2.3 Work

As used in this section, on-site and off-site construction required by contract documents, including labor necessary to produce submittals, construction, materials, products, equipment, and systems incorporated or to be incorporated in such construction. In exception, excludes work to produce SD-01 submittals.

1.3 SUBMITTALS

Government approval is required for submittals with a "G" or "S" classification. Submittals not having a "G" or "S" classification are for information only. When used, a code following the "G" classification identifies the office that will review the submittal for the Government. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Submittal Register; G

1.4 SUBMITTAL CLASSIFICATION

1.4.1 Government Approved (G)

Government approval is required for extensions of design, critical materials, variations, equipment whose compatibility with the entire system must be checked, and other items as designated by the Government.

Government approval is required for any variations from the Solicitation or the Accepted Proposal and for other items as designated by the Government.

Within the terms of the Contract Clause SPECIFICATIONS AND DRAWINGS FOR CONSTRUCTION, submittals are considered to be "shop drawings."

1.4.2 Design-Build Submittal Classifications

1.4.2.1 Designer of Record Approved (DA)

Designer of Record (DOR) approval is required for extensions of design; critical materials; any variations from the Solicitation, the Accepted Proposal, or the completed design; equipment whose compatibility with the entire system must be checked; and other items as designated by the Contracting Officer. Provide the Government with the number of copies designated hereinafter of all DOR approved submittals. The Government may review any or all Designer of Record approved submittals for conformance with the Solicitation, the Accepted Proposal, and the completed design. The Government will review all submittals designated as varying from the Solicitation or Accepted Proposal, as described below. Provide design submittals in accordance with Section 01 10 12 DESIGN AFTER AWARD. Generally, list design submittals under SD-05 Design Data.

1.4.2.2 Government Conformance Review of Design (CR)

The Government will review all intermediate and final design submittals for conformance with the technical requirements of the Solicitation. Section 01 10 12 DESIGN AFTER AWARD covers the design submittal and review process in detail. Review will be only for conformance with the applicable codes, standards, and contract requirements. Design data includes the design documents described in Section 01 33 16.00 10 DESIGN DATA (DESIGN AFTER AWARD).

1.4.2.3 Designer of Record Approved/Government Conformance Review (DA/CR)

1.4.2.3.1 Variations from the Accepted Design

DOR approval and the Government's concurrence are required for any proposed variation from the accepted design that still complies with the contract before the Contractor is authorized to proceed with material acquisition or installation. If necessary to facilitate the project schedule, before official submission to the Government, the Contractor and the DOR may discuss with the Contracting Officer's Representative a submittal proposing a variation. However, the Government reserves the right to review the submittal before providing an opinion. In any case, the Government will not formally agree to or provide a preliminary opinion on any variation without the DOR's approval or recommended approval. The Government reserves the right to reject any design, variation that may affect furniture, furnishings, equipment selections, or operational decisions that were made, based on the reviewed and concurred design.

1.4.2.3.2 Substitutions

Unless prohibited or otherwise provided for elsewhere in the contract, where the Accepted Proposal named products, systems, materials or equipment by manufacturer, brand name, model number, or other specific identification, and the Contractor desires to substitute a manufacturer or model after award, submit a requested substitution for Government concurrence. Include substantiation, through identifying information and the DOR's approval, that the substitute meets the contract requirements and that it is equal in function, performance, quality, and salient features to that in the accepted contract proposal. If the contract otherwise prohibits substitutions of equal named products, systems, materials or equipment by manufacturer, brand name, model number or other specific identification, the request is considered a "variation" to the

contract. Variations are discussed below in paragraphs: "DESIGNER OF RECORD APPROVED/GOVERNMENT APPROVED" and VARIATIONS.

1.4.2.4 Designer of Record Approved/Government Approved (DA/GA)

In addition to the above-stated requirements for proposed variations to the accepted design, both DOR and Government Approval and, where applicable, a contract modification are required before the Contractor is authorized to proceed with material acquisition or installation for any proposed variation to the contract (the Solicitation or the Accepted Proposal), that constitutes a change to the contract terms. The Government reserves the right to accept or reject any such proposed variation.

1.4.3 For Information Only

Submittals not requiring Government approval will be for information only. For Design-build construction all submittals not requiring DOR or Government approval will be for information only. Within the terms of the Contract Clause SPECIFICATIONS AND DRAWINGS FOR CONSTRUCTION, they are not considered to be "shop drawings."

1.5 PREPARATION

1.5.1 Transmittal Form

Use the ENG Form 4025-R transmittal form for submitting both Government-approved and information-only submittals. Submit in accordance with the instructions on the reverse side of the form. These forms or similar forms are included in the RMS CM software that the Contractor is required to use for this contract. Properly complete this form by filling out all the heading blank spaces and identifying each item submitted. Exercise special care to ensure proper listing of the specification paragraph and sheet number of the contract drawings pertinent to the data submitted for each item.

1.5.2 Source Drawings for Shop Drawings

1.5.2.1 Source Drawings

The entire set of source drawing files (DWG) will not be provided to the Contractor. Request the specific Drawing Number for the preparation of shop drawings. Only those drawings requested to prepare shop drawings will be provided. These drawings are provided only after award.

1.5.2.2 Terms and Conditions

Data contained on these electronic files must not be used for any purpose other than as a convenience in the preparation of construction data for the referenced project. Any other use or reuse is at the sole risk of the Contractor and without liability or legal exposure to the Government. The Contractor must make no claim, and waives to the fullest extent permitted by law any claim or cause of action of any nature against the Government, its agents, or its subconsultants that may arise out of or in connection with the use of these electronic files. The Contractor must, to the fullest extent permitted by law, indemnify and hold the Government harmless against all damages, liabilities, or costs, including reasonable

attorney's fees and defense costs, arising out of or resulting from the use of these electronic files.

These electronic source drawing files are not construction documents. Differences may exist between the source drawing files and the corresponding construction documents. The Government makes no representation regarding the accuracy or completeness of the electronic source drawing files, nor does it make representation to the compatibility of these files with the Contractor hardware or software. The Contractor is responsible for determining if any conflict exists. In the event that a conflict arises between the signed and sealed construction documents prepared by the Government and the furnished source drawing files, the signed and sealed construction documents govern. Use of these source drawing files does not relieve the Contractor of the duty to fully comply with the contract documents, including and without limitation the need to check, confirm and coordinate the work of all contractors for the project. If the Contractor uses, duplicates or modifies these electronic source drawing files for use in producing construction data related to this contract, remove all previous indication of ownership (seals, logos, signatures, initials and dates).

1.5.3 Electronic File Format

Provide submittals in electronic format, with the exception of material samples required for SD-04 Samples items. In addition to the electronic submittal, provide three hard copies of the submittals. Compile the submittal file as a single, complete document, to include the Transmittal Form described within, and also separately attach the native files which were used to create PDF. The attached files should include the original digital files used to create the submittal. Name the electronic submittal file specifically according to its contents, and coordinate the file naming convention with the Contracting Officer. Electronic files must be of sufficient quality that all information is legible. Use PDF as the electronic format, unless otherwise specified or directed by the Contracting Officer. Generate PDF files from original documents with bookmarks so that the text included in the PDF file is searchable and can be copied. If documents are scanned, optical character resolution (OCR) routines are required. Index and bookmark files exceeding 30 pages to allow efficient navigation of the file. When required, the electronic file must include a valid electronic signature or a scan of a signature.

E-mail electronic submittal documents smaller than 10MB to an e-mail address as directed by the Contracting Officer. Provide electronic documents over 10 MB on an optical disc or through an electronic file sharing system such as the DOD SAFE Web Application located at the following website: <https://safe.apps.mil/>.

1.6 QUANTITY OF SUBMITTALS

1.6.1 Number of SD-01 Preconstruction Submittal Copies

Unless otherwise specified, submit two sets of administrative submittals.

1.6.2 Number of SD-02 Shop Drawing Copies

Submit six copies of submittals of shop drawings requiring review and approval by a QC organization. Submit seven copies of shop drawings requiring review and approval by the Contracting Officer.

1.6.3 Number of SD-03 Product Data Copies

Submit in compliance with quantity requirements specified for shop drawings.

1.6.4 Number of SD-04 Samples

- a. Submit two samples, or two sets of samples showing the range of variation, of each required item. One approved sample or set of samples will be retained by the approving authority and one will be returned to the Contractor.
- b. Submit one sample panel or provide one sample installation where directed. Include components listed in the technical section or as directed.
- c. Submit one sample installation, where directed.
- d. Submit one sample of nonsolid materials.

1.6.5 Number of SD-05 Design Data Copies

Submit in compliance with quantity requirements specified for shop drawings.

1.6.6 Number of SD-06 Test Report Copies

Submit in compliance with quantity and quality requirements specified for shop drawings, other than field test results that will be submitted with QC reports.

1.6.7 Number of SD-07 Certificate Copies

Submit in compliance with quantity requirements specified for shop drawings.

1.6.8 Number of SD-08 Manufacturer's Instructions Copies

Submit in compliance with quantity requirements specified for shop drawings.

1.6.9 Number of SD-09 Manufacturer's Field Report Copies

Submit in compliance with quantity and quality requirements specified for shop drawings other than field test results that will be submitted with QC reports.

1.6.10 Number of SD-10 Operation and Maintenance Data Copies

Submit five copies of O&M data to the Contracting Officer for review and approval.

1.6.11 Number of SD-11 Closeout Submittals Copies

Unless otherwise specified, submit two sets of administrative submittals.

1.7 INFORMATION ONLY SUBMITTALS

Normally submittals for information only will not be returned. Approval of

the Contracting Officer is not required on information only submittals. The Government reserves the right to require the Contractor to resubmit any item found not to comply with the contract. This does not relieve the Contractor from the obligation to furnish material conforming to the plans and specifications; will not prevent the Contracting Officer from requiring removal and replacement of nonconforming material incorporated in the work; and does not relieve the Contractor of the requirement to furnish samples for testing by the Government laboratory or for check testing by the Government in those instances where the technical specifications so prescribe. For Design-Build construction, the Government will retain two copies of information-only submittals.

1.8 PROJECT SUBMITTAL REGISTER

A sample Project Submittal Register showing items of equipment and materials for when submittals are required by the specifications is provided as "Attachment A - Submittal Register."

1.8.1 Submittal Management

Prepare and maintain a submittal register, as the work progresses. Do not change data that is output in columns (c), (d), (e), and (f) as delivered by Government; retain data that is output in columns (a), (g), (h), and (i) as approved. As an attachment, provide a submittal register showing items of equipment and materials for which submittals are required by the specifications. This list may not be all-inclusive and additional submittals may be required. Maintain a submittal register for the project in accordance with Section 01 45 00.15 10 RESIDENT MANAGEMENT SYSTEM CONTRACTOR MODE(RMS CM). The Government will provide the initial submittal register

Column (c): Lists specification section in which submittal is required.

Column (d): Lists each submittal description (SD Number. and type, e.g., SD-02 Shop Drawings) required in each specification section.

Column (e): Lists one principal paragraph in each specification section where a material or product is specified. This listing is only to facilitate locating submitted requirements. Do not consider entries in column (e) as limiting the project requirements.

Column (f): Lists the approving authority for each submittal.

Thereafter, the Contractor is to track all submittals by maintaining a complete list, including completion of all data columns and all dates on which submittals are received by and returned by the Government.

1.8.2 Design-Build Submittal Register

The Designer of Record develops a complete list of submittals during design and identify required submittals in the specifications, and use the list to prepare the Submittal Register. The list may not be all inclusive and additional submittals may be required by other parts of the contract. Complete the submittal register and submit it to the Contracting Officer for approval within 30 calendar days after Notice to Proceed. The approved submittal register will serve as a scheduling document for

submittals and will be used to control submittal actions throughout the contract period. Coordinate the submit dates and need dates with dates in the Contractor prepared progress schedule. Submit monthly or until all submittals have been satisfactorily completed, updates to the submittal register showing the Contractor action codes and actual dates with Government action codes. Revise the submittal register when the progress schedule is revised and submit both for approval.

1.8.3 Preconstruction Use of Submittal Register

Submit the submittal register. Include the QC plan and the project schedule. Verify that all submittals required for the project are listed and add missing submittals. Coordinate and complete the following fields on the register submitted with the QC plan and the project schedule:

Column (a) Activity Number: Activity number from the project schedule.

Column (g) Contractor Submit Date: Scheduled date for the approving authority to receive submittals.

Column (h) Contractor Approval Date: Date that Contractor needs approval of submittal.

Column (i) Contractor Material: Date that Contractor needs material delivered to Contractor control.

1.8.4 Contractor Use of Submittal Register

Update the following fields in the Government-furnished submittal register program or equivalent fields in the program used by the Contractor with each submittal throughout the contract.

Column (b) Transmittal Number: List of consecutive, Contractor-assigned numbers.

Column (j) Action Code (k): Date of action used to record Contractor's review when forwarding submittals to QC.

Column (l) Date submittal transmitted.

Column (q) Date approval was received.

1.8.5 Approving Authority Use of Submittal Register

Update the following fields:

Column (b) Transmittal Number: List of consecutive, Contractor-assigned numbers.

Column (l) Date submittal was received.

Column (m) through (p) Dates of review actions.

Column (q) Date of return to Contractor.

1.8.6 Delivery of Copies

Deliver one copy of submittal register updated by Contractor to Government

with each invoice request.

1.9 VARIATIONS

Variations from contract requirements require Contracting Officer approval pursuant to contract Clause FAR 52.236-21 Specifications and Drawings for Construction, and will be considered where advantageous to the Government.

1.9.1 Considering Variations

Discussion with Contracting Officer prior to submission, after consulting with the DOR, will help ensure functional and quality requirements are met and minimize rejections and re-submittals. When contemplating a variation which results in lower cost, consider submission of the variation as a Value Engineering Change Proposal (VECP).

Specifically point out variations from contract requirements in a transmittal letter. Failure to point out variations may cause the Government to require rejection and removal of such work at no additional cost to the Government.

1.9.2 Proposing Variations

When proposing variation, deliver written request to the Contracting Officer, with documentation of the nature and features of the variation and why the variation is desirable and beneficial to Government, including the DOR's written analysis and approval. If lower cost is a benefit, also include an estimate of the cost savings. In addition to documentation required for variation, include the submittals required for the item. Clearly mark the proposed variation in all documentation.

Check the column "variation" of ENG Form 4025 for submittals that include variations proposed by the Contractor. Set forth in writing the reason for any variations and note such variations on the submittal. The Government reserves the right to rescind inadvertent approval of submittals containing unnoted variations.

1.9.3 Warranting that Variations are Compatible

When delivering a variation for approval, the Contractor warrants that this contract has been reviewed to establish that the variation, if incorporated, will be compatible with other elements of work.

1.9.4 Review Schedule Extension

In addition to the normal submittal review period, a period of 10 calendar working days will be allowed for the Government to consider submittals with variations.

1.10 SCHEDULING

Schedule and submit concurrently submittals covering component items forming a system or items that are interrelated. Include certifications to be submitted with the pertinent drawings at the same time. No delay damages or time extensions will be allowed for time lost in late submittals. An additional 15 calendar days will be allowed and shown on the register for review and approval of submittals for food service

equipment and refrigeration and HVAC control systems.

- a. Coordinate scheduling, sequencing, preparing, and processing of submittals with performance of work so that work will not be delayed by submittal processing. Allow for potential resubmittal of requirements.
- b. Submittals required by the contract documents are listed on the submittal register. If a submittal is listed in the submittal register but does not pertain to the contract work, the Contractor is to include the submittal in the register and annotate it "N/A" with a brief explanation. Approval by the Contracting Officer does not relieve the Contractor of supplying submittals required by the contract documents but that have been omitted from the register or marked "N/A."
- c. Resubmit the submittal register and annotate it monthly with actual submission and approval dates. When all items on the register have been fully approved, no further resubmittal is required.

Carefully control procurement operations to ensure that each individual submittal is made on or before the Contractor scheduled submittal date shown on the approved "Submittal Register."

1.10.1 Government Reviewed Design

The Government will review design submittals for conformance with the technical requirements of the Solicitation. Section 01 10 12 DESIGN DATA (DESIGN AFTER AWARD) covers the design submittal and review process in detail. Government review is required for variations from the completed design. Review will be only for conformance with the contract requirements. Included are only those construction submittals for which the DOR's design documents do not include enough detail to ascertain contract compliance. The Government may, but is not required to, review extensions of design such as structural steel or reinforcement shop drawings.

1.11 GOVERNMENT APPROVING AUTHORITY

When the approving authority is the Contracting Officer, the Government will:

- a. Note the date on which the submittal was received from the QC manager.
- b. Review submittals for approval within the scheduling period specified and only for conformance with project design concepts and compliance with contract documents.
- c. Identify returned submittals with one of the actions defined in paragraph REVIEW NOTATIONS and with comments and markings appropriate for the action indicated.

Upon completion of review of submittals requiring Government approval, stamp and date submittals. Four copies of the submittal will be retained by the Contracting Officer and two copies of the submittal will be returned to the Contractor. If the Government performs a conformance review of other Designer of Record approved submittals, the submittals will be identified and returned, as described above.

1.11.1 Review Notations

Submittals will be returned to the Contractor with the following notations:

- a. Submittals marked "approved" or "accepted" authorize proceeding with the work covered.
- b. Submittals marked "approved as noted" or "approved, except as noted, resubmittal not required," authorize proceeding with the work covered provided that the Contractor takes no exception to the corrections.
- c. Submittals marked "not approved," "disapproved," or "revise and resubmit" indicate incomplete submittal or noncompliance with the contract requirements or design concept. Resubmit with appropriate changes. Do not proceed with work for this item until the resubmittal is approved.
- d. Submittals marked "not reviewed" indicate that the submittal has been previously reviewed and approved, is not required, does not have evidence of being reviewed and approved by Contractor, or is not complete. A submittal marked "not reviewed" will be returned with an explanation of the reason it is not reviewed. Resubmit submittals returned for lack of review by Contractor or for being incomplete, with appropriate action, coordination, or change.
- e. Submittals marked "receipt acknowledged" indicate that submittals have been received by the Government. This applies only to "information-only submittals" as previously defined.

1.12 DISAPPROVED SUBMITTALS

Make corrections required by the Contracting Officer. If the Contractor considers any correction or notation on the returned submittals to constitute a change to the contract drawings or specifications, give notice to the Contracting Officer as required under the FAR clause titled CHANGES. The Contractor is responsible for the dimensions and design of connection details and the construction of work. Failure to point out variations may cause the Government to require rejection and removal of such work at the Contractor's expense.

If changes are necessary to submittals, make such revisions and resubmit in accordance with the procedures above. No item of work requiring a submittal change is to be accomplished until the changed submittals are approved.

1.13 APPROVED SUBMITTALS

The Contracting Officer's approval or acceptance of submittals is not to be construed as a complete check, and indicates only that design, general method of construction, materials, detailing and other information appear to meet the Solicitation and Accepted Proposal.

Approval or acceptance by the Government for a submittal does not relieve the Contractor of the responsibility for meeting the contract requirements or for any error that may exist, because under the Quality Control (QC) requirements of this contract, the Contractor is responsible for ensuring information contained within each submittal accurately conforms with the requirements of the contract documents.

After submittals have been approved or accepted by the Contracting Officer, no resubmittal for the purpose of substituting materials or equipment will be considered unless accompanied by an explanation of why a substitution is necessary.

1.14 APPROVED SAMPLES

Approval of a sample is only for the characteristics or use named in such approval and is not be construed to change or modify any contract requirements. Before submitting samples, provide assurance that the materials or equipment will be available in quantities required in the project. No change or substitution will be permitted after a sample has been approved.

Match the approved samples for materials and equipment incorporated in the work. If requested, approved samples, including those that may be damaged in testing, will be returned to the Contractor, at its expense, upon completion of the contract. Unapproved samples will also be returned to the Contractor at its expense, if so requested.

Failure of any materials to pass the specified tests will be sufficient cause for refusal to consider, under this contract, any further samples of the same brand or make as that material. The Government reserves the right to disapprove any material or equipment that has previously proved unsatisfactory in service.

Samples of various materials or equipment delivered on the site or in place may be taken by the Contracting Officer for testing. Samples failing to meet contract requirements will automatically void previous approvals. Replace such materials or equipment to meet contract requirements.

1.15 WITHHOLDING OF PAYMENT

Payment for materials incorporated in the work will not be made if required approvals have not been obtained. No payment for materials incorporated in the work will be made unless all required DOR approvals or required Government approvals have been obtained. No payment will be made for any materials incorporated into the work for any conformance review submittals or information-only submittals found to contain errors or deviations from the Solicitation or Accepted Proposal.

1.16 CERTIFICATION OF SUBMITTAL DATA

Certify the submittal data as follows on Form ENG 4025: "I certify that the above submitted items had been reviewed in detail and are correct and in strict conformance with the contract drawings and specifications except as otherwise stated.

_____ NAME OF CONTRACTOR _____ SIGNATURE OF CONTRACTOR

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

-- End of Section --

SUBMITTAL REGISTER

CONTRACT NO.

TITLE AND LOCATION

DHS Campus ACM Abatement - Part 1, Anniston, Alabama

CONTRACTOR

ACTIVITY NO	TRANSMITTAL NO	SPEC SECT	DESCRIPTION ITEM SUBMITTED	PARAGRAPH	GOVT CLASSIFICATION	CONTRACTOR: SCHEDULE DATES			CONTRACTOR ACTION		APPROVING AUTHORITY				MAILED TO CONTR/ DATE RCD FRM APPR AUTH	REMARKS	
						SUBMIT	APPROVAL NEEDED BY	MATERIAL NEEDED BY	ACTION CODE	DATE OF ACTION	DATE FWD TO APPR AUTH/ DATE RCD FROM CONTR	DATE FWD TO OTHER REVIEWER	DATE RCD FROM OTH REVIEWER	ACTION CODE			DATE OF ACTION
		01 00 00	SD-01 Preconstruction Submittals														
			Project Schedule	1.4.1	G CD												
			Site, Safety and Health Plan	1.4.2	G CD												
			Contractor Quality Control Plan	1.4.4	G CD												
			Submittal Register	1.4.5	G CD												
			SD-02 Shop Drawings														
			Shop Drawings	1.4.6	G CD												
			As-Built Drawings	1.4.7	G CD												
			SD-03 Product Data														
			Equipment Data	1.4.8	G CD												
			Material Cut Sheets	1.4.8	G CD												
			SD-07 Certificates														
			Testing Reports	1.4.10	G CD												
			Interruption of utility services	1.15	G CD												
			Certificates of Compliance	1.26	G CD												
			SD-10 Operation and Maintenance Data														
			Operation and Maintenance Manuals	1.4.11	G CD												
			SD-11 Closeout Submittals														
			Training Plan	1.4.12	G CD												
			Final Report	1.4.13	G CD												
		01 30 00	SD-01 Preconstruction Submittals														
			View Location Map	1.3													
			Progress and Completion	1.4													
			Pictures														

SUBMITTAL REGISTER

CONTRACT NO.

TITLE AND LOCATION

DHS Campus ACM Abatement - Part 1, Anniston, Alabama

CONTRACTOR

ACTIVITY NO	TRANSMITTAL NO	SPEC SECT	DESCRIPTION ITEM SUBMITTED	PARAGRAPH	GOVT CLASSIFICATION	CONTRACTOR: SCHEDULE DATES			CONTRACTOR ACTION		APPROVING AUTHORITY				MAILED TO CONTR/ DATE RCD FRM APPR AUTH	REMARKS		
						SUBMIT	APPROVAL NEEDED BY	MATERIAL NEEDED BY	ACTION CODE	DATE OF ACTION	DATE FWD TO APPR AUTH/ DATE RCD FROM CONTR	DATE FWD TO OTHER REVIEWER	DATE RCD FROM OTH REVIEWER	ACTION CODE			DATE OF ACTION	
																		(a)
		01 32 01.00 10	SD-01 Preconstruction Submittals															
			Project Scheduler Qualifications	1.3	G													
			Preliminary Project Schedule	3.4.1	G													
			Initial Project Schedule	3.4.2	G													
			Periodic Schedule Update	3.6.2	G													
		01 33 00	SD-01 Preconstruction Submittals															
			Submittal Register	1.8	G													
		01 35 26	SD-01 Preconstruction Submittals															
			Accident Prevention Plan (APP)	1.8	G													
			SD-06 Test Reports															
			Accident Reports	1.12.3	G													
			LHE Inspection Reports	1.12.4														
			Monthly Exposure Reports	1.5	G													
			SD-07 Certificates															
			Activity Hazard Analysis (AHA)	1.9	G													
			Certificate of Compliance	1.12.5														
			Hot Work Permit	1.13														
			Standard Lift Plan	1.12.5	G													
		01 45 00	SD-01 Preconstruction Submittals															
			Contractor Quality Control (CQC) Plan	1.5.2	G													
			SD-06 Test Reports															
			Verification Statement	1.11.3														
		02 82 00	SD-03 Product Data															
			Amended Water	1.3.2	G CO													

SUBMITTAL REGISTER

CONTRACT NO. _____

TITLE AND LOCATION
DHS Campus ACM Abatement - Part 1, Anniston, Alabama

CONTRACTOR _____

ACTIVITY NO	TRANSMITTAL NO	SPEC SECT	DESCRIPTION ITEM SUBMITTED	PARAGRAPH	GOVT CLASSIFICATION	CONTRACTOR: SCHEDULE DATES			CONTRACTOR ACTION		APPROVING AUTHORITY					REMARKS		
						SUBMIT	APPROVAL NEEDED BY	MATERIAL NEEDED BY	ACTION CODE	DATE OF ACTION	DATE FWD TO APPR AUTH/ FROM CONTR	DATE FWD TO OTHER REVIEWER	DATE RCD FROM OTH REVIEWER	ACTION CODE	DATE OF ACTION		MAILED TO CONTR/ DATE RCD FRM APPR AUTH	
																		(g)
		02 82 00	Safety Data Sheets (SDS) for All Materials	1.4.9	G CO													
			Encapsulants	2.1	G CO													
			Respirators	3.1.2.1	G CO													
			Local Exhaust Equipment	3.1.7	G CO													
			Pressure Differential Automatic Recording Instrument	3.1.7	G CO													
			Vacuums	3.1.8	G CO													
			Glovebags	3.2.9.2	G CO													
			SD-06 Test Reports															
			Air Sampling Results	1.6.5	G CO													
			Pressure Differential Recordings for Local Exhaust System	1.6.6	G CO													
			Clearance Sampling	3.2.13.5	G CO													
			Asbestos Disposal Quantity Report	3.3.3.2	G CO													
			SD-07 Certificates															
			Employee Training	1.4.4	G CO													
			Notifications	1.4.5	G CO													
			Respiratory Protection Program	1.4.7	G CO													
			Asbestos Hazard Abatement Plan	1.4.10	G CO													
			Testing Laboratory	1.4.11	G CO													
			Landfill Approval	1.4.12	G CO													
			Delivery Tickets	1.4.12	G CO													
			Waste Shipment Records	1.4.12	G CO													
			Transporter Certification	1.4.13	G CO													

SUBMITTAL REGISTER

CONTRACT NO.

TITLE AND LOCATION

DHS Campus ACM Abatement - Part 1, Anniston, Alabama

CONTRACTOR

ACTIVITY NO	TRANSMITTAL NO	SPEC SECT	DESCRIPTION ITEM SUBMITTED	PARAGRAPH	GOVT CLASSIFICATION	CONTRACTOR: SCHEDULE DATES			CONTRACTOR ACTION		APPROVING AUTHORITY				MAILED TO CONTR/ DATE RCD FRM APPR AUTH	REMARKS		
						SUBMIT	APPROVAL NEEDED BY	MATERIAL NEEDED BY	ACTION CODE	DATE OF ACTION	DATE FWD TO APPR AUTH/ DATE RCD FROM CONTR	DATE FWD TO OTHER REVIEWER	DATE RCD FROM OTH REVIEWER	ACTION CODE			DATE OF ACTION	
																		(g)
		02 82 00	Medical Certification	1.4.14	G CO													
			Private Qualified Person Documentation	1.6.1	G CO													
			Designated Competent Person	1.6.2	G CO													
			Worker's License	1.6.3	G CO													
			Contractor's License	1.6.4	G CO													
			Federal, State or Local Citations on Previous Projects	1.6.9	G CO													
			Encapsulants	2.1	G CO													
			Equipment Used to Contain Airborne Asbestos Fibers	3.1	G CO													
			Water Filtration Equipment	3.1.3.3	G CO													
			Vacuums	3.1.8	G CO													
			Ventilation Systems	3.1.8	G CO													
			SD-11 Closeout Submittals															
			Permits and Licenses	1.4.5	G CO													
			Notifications	1.4.5	G CO													
			Respirator Program Records	1.4.7.1	G CO													
			Protective Clothing	1.6.7	G CO													
			Decontamination Quality Control Records															
			Protective Clothing	1.6.8	G CO													
			Decontamination Facility Notification															
			Rental Equipment	1.8.1	G CO													
		08 14 00	SD-02 Shop Drawings															

SUBMITTAL REGISTER

CONTRACT NO.

TITLE AND LOCATION

DHS Campus ACM Abatement - Part 1, Anniston, Alabama

CONTRACTOR

ACTIVITY NO	TRANSMITTAL NO	SPEC SECT	DESCRIPTION ITEM SUBMITTED	PARAGRAPH	GOVT CLASSIFICATION	CONTRACTOR: SCHEDULE DATES			CONTRACTOR ACTION		APPROVING AUTHORITY				MAILED TO CONTR/ DATE RCD FRM APPR AUTH	REMARKS		
						SUBMIT	APPROVAL NEEDED BY	MATERIAL NEEDED BY	ACTION CODE	DATE OF ACTION	DATE FWD TO APPR AUTH/	DATE RCD FROM CONTR	DATE FWD TO OTHER REVIEWER	DATE RCD FROM OTH REVIEWER			ACTION CODE	DATE OF ACTION
		08 14 00	Doors	2.1	G													
			SD-03 Product Data															
			Doors	2.1	G													
			Accessories	2.2														
			Water-resistant Sealer	2.3.6														
			Warranty	1.4														
			Fire Resistance Rating	2.1.2	G													
		09 05 61	SD-06 Test Reports															
			Testing Agency Qualifications	1.5	G													
			Testing Agency Report	1.6.1	G													
		09 65 00	SD-03 Product Data															
			Vinyl Composition Tile	2.1	G													
			Adhesives	2.4														
			SD-04 Samples															
			Vinyl Composition Tile	2.1	G													
			SD-06 Test Reports															
			Moisture, Alkalinity and Bond Tests	3.2	G													
			SD-08 Manufacturer's Instructions															
			Surface Preparation	2.5	G													
			SD-10 Operation and Maintenance Data															
			Vinyl Composition Tile	2.1	G													
		09 68 00	SD-03 Product Data															
			Carpet	2.1	G													
			SD-04 Samples															

TRANSMITTAL OF SHOP DRAWINGS, EQUIPMENT DATA, MATERIAL SAMPLES, OR MANUFACTURER'S CERTIFICATES OF COMPLIANCE <i>(Read instruction on the reverse side prior to initiating this form)</i>	DATE	TRANSMITTAL NO.
--	------	-----------------

SECTION I - REQUEST FOR APPROVAL OF THE FOLLOWING ITEMS *(This section will be initiated by the contractor)*

TO:	FROM:	CONTRACT NO.	CHECK ONE: <input type="checkbox"/> THIS IS A NEW TRANSMITTAL <input type="checkbox"/> THIS IS A RESUBMITTAL OF TRANSMITTAL _____
-----	-------	--------------	---

SPECIFICATION SEC. NO. <i>(Cover only one section with each transmittal)</i>	PROJECT TITLE AND LOCATION
--	----------------------------

ITEM NO.	DESCRIPTION OF ITEM SUBMITTED <i>(Type size, model number/etc.)</i>	MFG OR CONTR. CAT., CURVE DRAWING OR BROCHURE NO. <i>(See instruction no. 8)</i>	NO. OF COPIES	CONTRACT REFERENCE DOCUMENT		FOR CONTRACTOR USE CODE	VARIATION <i>(See instruction No. 6)</i>	FOR CE USE CODE
				SPEC. PARA. NO.	DRAWING SHEET NO.			
a.	b.	c.	d.	e.	f.	g.	h.	i.

REMARKS	I certify that the above submitted items have been reviewed in detail and are correct and in strict conformance with the contract drawings and specifications except as other wise stated.
_____ NAME AND SIGNATURE OF CONTRACTOR	

SECTION II - APPROVAL ACTION

ENCLOSURES RETURNED (List by Item No.)	NAME, TITLE AND SIGNATURE OF APPROVING AUTHORITY	DATE
--	--	------

INSTRUCTIONS

1. Section 1 will be initiated by the Contractor in the required number of copies.
2. Each transmittal shall be numbered consecutively in the space provided for "Transmittal No.". This number, in addition to the contract number, will form a serial number for identifying each submittal. For new submittals or resubmits mark the appropriate box; on resubmittals, insert transmittal number of last submission as well as the new submittal number.
3. The "Item No." will be the same "Item No." as indicated on ENG FORM 4288 for each entry on this form.
4. Submittals requiring expeditious handling will be submitted on a separate form.
5. Separate transmittal form will be used for submittals under separate sections of the specifications.
6. A check shall be placed in the "Variation" column when a submittal is not in accordance with the plans and specifications--also, a written statement to that effect shall be included in the space provided for "Remarks".
7. Form is self-transmittal, letter of transmittal is not required.
8. When a sample of material or Manufacturer's Certificate of Compliance is transmitted, indicate "Sample" or "Certificate" in column c, Section I.
9. U.S. Army Corps of Engineers approving authority will assign action codes as indicated below in space provided in Section I, column i to each item submitted. In addition they will ensure enclosures are indicated and attached to the form prior to return to the contractor. The Contractor will assign action codes as indicated below in Section I, column g, to each item submitted.

THE FOLLOWING ACTION CODES ARE GIVEN TO ITEMS SUBMITTED

- | | |
|--|---|
| A -- Approved as submitted. | E -- Disapproved (See attached). |
| B -- Approved, except as noted on drawings. | F -- Receipt acknowledge. |
| C -- Approved, except as noted on drawings.
Refer to attached sheet resubmission required | FX -- Receipt acknowledged, does not comply
as noted with contract requirements. |
| D -- Will be returned by separate correspondence. | G -- Other (<i>Specify</i>) |
10. Approval of items does not relieve the contractor from complying with all the requirements of the contract plans and specifications.

SECTION 01 35 26

GOVERNMENTAL SAFETY REQUIREMENTS
05/24

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN SOCIETY OF SAFETY PROFESSIONALS (ASSP)

ANSI/ASSP A10.44 (2020) Control of Energy Sources
(Lockout/Tagout) for Construction and
Demolition Operations

ASTM INTERNATIONAL (ASTM)

ASTM F855 (2020) Standard Specifications for
Temporary Protective Grounds to Be Used on
De-energized Electric Power Lines and
Equipment

INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS (IEEE)

IEEE 1048 (2016) Guide for Protective Grounding of
Power Lines

IEEE C2 (2023) National Electrical Safety Code

INTERNATIONAL SAFETY EQUIPMENT ASSOCIATION (ISEA)

ANSI/ISEA Z89.1 (2014; R 2019) American National Standard
for Industrial Head Protection

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 70 (2023) National Electrical Code

NFPA 70E (2024) Standard for Electrical Safety in
the Workplace

NFPA 241 (2022) Standard for Safeguarding
Construction, Alteration, and Demolition
Operations

U.S. ARMY CORPS OF ENGINEERS (USACE)

EM 385-1-1 (2024) Safety -- Safety and Occupational
Health (SOH) Requirements

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

29 CFR 1910 Occupational Safety and Health Standards

29 CFR 1915	Confined and Enclosed Spaces and Other Dangerous Atmospheres in Shipyard Employment
29 CFR 1926	Safety and Health Regulations for Construction
CPL 2.100	(1995) Application of the Permit-Required Confined Spaces (PRCS) Standards, 29 CFR 1910.146

1.2 DEFINITIONS

The following definitions are for the convenience of the reader. If there is a referenced document in the text of this specification section, that is the document that should define terms for that paragraph. If further clarification is needed, contact the Contracting Officer.

1.2.1 Site Safety and Health Officer (SSHO)

A Contractor Employee that is responsible for overseeing and ensuring implementation of the prime Contractor's Safety and Occupational Health (SOH) program according to the Contract, EM 385-1-1, applicable federal, state, and local requirements.

1.2.1.1 Level One SSHO

A designated employee with full-time SOH responsibility that meets and follows the requirements of EM 385-1-1.

1.2.1.2 Level Two SSHO

A designated employee with Level Two SSHO responsibility that meets and follows the requirements of EM 385-1-1. Level Two SSHOs cannot be assigned to projects that have a residual Risk Assessment Code (RAC) of high or extremely high.

1.2.1.3 Level Three SSHO

A designated Qualified Person or Competent Person with SOH responsibility that meets and follows the requirements of EM 385-1-1. Level 3 SSHOs cannot be assigned to projects that have a residual RAC of high or extremely high.

1.2.1.4 Alternate SSHO

An employee that meets the definition of the contract-required level SSHO, but is not the primary SSHO.

1.2.2 Competent Person (CP)

The CP is a person designated in writing, who, through training, knowledge and experience, is capable of identifying, evaluating, and addressing existing and predictable hazards in the working environment or working conditions that are unsanitary, hazardous, or dangerous to personnel, and who has authorization to take prompt corrective measures to eliminate them.

1.2.3 Qualified Person (QP)

The QP is a person designated in writing, who, by possession of a recognized degree, certificate, or professional standing, or extensive knowledge, training, and experience, has successfully demonstrated their ability to solve or resolve problems related to the subject matter, the work, or the project.

1.2.4 High Visibility Accident

Any mishap which may generate publicity and/or high visibility.

1.2.5 Medical Treatment

Treatment administered by a physician or by registered professional personnel under the standing orders of a physician. Medical treatment does not include first aid treatment even through provided by a physician or registered personnel.

1.2.6 Recordable Injuries or Illnesses

Any work-related injury or illness that results in:

1. Death, regardless of the time between the injury and death, or the length of the illness;
2. Days away from work (any time lost after day of injury/illness onset);
3. Restricted work;
4. Transfer to another job;
5. Medical treatment beyond first aid;
6. Loss of consciousness; or
7. A significant injury or illness diagnosed by a physician or other licensed health care professional, even if it did not result in (1) through (6) above.

"USACE" property and equipment specified in USACE EM 385-1-1 should be interpreted as Government property and equipment.

1.3 SUBMITTALS

Government Acceptance or Approval does not remove responsibility from the Contractors for their actions or liability.

Government approval is required for submittals with a "G" or "S" classification. Submittals not having a "G" or "S" classification are for information only. When used, a code following the "G" classification identifies the office that will review the submittal for the Government. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-01 Preconstruction Submittals

Accident Prevention Plan (APP); G,

SD-06 Test Reports

Accident Reports; G,

LHE Inspection Reports

Monthly Exposure Reports; G,

SD-07 Certificates

Activity Hazard Analysis (AHA); G,

Certificate of Compliance

Hot Work Permit

Standard Lift Plan; G,

1.4 PUBLIC HEALTH EMERGENCIES

In the event of a declared public health emergency, follow safety precautions as required by the Occupational Safety and Health Administration (OSHA) www.osha.gov, the Centers for Disease Control and Prevention (CDC) www.cdc.gov, and as required by federal, state and local requirements.

1.5 MONTHLY EXPOSURE REPORTS

Provide a Monthly Exposure Report by the fifth of each month. This report is a compilation of employee-hours worked each month for all site workers, both Prime and subcontractor. Failure to submit the report may result in retention of up to 10 percent of the progress payment.

1.6 REGULATORY REQUIREMENTS

In addition to the detailed requirements included in the provisions of this Contract, comply with the most recent edition of USACE EM 385-1-1, and the following federal, state, and local laws, ordinances, criteria, rules and regulations at the date of the Solicitation for this Contract. Submit matters of interpretation of standards to the appropriate administrative agency for resolution before starting work. Where the requirements of this specification, applicable laws, criteria, ordinances, regulations, and referenced documents vary, the most stringent requirements govern.

1.7 SITE QUALIFICATIONS, DUTIES, AND MEETINGS

1.7.1 Site Safety and Health Officer (SSHO)

1.7.1.1 Qualifications of SSHO

All SSHOs will have met the training, experience requirements identified in the EM 385-1-1 and this Contract.

1.7.1.2 Duties of SSHO

All SSHOs will carry out the roles and responsibilities as identified in this Contract and the EM 385-1-1. All SSHOs will be designated on an ENG Form 6282, provided by the Contracting Officer. Superintendent, QC Manager, and SSHO are subject to dismissal if their required duties are not being effectively carried out. If either the Superintendent, QC Manager, or SSHO are dismissed, project work will be stopped and will not be allowed to resume until a suitable replacement is approved and the above duties are again being effectively carried out.

1.7.1.3 Safety Meetings

Conduct safety meetings to review past activities, plan for new or changed operations, review pertinent aspects of appropriate AHA (by trade), establish safe working procedures for anticipated hazards, and provide pertinent Safety and Occupational Health (SOH) training and motivation. Conduct meetings at least once a month for all supervisors at the project location. The SSHO, supervisors, or foremen must conduct meetings at least once a week for the trade workers. Document meeting minutes to include the date, persons in attendance, subjects discussed, and names of individual(s) who conducted the meeting. Maintain documentation on-site and furnish copies to the Contracting Officer on request. Notify the Contracting Officer of all scheduled meetings 7 calendar days in advance.

1.7.2 Roles and Responsibilities of Prime Contractor and SSHO

The Prime Contractor and SSHO must ensure that the requirements of all applicable OSHA and EM 385-1-1 are met for the project. The Prime Contractor must ensure an SSHO or an equally qualified Alternate SSHO(s) is at the worksite at all times to implement and administer the Contractor's safety program and Government accepted Accident Prevention Plan. If the required SSHO has to temporarily (that is, up to 24 hours / 1 day) leave the site of work due to unforeseen or emergency situations, a Level One, Two, or Three SSHO may be used in the interim and must be on the site of work at all times when work is being performed.

If the SSHO must be off-site for a period longer than 24 hours / 1 day, a qualified alternate that meets the contract requirements must be onsite.

a. Prime contractor must ensure all SSHOs will:

- (1) Are designated on an ENG Form 6282.
- (2) Meet minimum training and experience requirements identified in EM 385-1-1.
- (3) Execute roles and responsibilities identified in EM 385-1-1.

1.7.3 Competent Person for Confined Space Entry

Provide a CP for Confined Space Entry who meets the requirements of EM 385-1-1 and herein. The CP for Confined Space Entry must supervise the entry into each confined space in accordance with EM 385-1-1.

1.7.4 Preconstruction Conference

- a. Contractor representatives who have a responsibility or significant role in accident prevention on the project must attend the

preconstruction conference. This includes the project superintendent, Site Safety and Occupational Health Officer, quality control manager, or any other assigned safety and health professionals who participated in the development of the APP (including the Activity Hazard Analyses (AHAs) and special plans, program and procedures associated with it).

- b. Discuss the details of the submitted APP to include incorporated plans, programs, procedures and a listing of anticipated AHAs that will be developed and implemented during the performance of the Contract. This list of proposed AHAs will be reviewed and an agreement will be reached between the Contractor and the Contracting Officer as to which phases will require an analysis. In addition, establish a schedule for the preparation, submittal, and Government review of AHAs to preclude project delays. The creation of the APP and Schedule will be created after being given Notice to Proceed.
- c. Deficiencies in the submitted APP, identified during the Contracting Officer's review, must be corrected, and the APP re-submitted for review prior to the start of construction. Work is not permitted to begin until an APP is established that is acceptable to the Contracting Officer.

1.8 ACCIDENT PREVENTION PLAN (APP)

1.8.1 Accident Prevention Plan (APP)

Use a qualified person to prepare the written site-specific APP. Prepare the APP in accordance with the format and requirements of USACE EM 385-1-1 and as supplemented herein. Cover all paragraph and subparagraph elements in USACE EM 385-1-1, Appendix A, "Minimum Basic Outline for Accident Prevention Plan". Specific requirements for some of the APP elements are described below. The APP shall be job-specific and address any unusual or unique aspects of the project or activity for which it is written. The APP shall interface with the Contractor's overall safety and health program. Include any portions of the Contractor's overall safety and health program referenced in the APP in the applicable APP element and made site-specific. The Government considers the Prime Contractor to be the "controlling authority" for all work site safety and health of the subcontractors. Contractors are responsible for informing their subcontractors of the safety provisions under the terms of the contract and the penalties for noncompliance, coordinating the work to prevent one craft from interfering with or creating hazardous working conditions for other crafts, and inspecting subcontractor operations to ensure that accident prevention responsibilities are being carried out. The APP shall be signed by the person and firm (senior person) preparing the APP, the Contractor, the on-site superintendent, the designated site safety and health officer, the Contractor Quality control Manager, and any designated CSP and/or CIH.

Submit the APP to the Contracting Officer 15 calendar days prior to the date of the preconstruction conference for acceptance. Work cannot proceed without an accepted APP.

Once accepted by the Contracting Officer, the APP and attachments will be enforced as part of the contract. Disregarding the provisions of this contract or the accepted APP will be cause for stopping of work, at the discretion of the Contracting Officer, until the matter has been rectified.

Once work begins, changes to the accepted APP shall be made with the

knowledge and concurrence of the Contracting Officer, project superintendent, SSHO and quality control manager. Should any severe hazard exposure, i.e. imminent danger, become evident, stop work in the area, secure the area, and develop a plan to remove the exposure and control the hazard. Notify the Contracting Officer within 24 hours of discovery. Eliminate/remove the hazard. In the interim, take all necessary action to restore and maintain safe working conditions in order to safeguard onsite personnel, visitors, the public (as defined by ASSE/SAFE A10.34,) and the environment.

Copies of the accepted plan will be maintained at the resident engineer's office and at the job site. Continuously reviewed and amended the APP, as necessary, throughout the life of the contract. Incorporate unusual or high-hazard activities not identified in the original APP as they are discovered.

1.8.2 Names and Qualifications

Provide plans in accordance with the requirements outlined in EM 385-1-1, including the following:

- a. Names and qualifications (resumes including education, training, experience and certifications) of site safety and health personnel designated to perform work on this project to include the designated Site Safety and Health Officer and other competent and qualified personnel to be used. Specify the duties of each position.
- b. As a minimum, designate and submit qualifications of Competent Persons (CP) for each of the following major areas: excavation; scaffolding; fall protection; hazardous energy; confined space; health hazard recognition, evaluation and control of chemical, physical and biological agents; and personal protective equipment and clothing to include selection, use and maintenance. Designate and submit qualifications for additional CPs as applicable to the work performed under this Contract.

1.8.3 Plans

Provide plans in the APP in accordance with the requirements outlined in EM 385-1-1, including the following:

1.8.3.1 Asbestos Hazard Abatement Plan

Identify the safety and health aspects of asbestos work, and prepare in accordance with Section 02 82 00 ASBESTOS REMEDIATION.

1.8.3.2 Site Safety and Health Plan

Identify the safety and health aspects, and prepare in accordance with Section 01 35 29.13 HEALTH, SAFETY, AND EMERGENCY RESPONSE PROCEDURES FOR CONTAMINATED SITES.

1.9 ACTIVITY HAZARD ANALYSIS (AHA)

Before beginning each activity, task or Definable Feature of Work (DFOW) involving a type of work presenting hazards not experienced in previous project operations, or where a new work crew or subcontractor is to

perform the work, the Contractor(s) performing that work activity must prepare an AHA. AHAs must be developed by the Prime Contractor, subcontractor, or supplier performing the work, and provided for Prime Contractor review and approval before submitting to the Contracting Officer. AHAs must be signed by the SSHO, Superintendent, QC Manager and the subcontractor Foreman performing the work. Format the AHA in accordance with EM 385-1-1 or as directed by the Contracting Officer. Submit the AHA for review at least 15 working days prior to the start of each activity task, or DFO. The Government reserves the right to require the Contractor to revise and resubmit the AHA if it fails to effectively identify the work sequences, specific anticipated hazards, site conditions, equipment, materials, personnel and the control measures to be implemented.

AHAs must identify competent persons required for phases involving high risk activities, including confined entry, crane and rigging, excavations, trenching, electrical work, fall protection, and scaffolding.

1.9.1 AHA Management

Review the AHA list periodically (at least monthly) at the Contractor supervisory safety meeting, and update as necessary when procedures, scheduling, or hazards change. Use the AHA during daily inspections by the SSHO to ensure the implementation and effectiveness of the required safety and health controls for that work activity.

1.9.2 AHA Signature Log

Each employee performing work as part of an activity, task or DFO must review the AHA for that work and sign a signature log specifically maintained for that AHA prior to starting work on that activity. The SSHO must maintain a signature log on site for every AHA. Provide employees whose primary language is other than English, with an interpreter to ensure a clear understanding of the AHA and its contents.

1.10 SITE SAFETY REFERENCE MATERIALS

Maintain safety-related references applicable to the project, including those listed in paragraph REFERENCES. Maintain applicable equipment manufacturer's manuals.

Within 1 calendar days after commencement of work, erect a safety bulletin board at the job site. Where size, duration, or logistics of project do not facilitate a bulletin board, an alternative method, acceptable to the Contracting Officer, that is accessible and includes all mandatory information for employee and visitor review, shall be deemed as meeting the requirement for a bulletin board. Include and maintain information on safety bulletin board as required by EM 385-1-1, section 01.A.06.

Additional items required to be posted include:

- a. Confined space entry permit.
- b. Hot work permit.

1.11 EMERGENCY MEDICAL TREATMENT

Contractors must arrange for their own emergency medical treatment in accordance with EM 385-1-1. The Government has no responsibility to provide emergency medical treatment.

1.12 NOTIFICATIONS AND REPORTS

1.12.1 Accident Notification

Notify the Contracting Officer as soon as practical, but not later than four hours, after any accident meeting the definition of Recordable Injuries or Illnesses or High Visibility Accidents, property damage equal to or greater than \$2,000, or any weight handling equipment accident. Within notification include contractor name; contract title; type of contract; name of activity, installation or location where accident occurred; date and time of accident; names of personnel injured; extent of property damage, if any; extent of injury, if known, and brief description of accident (to include type of construction equipment used, PPE used, etc.). Preserve the conditions and evidence on the accident site until the Government investigation team arrives on-site and Government investigation is conducted.

1.12.2 Crane Reports

Submit crane inspection reports required in accordance with USACE EM 385-1-1, Appendix I and as specified herein with Daily Reports of Inspections.

1.12.3 Accident Reports

Conduct an accident investigation for recordable injuries and illnesses, as defined in 1.3.h and property damage accidents resulting in at least \$2,000 in damages, to establish the root cause(s) of the accident, complete the USACE Accident Report Form 3394 and provide the report to the Contracting Officer within 5 calendar day(s) of the accident. The Contracting Officer will provide copies of any required or special forms.

1.12.4 LHE Inspection Reports

Submit LHE inspection reports required in accordance with EM 385-1-1 and as specified herein with Daily Reports of Inspections.

1.12.5 Certificate of Compliance and Pre-lift Plan/Checklist for LHE and Rigging

Provide a Certificate of Compliance for each crane entering an activity under this contract (see Contracting Officer for a blank certificate). State within the certificate that the crane and rigging gear meet applicable OSHA regulations (with the Contractor citing which OSHA regulations are applicable, e.g., cranes used in construction, demolition, or maintenance comply with 29 CFR 1926 and USACE EM 385-1-1 Section 16 and Appendix I. Certify on the Certificate of Compliance that the crane operator(s) is qualified and trained in the operation of the crane to be used. For cranes at DOD activities in foreign countries, certify that the crane and rigging gear conform to the appropriate host country safety standards. Also certify that all of its crane operators working on the DOD activity have been trained in the proper use of all safety devices (e.g., anti-two block devices). Post certifications on the crane.

Develop a Standard Lift Plan (SLP) in accordance with EM 385-1-1 and using Standard Pre-Lift Crane Plan/Checklist for each lift planned. Submit SLP to the Contracting Officer for approval within 15 calendar days in advance of planned lift.

1.13 HOT WORK PERMIT

1.13.1 Permit and Personnel Requirements

Submit and obtain a written permit prior to performing "Hot Work" (welding, cutting, etc.) or operating other flame-producing/spark producing devices, from the Fire Marshall. A permit is required from the Explosives Safety Office for work in and around where explosives are processed, stored, or handled. CONTRACTORS ARE REQUIRED TO MEET ALL CRITERIA BEFORE A PERMIT IS ISSUED. The Contractor will provide at least two (2) twenty (20) pound 4A:20 BC rated extinguishers for normal "Hot Work". All extinguishers shall be current inspection tagged, approved safety pin and tamper resistant seal. It is also mandatory to have a designated FIRE WATCH for any "Hot Work" done at this activity. The Fire Watch shall be trained in accordance with NFPA 51B and remain on-site for a minimum of 30 minutes after completion of the task or as specified on the hot work permit.

When starting work in the facility, require personnel to familiarize themselves with the location of the nearest fire alarm boxes and place in memory the emergency Fire Marshall's phone number. ANY FIRE, NO MATTER HOW SMALL, SHALL BE REPORTED TO THE RESPONSIBLE FIRE MARSHALL IMMEDIATELY.

1.13.2 Work Around Flammable Materials

Obtain permit approval from a NFPA Certified Marine Chemist, or Certified Industrial Hygienist for "Hot Work" within or around flammable materials (such as fuel systems or welding/cutting on fuel pipes) or confined spaces (such as sewer wet wells, manholes, or vaults) that have the potential for flammable or explosive atmospheres.

Whenever these materials, except beryllium and chromium (VI), are encountered in indoor operations, local mechanical exhaust ventilation systems that are sufficient to reduce and maintain personal exposures to within acceptable limits must be used and maintained in accordance with manufacturer's instruction and supplemented by exceptions noted in EM 385-1-1.

1.14 CONFINED SPACE ENTRY REQUIREMENTS

Confined space entry must comply with EM 385-1-1, 29 CFR 1926, 29 CFR 1910, and Directive CPL 2.100. Any potential for a hazard in the confined space requires a permit system to be used.

1.14.1 Rescue Procedures and Coordination with Local Emergency Responders

Develop and implement an on-site rescue and recovery plan and procedures. The rescue plan must not rely on local emergency responders for rescue from a confined space.

1.15 FACILITY OCCUPANCY CLOSURE

Streets, walks, and other facilities occupied and used by the Government shall not be closed or obstructed without written permission from the Contracting Officer.

1.16 SEVERE STORM PLAN

In the event of a severe storm warning, the Contractor must comply with the applicable Storm Plan and:

- a. Secure outside equipment and materials and place materials that could be damaged in protected areas.
- b. Check surrounding area, including roof, for loose material, equipment, debris, and other objects that could be blown away or against existing facilities.
- c. Ensure that temporary erosion controls are adequate.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

3.1 CONSTRUCTION AND OTHER WORK

Comply with EM 385-1-1, NFPA 70, NFPA 70E, NFPA 241, the APP, the AHA, Federal and State OSHA regulations, and other related submittals and activity fire and safety regulations. The most stringent standard prevails.

PPE is governed in all areas by the nature of the work the employee is performing. Use personal hearing protection at all times in designated noise hazardous areas or when performing noise hazardous tasks. Safety glasses must be worn or carried/available on each person. Mandatory PPE includes:

- a. Head Protection that meets ANSI/ISEA Z89.1
- b. Long Pants
- c. Appropriate Safety Footwear
- d. Appropriate Class Reflective Vests

3.1.1 Worksite Communication

Employees working alone in a remote location or away from other workers must be provided an effective means of emergency communications (i.e., cellular phone, two-way radios, land-line telephones or other acceptable means). The selected communication must be readily available (easily within the immediate reach) of the employee and must be tested prior to the start of work to verify that it effectively operates in the area/environment. Develop an employee check-in/check-out communication procedure to ensure employee safety.

3.1.2 Hazardous Material Exclusions

Notwithstanding any other hazardous material used in this Contract, radioactive materials or instruments capable of producing ionizing/non-ionizing radiation (with the exception of radioactive material and devices used in accordance with EM 385-1-1 such as nuclear density meters for compaction testing and laboratory equipment with

radioactive sources) as well as materials which contain asbestos, mercury or polychlorinated biphenyls, di-isocyanates, lead-based paint, and hexavalent chromium, are prohibited. The Contracting Officer, upon written request by the Contractor, may consider exceptions to the use of any of the above excluded materials. Low mercury lamps used within fluorescent lighting fixtures are allowed as an exception without further Contracting Officer approval. Notify the Radiation Safety Officer (RSO) prior to excepted items of radioactive material and devices being brought on base.

3.1.3 Unforeseen Hazardous Material

Contract documents identify materials such as PCB, lead paint, and friable and non-friable asbestos and other OSHA regulated chemicals (i.e., 29 CFR Part 1910.1000). If material(s) that may be hazardous to human health upon disturbance are encountered during demolition, repair, renovation, or construction operations. Stop that portion of work and notify the Contracting Officer immediately. Within 14 calendar days the Government will determine if the material is hazardous. If material is not hazardous or poses no danger, the Government will direct the Contractor to proceed without change. If material is hazardous and handling of the material is necessary to accomplish the work, the Government will issue a modification.

3.2 UTILITY OUTAGE REQUIREMENTS

Apply for utility outages at least 15 days in advance. At a minimum, the written request must include the location of the outage, utilities being affected, duration of outage, any necessary sketches, and a description of the means to fulfill energy isolation requirements in accordance with EM 385-1-1. In accordance with EM 385-1-1, where outages involve Government or Utility personnel, coordinate with the Government on all activities involving the control of hazardous energy.

These activities include, but are not limited to, a review of Hazardous Energy Control Program (HECP) and HEC procedures, as well as applicable Activity Hazard Analyses (AHAs). In accordance with EM 385-1-1 and NFPA 70E, work on energized electrical circuits must not be performed without prior Government authorization. Government permission is considered through the permit process and submission of a detailed AHA. Energized work permits are considered only when de-energizing introduces additional or increased hazard or when de-energizing is infeasible.

3.3 OUTAGE COORDINATION MEETING

After the utility outage request is approved and prior to beginning work on the utility system requiring shut-down, conduct a pre-outage coordination meeting in accordance with EM 385-1-1. This meeting must include the Prime Contractor, the Prime and subcontractors performing the work, the Contracting Officer, and the Installation representative. All parties must fully coordinate HEC activities with one another. During the coordination meeting, all parties must discuss and coordinate on the scope of work, HEC procedures (specifically, the lock-out/tag-out procedures for worker and utility protection), the AHA, assurance of trade personnel qualifications, identification of competent persons, and compliance with HECP training in accordance with EM 385-1-1. Clarify when personal protective equipment is required during switching operations, inspection, and verification.

3.4 CONTROL OF HAZARDOUS ENERGY (LOCKOUT/TAGOUT)

Provide and operate a Hazardous Energy Control Program (HECP) in accordance with EM 385-1-1, 29 CFR 1910, 29 CFR 1915, ANSI/ASSP A10.44, NFPA 70E.

Contractor shall ensure that each employee is familiar with and complies with these procedures and USACE EM 385-1-1, Section 12, Control of Hazardous Energy.

Contracting Officer will, at the Contractor's request, apply lockout/tagout tags and take other actions that, because of experience and knowledge, are known to be necessary to make the particular equipment safe to work on for government owned and operated systems.

No person, regardless of position or authority, shall operate any switch, valve, or equipment that has an official lockout/tagout tag attached to it, nor shall such tag be removed except as provided in this section. No person shall work on any energized equipment including, but not limited to activities such as erecting, installing, constructing, repairing, adjusting, inspecting, un-jamming, setting up, trouble shooting, testing, cleaning, dismantling, servicing and maintaining machines equipment of processes until an evaluation has been conducted identifying the energy source and the procedures which will be taken to ensure the safety of personnel.

When work is to be performed on electrical circuits, only qualified personnel shall perform work on electrical circuits.

A supervisor who is required to enter an area protected by a lockout/tagout tag will be considered a member of the protected group provided he notifies the holder of the tag stub each time he enters and departs from the protected area.

Identification markings on building light and power distribution circuits shall not be relied on for established safe work conditions.

Before clearance will be given on any equipment other than electrical (generally referred to as mechanical apparatus), the apparatus, valves, or systems shall be secured in a passive condition with the appropriate vents, pins, and locks.

Pressurized or vacuum systems shall be vented to relieve differential pressure completely.

Vent valves shall be tagged open during the course of the work.

Where dangerous gas or fluid systems are involved, or in areas where the environment may be oxygen deficient, system or areas shall be purged, ventilated, or otherwise made safe prior to entry.

3.4.1 Safety Preparatory Inspection Coordination Meeting with the Government or Utility

For electrical distribution equipment that is to be operated by Government or Utility personnel, the Prime Contractor and the subcontractor performing the work must attend the safety preparatory inspection coordination meeting, which will also be attended by the Contracting

Officer's Representative, and required by EM 385-1-1. The meeting will occur immediately preceding the start of work and following the completion of the outage coordination meeting. Both the safety preparatory inspection coordination meeting and the outage coordination meeting must occur prior to conducting the outage and commencing with lockout/tagout procedures.

3.4.2 Lockout/Tagout Isolation

Where the Government or Utility performs equipment isolation and lockout/tagout, the Contractor must place their own locks and tags on each energy-isolating device and proceed in accordance with the HECP. Before any work begins, both the Contractor and the Government or Utility must perform energy isolation verification testing while wearing required PPE detailed in the Contractor's AHA and required by EM 385-1-1. Install personal protective grounds, with tags, to eliminate the potential for induced voltage in accordance with EM 385-1-1.

3.4.3 Lockout/Tagout Removal

Upon completion of work, conduct lockout/tagout removal procedure in accordance with the HECP. In accordance with EM 385-1-1, each lock and tag must be removed from each energy isolating device by the authorized individual or systems operator who applied the device. Provide formal notification to the Government (by completing the Government form if provided by Contracting Officer's Representative), confirming that steps of de-energization and lockout/tagout removal procedure have been conducted and certified through inspection and verification. Government or Utility locks and tags used to support the Contractor's work will not be removed until the authorized Government employee receives the formal notification.

3.5 FALL PROTECTION PROGRAM

Establish a fall protection program, for the protection of all employees exposed to fall hazards. Within the program include company policy, identify roles and responsibilities, education and training requirements, fall hazard identification, prevention and control measures, inspection, storage, care and maintenance of fall protection equipment and rescue and evacuation procedures in accordance with EM 385-1-1.

3.5.1 Fall Protection Equipment and Systems

Enforce use of personal fall protection equipment and systems designated (to include fall arrest, restraint, and positioning) for each specific work activity in the Site Specific Fall Protection and Prevention Plan and AHA at all times when an employee is exposed to a fall hazard. Protect employees from fall hazards as specified in EM 385-1-1.

Provide personal fall protection equipment, systems, subsystems, and components that comply with EM 385-1-1 and 29 CFR 1926.

3.5.1.1 Additional Personal Fall Protection Measures

In addition to the required fall protection systems, other protective measures such as safety skiffs, personal floatation devices, and life rings, are required when working above or next to water in accordance with EM 385-1-1. Personal fall protection systems and equipment are required when working from an articulating or extendible boom, swing stages, or

suspended platform. In addition, personal fall protection systems are required when operating other equipment such as scissor lifts. The need for tying-off in such equipment is to prevent ejection of the employee from the equipment during raising, lowering, travel, or while performing work.

3.5.1.2 Personal Fall Protection Equipment

Only a full-body harness with a shock-absorbing lanyard or self-retracting lanyard is an acceptable personal fall arrest body support device. The use of body belts is not acceptable. Harnesses must have a fall arrest attachment affixed to the body support (usually a Dorsal D-ring) and specifically designated for attachment to the rest of the system. Snap hooks and carabineers must be self-closing and self-locking, capable of being opened only by at least two consecutive deliberate actions and have a minimum gate strength of 3,600 lbs in all directions. Use webbing, straps, and ropes made of synthetic fiber. The maximum free fall distance when using fall arrest equipment must not exceed 6 feet, unless the proper energy absorbing lanyard is used. Always take into consideration the total fall distance and any swinging of the worker (pendulum-like motion), that can occur during a fall, when attaching a person to a fall arrest system. Equip all full body harnesses with Suspension Trauma Preventers such as stirrups, relief steps, or similar in order to provide short-term relief from the effects of orthostatic intolerance in accordance with EM 385-1-1.

3.6 EQUIPMENT

3.6.1 Material Handling Equipment

- a. Material handling equipment such as forklifts shall not be modified with work platform attachments for supporting employees unless specifically delineated in the manufacturer's printed operating instructions.
- b. The use of hooks on equipment for lifting of material must be in accordance with manufacturer's printed instructions.
- c. Operators of forklifts or power industrial trucks shall be licensed in accordance with OSHA.

3.6.2 Weight Handling Equipment

- a. Equip cranes and derricks as specified in EM 385-1-1, section 16.
- b. Comply with the crane manufacturer's specifications and limitations for erection and operation of cranes and hoists used in support of the work. Perform erection under the supervision of a designated person (as defined in ASME B30.5). Perform all testing in accordance with the manufacturer's recommended procedures.
- c. Comply with ASME B30.5 for mobile and locomotive cranes, ASME B30.22 for articulating boom cranes, ASME B30.3 for construction tower cranes, and ASME B30.8 for floating cranes and floating derricks.
- d. Under no circumstance shall a Contractor make a lift at or above 90 percent of the cranes rated capacity in any configuration.
- e. When operating in the vicinity of overhead transmission lines,

operators and riggers shall be alert to this special hazard and follow the requirements of USACE EM 385-1-1 Section 11 and ASME B30.5 or ASME B30.22 as applicable.

f. Do not crane suspended personnel work platforms (baskets) unless the Contractor proves that using any other access to the work location would provide a greater hazard to the workers or is impossible. Do not lift personnel with a line hoist or friction crane.

g. Inspect, maintain, and recharge portable fire extinguishers as specified in NFPA 10, Standard for Portable Fire Extinguishers.

h. All employees must keep clear of loads about to be lifted and of suspended loads.

i. Use cribbing when performing lifts on outriggers.

j. The crane hook/block must be positioned directly over the load. Side loading of the crane is prohibited.

k. A physical barricade must be positioned to prevent personnel from entering the counterweight swing (tail swing) area of the crane.

l. Certification records which include the date of inspection, signature of the person performing the inspection, and the serial number or other identifier of the crane that was inspected shall always be available for review by Contracting Officer personnel.

m. Written reports listing the load test procedures used along with any repairs or alterations performed on the crane shall be available for review by Contracting Officer personnel.

n. Certify that all crane operators have been trained in proper use of all safety devices (e.g. anti-two block devices).

3.7 ELECTRICAL

Perform electrical work in accordance with EM 385-1-1.

3.7.1 Electrical Work

As described in EM 385-1-1, electrical work is to be conducted in a de-energized state unless there is no alternative method for accomplishing the work. In those cases obtain an energized work permit from the Contracting Officer. The energized work permit application must be accompanied by the AHA and a summary of why the equipment/circuit needs to be worked energized. Underground electrical spaces must be certified safe for entry before entering to conduct work. Cables that will be cut must be positively identified and de-energized prior to performing each cut. Attach temporary grounds in accordance with ASTM F855 and IEEE 1048. Perform all high voltage cable cutting remotely using hydraulic cutting tool. When racking in or live switching of circuit breakers, no additional person other than the switch operator is allowed in the space during the actual operation. Plan so that work near energized parts is minimized to the fullest extent possible. Use of electrical outages clear of any energized electrical sources is the preferred method.

When working in energized substations, only qualified electrical workers are permitted to enter. When work requires work near energized circuits

as defined by NFPA 70, high voltage personnel must use personal protective equipment that includes, as a minimum, electrical hard hat, safety footwear, insulating gloves and electrical arc flash protection for personnel as required by NFPA 70E. Insulating blankets, hearing protection, and switching suits may also be required, depending on the specific job and as delineated in the Contractor's AHA. Ensure that each employee is familiar with and complies with these procedures and 29 CFR 1910.

3.7.2 Qualifications

Electrical work must be performed by QP with verifiable credentials who are familiar with applicable code requirements. Verifiable credentials consist of State, National and Local Certifications or Licenses that a Master or Journeyman Electrician may hold, depending on work being performed, and must be identified in the appropriate AHA. Journeyman/Apprentice ratio must be in accordance with State, Local requirements applicable to where work is being performed.

3.7.3 Arc Flash

Conduct a hazard analysis/arc flash hazard analysis whenever work on or near energized parts greater than 50 volts is necessary, in accordance with NFPA 70E.

All personnel entering the identified arc flash protection boundary must be QPs and properly trained in NFPA 70E requirements and procedures. Unless permitted by NFPA 70E, no Unqualified Person is permitted to approach nearer than the Limited Approach Boundary of energized conductors and circuit parts. Training must be administered by an electrically qualified source and documented.

3.7.4 Grounding

Ground electrical circuits, equipment and enclosures in accordance with NFPA 70 and IEEE C2 to provide a permanent, continuous and effective path to ground unless otherwise noted by EM 385-1-1.

3.7.5 Testing

Temporary electrical distribution systems and devices must be inspected, tested and found acceptable for Ground-Fault Circuit Interrupter (GFCI) protection, polarity, ground continuity, and ground resistance before initial use, before use after modification and at least monthly. Monthly inspections and tests must be maintained for each temporary electrical distribution system, and signed by the electrical CP or QP.

3.7.6 Portable Extension Cords

Size portable extension cords in accordance with manufacturer ratings for the tool to be powered and protected from damage. Immediately removed from service all damaged extension cords. Portable extension cords shall meet the requirements of NFPA 70E and OSHA electrical standards.

3.8 EXCAVATIONS

Perform soil classification by a competent person in accordance with 29 CFR 1926.

3.9 UTILITY LOCATIONS

Prior to digging, the appropriate digging permit must be obtained. All underground utilities in the work area must be positively identified by a private utility locating service in addition to any station locating service and coordinated with the station utility department. Any markings made during the utility investigation must be maintained throughout the contract.

3.9.1 Utility Location Verification

The Contractor must physically verify underground utility locations by hand digging using wood or fiberglass handled tools when any adjacent construction work is expected to come within three feet of the underground system. Digging within 2 feet of a known utility must not be performed by means of mechanical equipment; hand digging shall be used. If construction is parallel to an existing utility expose the utility by hand digging every 100 feet if parallel within 5 feet of the excavation.

3.9.2 Shoring Systems

Trench and shoring systems must be identified in the accepted safety plan and AHA. Manufacture tabulated data and specifications or registered engineer tabulated data for shoring or benching systems shall be readily available on-site for review. Job-made shoring or shielding must have the registered professional engineer stamp, specifications, and tabulated data. Extreme care must be used when excavating near direct burial electric underground cables.

3.9.3 Trenching Machinery

Operate trenching machines with digging chain drives only when the spotters/laborers are in plain view of the operator. Provide operator and spotters/laborers training on the hazards of the digging chain drives with emphasis on the distance that needs to be maintained when the digging chain is operating. Keep documentation of the training on file at the project site.

3.10 UTILITIES WITHIN CONCRETE SLABS

Utilities located within concrete slabs or pier structures, bridges, and the like, are extremely difficult to identify due to the reinforcing steel used in the construction of these structures. Whenever contract work involves concrete chipping, saw cutting, or core drilling, the existing utility location must be coordinated with station utility departments in addition to a private locating service. Outages to isolate utility systems must be used in circumstances where utilities are unable to be positively identified. The use of historical drawings does not alleviate the contractor from meeting this requirement.

-- End of Section --

SECTION 01 42 00

SOURCES FOR REFERENCE PUBLICATIONS
02/19, CHG 1: 08/23

PART 1 GENERAL

1.1 REFERENCES

Various publications are referenced in other sections of the specifications to establish requirements for the work. These references are identified in each section by document number, date and title. The document number used in the citation is the number assigned by the standards producing organization (e.g., ASTM B564 Standard Specification for Nickel Alloy Forgings). However, when the standards producing organization has not assigned a number to a document, an identifying number has been assigned for reference purposes.

1.2 ORDERING INFORMATION

The addresses of the standards publishing organizations whose documents are referenced in other sections of these specifications are listed below, and if the source of the publications is different from the address of the sponsoring organization, that information is also provided.

AACE INTERNATIONAL (AACE)
1265 Suncrest Towne Centre Drive
Morgantown, WV 26505-1876 USA
Ph: 304-296-8444
Fax: 304-291-5728
Internet: <https://web.aacei.org/>

AMERICAN SOCIETY OF CIVIL ENGINEERS (ASCE)
1801 Alexander Bell Drive
Reston, VA 20191
Ph: 800-548-2723; 703-295-6300
Internet: <https://www.asce.org/>

AMERICAN SOCIETY OF SAFETY PROFESSIONALS (ASSP)
520 N. Northwest Highway
Park Ridge, IL 60068
Ph: 847-699-2929
E-mail: customerservice@assp.org
Internet: <https://www.assp.org/>

ASTM INTERNATIONAL (ASTM)
100 Barr Harbor Drive, P.O. Box C700
West Conshohocken, PA 19428-2959
Ph: 610-832-9500
Fax: 610-832-9555
E-mail: service@astm.org
Internet: <https://www.astm.org/>

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (CDPH)
PO Box 997377, MS 0500
Sacramento, CA 95899-7377
Ph: 916-558-1784

Internet: <https://www.cdph.ca.gov/>

CARPET AND RUG INSTITUTE (CRI)

P.O. Box 2048
Dalton, GA 30722-2048
Ph: 706-278-3176
Fax: 706-278-8835
Internet: <https://carpet-rug.org/>

COMPRESSED GAS ASSOCIATION (CGA)

14501 George Carter Way, Suite 103
Chantilly, VA 20151-1788
Ph: 703-788-2700
Fax: 703-961-1831
E-mail: cga@cganet.com
Internet: <https://www.cganet.com/>

GREEN SEAL (GS)

1001 Connecticut Avenue, NW
Suite 827
Washington, DC 20036-5525
Ph: 202-872-6400
Fax: 202-872-4324
E-mail: green seal@green seal.org
Internet: <https://www.green seal.org/>

INSTITUTE OF ELECTRICAL AND ELECTRONICS ENGINEERS (IEEE)

445 and 501 Hoes Lane
Piscataway, NJ 08854-4141
Ph: 732-981-0060 or 800-701-4333
Fax: 732-981-9667
E-mail: onlinesupport@ieee.org
Internet: <https://www.ieee.org/>

INTERNATIONAL SAFETY EQUIPMENT ASSOCIATION (ISEA)

1901 North Moore Street
Arlington, VA 22209-1762
Ph: 703-525-1695
Fax: 703-528-2148
Internet: <https://safetyequipment.org/>

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

1 Batterymarch Park
Quincy, MA 02169-7471
Ph: 800-344-3555
Fax: 800-593-6372
Internet: <https://www.nfpa.org>

NATIONAL INSTITUTE FOR OCCUPATIONAL SAFETY AND HEALTH (NIOSH)

Patriots Plaza 1
395 E Street, SW, Suite 9200
Washington, DC 20201
Ph: 800-232-4636
Fax: 513-533-8347
Internet: <https://www.cdc.gov/niosh/>

SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT (SCAQMD)

21865 Copley Drive

Diamond Bar, CA 91765
Ph: 909-396-2000
E-mail: webinquiry@aqmd.gov
Internet: <http://www.aqmd.gov>

U.S. ARMY CORPS OF ENGINEERS (USACE)
CRD-C DOCUMENTS available on Internet:
<http://www.wbdg.org/ffc/army-coe/standards>
Order Other Documents from:
Official Publications of the Headquarters, USACE
E-mail: hqpublications@usace.army.mil
Internet: <http://www.publications.usace.army.mil/>
or
<https://www.hnc.usace.army.mil/Missions/Engineering-Directorate/TECHINFO/>

U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA)
1200 Pennsylvania Avenue, N.W.
Washington, DC 20004
Ph: 202-564-4700
Internet: <https://www.epa.gov>
--- Some EPA documents are available only from:
National Technical Information Service (NTIS)
5301 Shawnee Road
Alexandria, VA 22312
Ph: 703-605-6060 or 1-800-363-2068
Fax: 703-605-6880
TDD: 703-487-4639
E-mail: info@ntis.gov
Internet: <https://www.ntis.gov/>

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)
8601 Adelphi Road
College Park, MD 20740-6001
Ph: 866-272-6272
Internet: <https://www.archives.gov/>
Order documents from:
Superintendent of Documents
U.S. Government Publishing Office (GPO)
732 N. Capitol Street, NW
Washington, DC 20401
Ph: 202-512-1800 or 866-512-1800
Bookstore: 202-512-0132
Internet: <https://www.gpo.gov/>

U.S. NAVAL FACILITIES ENGINEERING SYSTEMS COMMAND (NAVFAC)
1322 Patterson Ave. SE, Suite 1000
Washington Navy Yard, DC 20374-5065
Ph: 202-685-9387
Internet: <http://www.navfac.navy.mil>

UNDERWRITERS LABORATORIES (UL)
2600 N.W. Lake Road
Camas, WA 98607-8542
Ph: 877-854-3577 or 360-817-5500
E-mail: CustomerExperienceCenter@ul.com
Internet: <https://www.ul.com/>
UL Directories available through IHS at <https://ihsmarkit.com/>

WINDOW AND DOOR MANUFACTURERS ASSOCIATION (WDMA)
2025 M Street, NW, Suite 800
Washington, DC 20036-3309
Ph: 202-367-1157
or
330 N Wabash Avenue, Suite 2000
Chicago, IL 60611
Ph: 312-321-6802
E-mail: membersupport@wdma.com
Internet: <https://www.wdma.com/>

WOODWORK INSTITUTE (WI)
3188 Industrial Blvd.
West Sacramento, CA 95691
Ph: 916-372-9943
Fax: 916-372-9950
E-mail: info@woodinst.com
Internet: <https://woodworkinstitute.com>

PART 2 PRODUCTS

Not used

PART 3 EXECUTION

Not used

-- End of Section --

SECTION 01 45 00

QUALITY CONTROL
08/23, CHG 1: 05/24

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM D3740 (2019) Minimum Requirements for Agencies Engaged in the Testing and/or Inspection of Soil and Rock as Used in Engineering Design and Construction

ASTM E329 (2023) Standard Specification for Agencies Engaged in Construction Inspection, Testing, or Special Inspection

U.S. ARMY CORPS OF ENGINEERS (USACE)

EM 385-1-1 (2024) Safety -- Safety and Occupational Health (SOH) Requirements

1.2 PAYMENT

Separate payment will not be made for providing and maintaining an effective Quality Control program. Include all associated costs in the applicable Bid Schedule item.

1.3 SUBMITTALS

Government approval is required for submittals with a "G" or "S" classification. Submittals not having a "G" or "S" classification are for information only. When used, a code following the "G" classification identifies the office that will review the submittal for the Government. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES.

SD-01 Preconstruction Submittals

Contractor Quality Control (CQC) Plan; G,
SD-06 Test Reports

Verification Statement

1.4 GENERAL REQUIREMENTS

Establish and maintain an effective quality control (QC) system that complies with FAR 52.246-12 Inspection of Construction. QC is comprised of plans, procedures, and organization necessary to produce an end product that complies with the Contract requirements. The QC system covers all construction operations, both onsite and offsite, and must be keyed to the proposed construction sequence. The Quality Control Manager,

Superintendent, Site Safety and Health Officer (SSHO), and all on-site supervisors are responsible for the quality of work and are subject to removal by the Contracting Officer for non-compliance with the quality requirements specified in the Contract. The Quality Control Manager must maintain a physical presence at the work site at all times and is the primary individual responsible for all quality control.

1.5 QUALITY CONTROL (QC) PROGRAM REQUIREMENTS

Establish and maintain a QC program as described in this section. The QC program consists of a QC Organization, QC Plan, QC Plan Meeting(s), a Coordination and Mutual Understanding Meeting, QC meetings, three phases of control, submittal review and approval, testing, completion inspections, QC certifications, and documentation necessary to provide materials, equipment, workmanship, fabrication, construction and operations that comply with the requirements of this Contract. The QC program must cover on-site and off-site work and be keyed to the work sequence. No construction work or testing may be performed unless the QC Manager is on the work site. The QC Manager must report to an officer of the firm and not be subordinate to the Project Superintendent or the Project Manager. The QC Manager, Project Superintendent and Project Manager must work together effectively. Although the QC Manager is the primary individual responsible for quality control, all individuals will be held responsible for the quality of work on the job.

1.5.1 Meetings

1.5.1.1 Quality Control Plan Meeting

Prior to submission of the QC Plan, the Contractor may request a meeting with the Contracting Officer to discuss the QC Plan requirements of this Contract.

The purpose of this meeting is to develop a mutual understanding of the QC Plan requirements prior to plan development and submission and to agree on the Contractor's list of Definable Feature of Work (DFOW).

1.5.1.2 Coordination and Mutual Understanding Meeting

After the Preconstruction Conference, before start of construction, and prior to acceptance by the Government of the CQC Plan, meet with the Contracting Officer and discuss the Contractor's quality control system. During the meeting, a mutual understanding of the system details must be developed, including the forms for recording the CQC operations, control activities, testing, administration of the system for both onsite and offsite work, and the interrelationship of Contractor's Management and control with the Government's Quality Assurance. Minutes of the meeting will be prepared by the QC Manager and signed by the Contractor and the Government. Provide a copy of the signed minutes to all attendees and include in the QC Plan. At a minimum the Coordination and Mutual Understanding Meeting must be repeated when a new QC Manager is appointed. There can be other occasions when subsequent conferences will be called by either party to reconfirm mutual understandings or address deficiencies in the CQC system or procedures which can require corrective action by the Contractor.

1.5.1.2.1 Purpose

The purpose of this meeting is to develop a mutual understanding of the QC

details, including documentation, administration for on-site and off-site work, design intent, environmental requirements and procedures, coordination of activities to be performed, and the coordination of the Contractor's management, production, and QC personnel. At the meeting, the Contractor must explain in detail how three phases of control will be implemented for each DFOW, as well as how each DFOW will be affected by each management plan or requirement as listed below:

- a. Waste Management Plan.
- b. Procedures for noise and acoustics management.
- c. Environmental Protection Plan.
- d. Environmental regulatory requirements.

1.5.1.2.2 Coordination of Activities

Coordinate activities included in various sections to assure efficient and orderly installation of each component. Coordinate operations included under different sections that are dependent on each other for proper installation and operation.

1.5.1.2.3 Attendees

As a minimum, the Contractor's personnel required to attend include an officer of the firm, the Project Manager, Project Superintendent, QC Manager, Alternate QC Manager, Environmental Manager, and subcontractor representatives. Each subcontractor who will be assigned QC responsibilities must have a principal of the firm at the meeting.

1.5.1.3 Quality Control (QC) Meetings

After the start of construction, conduct weekly QC meetings led by the QC Manager at the work site with the Project Superintendent, and the other personnel as necessary. The QC Manager is to prepare the minutes of the meeting and provide a copy to the Contracting Officer within 2 working days after the meeting. The Contracting Officer may attend these meetings. As a minimum, accomplish the following at each meeting:

- a. Review the minutes of the previous meeting.
- b. Review the schedule and the status of work and deficiencies/rework. Review the most current approved schedule (in accordance with schedule specification) and the status of work and deficiencies/rework.
- c. Review the status of submittals and Request For Information (RFIs).
- d. Review the work to be accomplished in the next 3 weeks as defined by the schedule section paragraph WEEKLY PROGRESS MEETINGS in Section 01 32 01.00 10 PROJECT SCHEDULE and all documentation required for that work.
- e. Review Testing Plan and Log including status of tests performed since last QC Meeting.
- f. Resolve QC and production problems. Discuss status of pending change orders.

- g. Address items that may require revising the QC Plan.
- h. Review Accident Prevention Plan (APP) and effectiveness of the safety program.
- i. Review environmental requirements and procedures.
- j. Review Environmental Management Plan.
- k. Review Waste Management Plan.
- l. Review the status of training completion.

1.5.2 Contractor Quality Control (CQC) Plan

Submit no later than 30 days after receipt of notice to proceed, the CQC Plan proposed to implement the requirements FAR 52.246-12 Inspection of Construction. The Government will consider an interim plan for the first 30 days of operation. Construction will be permitted to begin only after acceptance of the CQC Plan and other Contract requirements or acceptance of an interim plan applicable to the particular feature of work to be started. Work outside of the accepted interim plan will not be permitted to begin until acceptance of a CQC Plan or another interim plan containing the additional work.

1.5.2.1 Content of Contractor Quality Control (CQC) Plan

Provide a CQC Plan, prior to start of construction that includes a table of contents, with major sections identified, pages numbered sequentially, and that documents the proposed methods and responsibilities for accomplishing quality control during the construction of the project. The CQC Plan must at a minimum include the following sections:

- a. A description of the quality control organization and acknowledgment that the CQC staff will implement the three phase control system for all aspects of the work specified.
- b. An organizational chart showing the quality control organization with individual names and job titles and lines of authority up to an executive of the company at the home office.
- c. NAMES AND QUALIFICATIONS: Names and qualifications, in resume format, (including position titles and durations for qualifying experiences) for each person in the QC organization. Include the Construction Quality Management (CQM) for Contractors course certifications for the QC personnel as required by the paragraph CONSTRUCTION QUALITY MANAGEMENT TRAINING.
- d. DUTIES, RESPONSIBILITY AND AUTHORITY OF QC PERSONNEL: Duties, responsibilities, and authorities of each person in the QC organization.
- e. OUTSIDE ORGANIZATIONS: A listing of outside organizations, such as architectural and consulting engineering firms, that will be employed by the Contractor and a description of the services these firms will provide.
- f. APPOINTMENT LETTERS: Letters signed by an officer of the firm appointing the QC Manager and Alternate QC Manager, and stating that

they are responsible for implementing and managing the QC program as described in this Contract. Include in this letter the responsibility of the QC Manager and Alternate QC Manager to implement and manage the three phases of control, and their authority to stop work that is not in compliance with the Contract. Letters of direction are to be issued by the QC Manager to all other QC Specialists or quality control representatives outlining their duties, authorities, and responsibilities. Include copies of the letters in the QC Plan.

- g. SUBMITTAL PROCEDURES AND INITIAL SUBMITTAL REGISTER: Procedures for reviewing, approving, scheduling, and managing submittals, including those of subcontractors, offsite fabricators, suppliers, and purchasing agents. Provide the name(s) of the person(s) in the QC organization authorized to review and certify submittals prior to approval. Provide the initial submittal of the Submittal Register as specified in Section 01 33 00 SUBMITTAL PROCEDURES.
- h. TESTING LABORATORY INFORMATION: Testing laboratory information required by the paragraph ACCREDITATION REQUIREMENTS, as applicable.
- i. TESTING PLAN AND LOG: A Testing Plan and Log that includes the tests required, associated feature of work required, referenced by the specification paragraph number requiring the test, the frequency, and the person responsible for each test.
- j. Procedures to complete construction deficiencies from identification through acceptable corrective action. Establish verification procedures that identified deficiencies have been corrected. This phase is performed prior to beginning work on each definable feature of work, after all required plans, documents, materials are approved, and after copies are at the work site.
- k. Reporting procedures, including proposed reporting formats.
- l. Procedures for submitting and reviewing design changes/variations prior to submission to the Contracting Officer.
- m. LIST OF DEFINABLE FEATURES: A Definable Feature of Work (DFOW) is a task that is separate and distinct from other tasks and has control requirements and work crews unique to that task. A DFOW is identified by different trades or disciplines, or it is work by the same trade in a different environment. A DFOW is by definition any item or activity on the construction schedule, and the schedule specification provides direction regarding how the DFOWs are to be structured. Include in the list of DFOWs for all activities on the Construction Schedule. Although each section of the specifications can generally be considered as a definable feature of work, there are frequently more than one definable features under a particular section. Identify the specification section number and schedule activity ID for each DFOW listed. The DFOW list will be reviewed in coordination with the construction schedule and agreed upon during the Coordination of Mutual Understanding Meeting.
- n. PROCEDURES FOR PERFORMING AND TRACKING THE THREE PHASES OF CONTROL: Identify procedures used to ensure the three phases of control to manage the quality on this project. For each Definable Feature of Work (DFOW), a Preparatory and Initial phase checklist will be filled out during the Preparatory and Initial phase meetings. Conduct the Preparatory and Initial Phases and meetings with a view towards

obtaining quality construction by planning ahead and identifying potential problems for each DFOW.

- o. PROCEDURES FOR COMPLETION INSPECTION: Procedures for identifying and documenting the completion inspection process. Include in these procedures the responsible party for punch out inspection, pre-final inspection, and final acceptance inspection.
- p. TRAINING PROCEDURES AND TRAINING LOG: Procedures for coordinating and documenting the training of personnel required by the Contract.
- q. ORGANIZATION AND PERSONNEL CERTIFICATIONS LOG: Procedures for coordinating, tracking and documenting all certifications required for entities such as subcontractors, testing laboratories, suppliers, and personnel. The QC Manager will ensure that certifications are current, appropriate for the work being performed, and will not lapse during any period of the Contract that the work is being performed.

1.5.3 Acceptance of the Quality Control (QC) Plan

The Contracting Officer's acceptance of the Contractor QC Plan, or interim plan applicable to the particular feature of work to be started, is required prior to the start of construction. The Government will consider an interim plan for the first 30 days of operation. Work outside of the accepted interim plan will not be permitted to begin until acceptance of a CQC Plan or another interim plan containing the additional work. The Contracting Officer reserves the right to require changes in the QC Plan and operations as necessary, including removal or addition of personnel, to ensure the specified quality of work. The Contracting Officer reserves the right to interview any member of the QC organization at any time to verify the submitted qualifications. All QC organization personnel are subject to acceptance by the Contracting Officer. The Contracting Officer may require the removal of any individual for non-compliance with quality requirements specified in the Contract.

1.5.4 Notification of Changes

Notify the Contracting Officer, in writing, of any proposed changes in the QC Plan or changes to the QC organization personnel. Proposed changes are subject to acceptance by the Contracting Officer.

1.6 QUALITY CONTROL (QC) ORGANIZATION

1.6.1 Personnel Requirements

The requirements for the CQC organization are a Site Safety and Health Officer (SSHO), QC Manager, and enough qualified personnel to ensure safety and Contract compliance. The SSHO reports directly to a senior project (or corporate) official independent from the QC Manager. The SSHO will also serve as a member of the CQC Staff Personnel identified in the technical provisions as requiring specialized skills to assure the required work is being performed properly. The CQC staff always maintains a presence at the site during progress of the work and have complete authority and responsibility to take any action necessary to ensure Contract compliance. The CQC staff will be subject to acceptance by the Contracting Officer. Provide adequate office space, filing systems and other resources as necessary to maintain an effective and fully functional CQC organization. Promptly complete and furnish all letters, material submittals, shop drawing submittals, schedules, and all other project

documentation to the CQC organization. The CQC organization is responsible for always maintaining these documents and records at the site, except as otherwise acceptable to the Contracting Officer.

1.6.2 Quality Control (QC) Manager

1.6.2.1 Duties

Provide a QC Manager at the work site to implement and manage the QC program. The QC Manager must be employed by the Prime Contractor. In addition to implementing and managing the QC program. The only duties and responsibilities of the QC Manager are to manage and implement the QC program on this Contract. The QC Manager must attend the Coordination and Mutual Understanding Meeting, perform the three phases of control, perform submittal review and approval, ensure testing is performed and provide QC certifications and documentation required in this Contract. The QC Manager is responsible for managing and coordinating the three phases of control and documentation performed by testing laboratory personnel and any other inspection and testing personnel required by this Contract. The QC Manager is the manager of all QC activities.

1.6.2.2 Qualifications

The QC Manager must be an individual with a minimum of 7 years combined experience in the following positions: Project Superintendent, QC Manager, Project Manager, Project Engineer or Construction Manager on similar size and type construction Contracts which included the major trades that are part of this Contract. The individual must have at least 3 years experience as a QC Manager. The individual must be familiar with the requirements of EM 385-1-1 and have experience in the areas of hazard identification, safety compliance, and sustainability.

The individual must be familiar with the requirements of EM 385-1-1 and have experience in the areas of hazard identification, safety compliance, and sustainability.

The QC Manager and all members of the QC organization must be capable of reading, writing, and conversing fluently in the English language.

1.6.2.3 Construction Quality Management Training

In addition to the above experience and education requirements, the QC Manager and all members of the QC team must have completed the CQM for Contractors course. If the QC Manager does not have a current certification, obtain the CQM for Contractors course certification within 90 days of award. This course is periodically offered by the Naval Facilities Engineering Systems Command and the Army Corps of Engineers. Contact the Contracting Officer for information on the next scheduled class.

The Construction Quality Management Training certificate expires after 5 years. If the QC Manager's certificate has expired, retake the course to remain current.

1.6.3 Organizational Changes

Maintain the QC staff with personnel as required by the specification section at all times. When it is necessary to make changes to the QC staff, revise the CQC Plan to reflect the changes and submit the changes

to the Contracting Officer for acceptance.

1.6.4 Alternate Quality Control (QC) Manager Duties and Qualifications

Designate an alternate for the QC Manager at the work site to serve in the event of the designated QC Manager's absence. The qualification requirements for the Alternate QC Manager must be the same as for the QC Manager.

1.7 THREE PHASES OF CONTROL

CQC enables the Contractor to ensure that the construction, including that of subcontractors and suppliers, complies with the requirements of the Contract. At least three phases of control must be conducted by the QC Manager to adequately cover both on-site and off-site work for each definable feature of the construction work as follows:

1.7.1 Preparatory Phase

Document the results of the preparatory phase actions by separate minutes prepared by the QC Manager and attach to the daily CQC report. Instruct applicable workers as to the acceptable level of workmanship required to meet Contract specifications.

Notify the Contracting Officer at least 2 business days in advance of each preparatory phase meeting. The meeting will be conducted by the QC Manager and attended by the Project Superintendent, and the foreman responsible for the DFO. When the DFO will be accomplished by a subcontractor, that subcontractor's foreman must attend the preparatory phase meeting. This phase is performed prior to beginning work on each definable feature of work, after all required plans/documents/materials are approved/accepted, and after copies are at the work site. Perform the following prior to beginning work on each DFO:

- a. Review each paragraph of the applicable specification sections, reference codes, and standards. Make available during the preparatory inspection a copy of those sections of referenced codes and standards applicable to that portion of the work to be accomplished in the field. Maintain and make available in the field for use by Government personnel until final acceptance of the work.
- b. Review the Contract drawings.
- c. Verify that field measurements are as indicated on construction or shop drawings or both before confirming product orders, to minimize waste due to excessive materials.
- d. Verify that appropriate shop drawings and submittals for materials and equipment have been submitted and approved. Verify receipt of approved factory test results, when required.
- e. Review the testing plan and ensure that provisions have been made to provide the required QC testing.
- f. Examine the work area to ensure that the required preliminary work has been completed and complies with the Contract and ensure any deficiencies/rework items in the preliminary work have been corrected and confirmed by the Contracting Officer.

- g. Review coordination of product/material delivery to designated prepared areas to execute the work.
- h. Examine the required materials, equipment and sample work to ensure that they are on hand and conform to the approved shop drawings and submitted data and are properly stored.
- i. Check to assure that all materials and equipment have been tested, submitted, and approved.
- j. Discuss specific controls to be used, construction methods, construction tolerances, workmanship standards, and the approach that will be used to provide quality construction by planning ahead and identifying potential problems for each DFOW. Ensure any portion of the plan requiring separate Contracting Officer acceptance has been approved.
- k. Review the APP and appropriate Activity Hazard Analysis (AHA) to ensure that applicable safety requirements are met, and that required Safety Data Sheets (SDS) are submitted.
- l. Discussion of procedures for controlling quality of the work including repetitive deficiencies. Document construction tolerances and workmanship standards for that feature of work.
- m. Discuss schedule and execution of the initial control phase and confirmation or construction quality compliance.

1.7.2 Initial Phase

Notify the Contracting Officer at least 2 business days in advance of each initial phase. When construction crews are ready to start work on a DFOW, conduct the initial phase with the Project Superintendent, and the foreman responsible for that DFOW. Observe the initial segment of the DFOW to ensure that the work complies with Contract requirements. Document the results of the initial phase in the daily CQC Report and in the Initial Phase Checklist. Repeat the initial phase for each new crew to work on-site when acceptable levels of specified quality are not being met. Indicate the exact location of initial phase for definable feature of work for future reference and comparison with follow-up phases. Perform the following for each DFOW:

- a. Check work to ensure that it is in full compliance with Contract requirements. Review minutes of the preparatory meeting.
- b. Verify adequacy of controls to ensure full Contract compliance. Verify required control inspection and testing comply with the Contract.
- c. Establish level of workmanship and verify that it meets the minimum acceptable workmanship standards. Compare with required sample panels as appropriate.
- d. Resolve any workmanship issues.
- e. Ensure that testing is performed by the approved laboratory.
- f. Check work procedures for compliance with the APP and the appropriate

AHA to ensure that applicable safety requirements are met.

- g. Review project specific work plans (i.e., HAZMAT Abatement, Stormwater Management) to ensure all preparatory work items have been completed and documented.

1.7.3 Follow-Up Phase

Perform the following for on-going DFOW daily, or more frequently as necessary, until the completion of each DFOW. The Final Follow-Up for any DFOW will clearly note in the daily report the DFOW is completed, and all deficiencies/rework items have been completed in accordance with the paragraph DEFICIENCY/REWORK ITEMS LIST. Each DFOW that has completed the Initial Phase and has not completed the Final Follow-up must be included on each daily report. If no work was performed on that DFOW for the period of that daily report, it must be so noted. Document all Follow-Up activities for DFOWs in the daily CQC Report:

- a. Ensure the work including control testing complies with Contract requirements until completion of that particular work feature. Record checks in the CQC documentation.
- b. Maintain the quality of workmanship required.
- c. Ensure that testing is performed by the approved laboratory.
- d. Ensure that deficiencies/rework items are being corrected. Conduct final follow-up checks and correct all deficiencies prior to the start of additional features of work which may be affected by the deficient work.
- e. Do not build upon nor conceal non-conforming work.
- f. Assure manufacturers' representatives have performed necessary inspections if required and perform safety inspections.

1.7.4 Additional Preparatory and Initial Phases

Conduct additional preparatory and initial phases on the same DFOW if the quality of on-going work is unacceptable, if there are changes in the applicable QC organization, if there are changes in the on-site production supervision or work crew, if work on a DFOW has not started within 45 days of the initial preparatory meeting or has resumed after 45 days of inactivity, or if other problems develop.

1.7.5 Notification of Three Phases of Control for Off-Site Work

Notify the Contracting Officer at least 2 weeks prior to the start of the preparatory and initial phases.

1.7.6 Deficiency/Rework Items List

The QC Manager must maintain a list of work that does not comply with the Contract, identifying what items need to be corrected, the activity ID number associated with the item, the date the item was originally discovered, the date the item will be corrected by, and the date the item was corrected.

The QC Manager reviews the list at each weekly QC Meeting:

- a. There is no requirement to report a deficiency/rework item that is corrected the same day it is discovered.
- b. No successor task may be advanced beyond the preparatory phase meeting until all deficiencies/rework items have been cleared by the QC Manager and concurred with by the Contracting Officer. This must be confirmed as part of the Preparatory Phase activities.
- c. Attach a copy of the "Deficiency/Rework Items List" to the last daily CQC Report of each month.
- d. The Contractor is responsible for including those items identified by the Contracting Officer.
- e. All deficiencies/rework items must be confirmed as corrected by the QC Manager, and concurred by the Contracting Officer, prior to commencement of any completion inspections per paragraph COMPLETION INSPECTIONS unless specifically exempted by the Contracting Officer.
- f. Non-Compliance with these requirements is grounds for removal in accordance with paragraph ACCEPTANCE OF THE QUALITY CONTROL (QC) PLAN.
- g. All delays, concurrent or related to failure to manage, monitor, control, and correct deficiencies/rework items are entirely the responsibility of the Contractor and can not be made the subject, or any component of any request for additional time or compensation.

1.8 TESTING

Perform specified or required tests to verify that control measures are adequate to provide a product which conforms to Contract requirements. Upon request, furnish to the Government duplicate samples of test specimens for possible testing by the Government. Testing includes operation and acceptance tests when specified. Procure the services of an U.S. Army Corps of Engineers approved testing laboratory or establish an approved testing laboratory. Perform the following activities and record and provide the following data:

- a. Verify that testing procedures comply with Contract requirements.
- b. Verify that facilities and testing equipment are available and comply with testing standards.
- c. Check test instrument calibration data against certified standards.
- d. Verify that recording forms and test identification control number system, including all test documentation requirements, have been prepared.
- e. Record results of all tests taken, both passing and failing on the CQC report for the date taken. Specification paragraph reference, location where tests were taken, and the sequential control number identifying the test. If approved by the Contracting Officer, actual test reports are submitted later with a reference to the test number and date taken. Provide an information copy of tests performed by an offsite or commercial test facility directly to the Contracting Officer. Failure to submit timely test reports as stated results in nonpayment for related work performed and disapproval of the test

facility for this Contract.

1.8.1 Laboratory Accreditation Authorities

All testing laboratories must be validated by the USACE Material Testing Center (MTC) for the tests to be performed. Information on the USACE MTC with web-links to both a list of validated testing laboratories and for the laboratory inspection request for can be found at:

<https://mtc.erdc.dren.mil>

1.8.2 Capability Check

The Contracting Officer retains the right to check laboratory equipment in the proposed laboratory and the laboratory technician's testing procedures, techniques, and other items pertinent to testing, for compliance with the standards set forth in this Contract. Laboratories utilized for testing soils, concrete, asphalt, and steel must meet criteria detailed in ASTM D3740 and ASTM E329.

1.8.2.1 Onsite Laboratory

The Government reserves the right to utilize the Contractor's control testing laboratory and equipment to make assurance tests, and to check the Contractor's testing procedures, techniques, and test results at no additional cost to the Government.

1.8.3 Test Results

Cite applicable Contract requirements, tests or analytical procedures used. Provide actual results and include a statement that the item tested or analyzed conforms or fails to conform to specified requirements. If the item fails to conform, notify the Contracting Officer immediately. Conspicuously stamp the cover sheet for each report in large red letters "CONFORMS" or "DOES NOT CONFORM" to the specification requirements, whichever is applicable. Test results must be signed by a testing laboratory representative authorized to sign certified test reports. Furnish the signed reports, certifications, and other documentation to the Contracting Officer via the QC Manager.

1.9 COMPLETION INSPECTIONS

1.9.1 Punch-Out Inspection

Near the completion of all work or any increment thereof, established by a completion time stated in the Contract Clause entitled "Commencement, Prosecution, and Completion of Work," or stated elsewhere in the specifications, the QC Manager must conduct an inspection of the work and develop a "punch list" of items which do not conform to the approved drawings, specifications, and Contract. Include in the punch list any remaining items on the "Deficiency/Rework Items List", that were not corrected prior to the Punch-Out Inspection as approved by the Contracting Officer in accordance with the paragraph DEFICIENCY/REWORK ITEMS LIST. Include within the punch list the estimated date by which the deficiencies will be corrected. Provide a copy of the punch list to the Contracting Officer.

The QC Manager, or staff, must make follow-on inspections to ascertain that all deficiencies have been corrected. All punch list items must be confirmed as corrected by the QC Manager and concurred by the Contracting Officer. Once this is accomplished, notify the Government that the

facility is ready for the Government "Pre-Final Inspection".

1.9.2 Pre-Final Inspection

The Government and QC Manager will perform this inspection to verify that the facility is complete and ready to be occupied. A Government "Pre-Final Punch List" will be documented by the QC Manager as a result of this inspection. The QC Manager will ensure that all items on this list are corrected and concurred by the Contracting Officer prior to notifying the Government that a "Final" inspection with the Client can be scheduled. All items noted on the "Pre-Final" inspection must be corrected and concurred by the Contracting Officer in a timely manner and be accomplished before the Contract completion date for the work, or any increment thereof, if the project is divided into increments by separate completion dates unless exceptions are directed by the Contracting Officer.

1.9.3 Final Acceptance Inspection

Notify the Contracting Officer at least 14 calendar days prior to the date a final acceptance inspection can be held. State within the notice that all items previously identified on the pre-final punch list will be corrected and acceptable, along with any other unfinished Contract work, by the date of the final acceptance inspection. The Contractor must be represented by the QC Manager, the Project Superintendent, and others deemed necessary. Attendees for the Government will include the Contracting Officer, other Government QA personnel, and personnel representing the Client. Failure of the Contractor to have all Contract work acceptably complete for this inspection will be cause for the Contracting Officer to bill the Contractor for the Government's additional inspection cost in accordance with the Contract Clause entitled "Inspection of Construction."

1.10 QUALITY CONTROL (QC) CERTIFICATIONS

1.10.1 Contractor Quality Control (CQC) Report Certification

Contain the following statement within the CQC Report: "On behalf of the Contractor, I certify that this report is complete and correct and equipment and material used, and work performed during this reporting period is in compliance with the Contract drawings and specifications to the best of my knowledge, except as noted in this report."

1.10.2 Completion Certification

Upon completion of work under this Contract, the QC Manager must furnish a certificate to the Contracting Officer attesting that "the work has been completed, inspected, tested and is in compliance with the Contract." Provide a copy of this final QC Certification for completion to the preparer of the Operation & Maintenance (O&M) documentation.

1.11 DOCUMENTATION AND INFORMATION FOR THE CONTRACTING OFFICER

Maintain current and complete records of on-site and off-site QC program operations and activities.

Contact the Contracting Officer for sample forms or print from RMS-QCS as needed. Prior to commencing work on construction, the Contractor must obtain a copy set of the current report forms. The report forms will consist of the Contractor Quality Control (CQC) Report, CQC Report

(Continuation Sheet), Contractor Production Report, Contractor Production Report (Continuation Sheet), Preparatory Phase Checklist, Initial Phase Checklist, Testing Plan and Log, and Rework Items List. Unless otherwise provided by the Contracting Officer, Contractor may use the forms provided as related material located at <https://www.wbdg.org/ffc/dod/unified-facilities-guide-specifications-ufgs/ufgs-01-45-00>.

1.11.1 Construction Documentation

Reports are required for each day that work is performed and must be attached to the Contractor Quality Control Report prepared for the same day. Maintain current and complete records of on-site and off-site QC program operations and activities. Reports are required for each day work is performed. Account for each calendar day throughout the life of the Contract.

The Project Superintendent and the QC Manager must prepare and sign the Contractor Production and CQC Reports, respectively. Every space on the forms must be filled in. Use N/A if nothing can be reported in one of the spaces. The reporting of work must be identified by terminology consistent with the construction schedule. In the "Remarks" sections of the reports, enter pertinent information including directions received, problems encountered during construction, work progress and delays, conflicts or errors in the drawings or specifications, field changes, safety hazards encountered, instructions given and corrective actions taken, delays encountered, a record of visitors to the work site, quality control problem areas, deviations from the QC Plan, construction deficiencies encountered, and meetings held. For each entry in the report(s), identify the Schedule Activity No. that is associated with the entered remark.

1.11.2 Quality Control Activities

CQC and Contractor Production reports will be prepared daily to maintain current records providing factual evidence that required quality control activities and tests have been performed. Include in these records the work of subcontractors and suppliers on an acceptable form that includes, as a minimum, the following information:

- a. The name and area of responsibility of the Contractors and any subcontractors.
- b. Operating plant/equipment with hours worked, idle, or down for repair.
- c. Work performed each day, giving location, description, and by whom. When a Network Analysis Schedule (NAS) is used, identify each item of work performed each day by NAS activity number.
- d. Control phase activities performed. Preparatory, and Initial phase Checklists associated with the DFOW referenced to the construction schedule. Follow-up phase activities identified to the DFOW. If testing or specific QC Specialist activities are associated with the Follow-up phase activities for a specific DFOW note this and include those reports.
- e. Test and control activities performed with results and references to specifications and drawings requirements. Identify the control phase (Preparatory, Initial, Follow-up). List of deficiencies noted, along with corrective action in accordance with the paragraph

DEFICIENCY/REWORK ITEMS LIST.

- f. Quantity of materials received at the site with statement as to acceptability, storage, and reference to specifications and drawings requirements.
- g. Submittals and deliverables reviewed, with Contract reference, by whom, and action taken.
- h. Offsite surveillance activities, including actions taken.
- i. Job safety evaluations stating what was checked, results, and instructions or corrective actions.
- j. Instructions given/received and conflicts in plans and specifications.

1.11.3 Verification Statement

Indicate a description of trades working on the project; the number of personnel working; weather conditions encountered; and any delays encountered. Cover both conforming and deficient features and include a statement that equipment and materials incorporated in the work and workmanship comply with the Contract.

Furnish the original and one copy of these records in report form to the Government by 10:00 AM the next working day after the date covered by the report. As a minimum, prepare and submit one report for every 7 days of no work and on the last day of a no work period. All calendar days need to be accounted for throughout the life of the Contract. The first report following a day of no work will be for that day only. Reports need to be signed and dated by the QC Manager. Include copies of test reports and copies of reports prepared by all subordinate quality control personnel within the QC Manager Report.

1.11.4 Quality Control Validation

Establish and maintain the following in an electronic folder. Divide folder into a series of tabbed sections as shown below. Ensure folder is updated at each required progress meeting.

- a. CQC Meeting minutes in accordance with paragraph QUALITY CONTROL (QC) MEETINGS.
- b. All completed Preparatory and Initial Phase Checklists, arranged by specification section, further sorted by DFOV referenced to the construction schedule. Submit each individual Phase Checklist the day the phase event occurs as part of the CQC daily report.
- c. All milestone inspections, arranged by Activity Number referenced to the construction schedule.
- d. An up-to-date copy of the Testing Plan and Log with supporting field test reports, arranged by specification section referenced to the DFOV to which individual reports results are associated. Individual field test reports will be submitted within 2 working days after the test is performed in accordance with the paragraph QUALITY CONTROL ACTIVITIES.
- e. Copies of all Contract modifications, arranged in numerical order. Also include documentation that modified work was accomplished.

- f. An up-to-date copy of the paragraph DEFICIENCY/REWORK ITEMS LIST.
- g. Upon commencement of Completion Inspections of the entire project or any defined portion, maintain up-to-date copies of all punch lists issued by the QC staff to the Contractor and subcontractors and all punch lists issued by the Government in accordance with the paragraph COMPLETION INSPECTIONS.

1.11.5 Testing Plan and Log

As tests are performed, the QC Manager will record on the "Testing Plan and Log" the date the test was performed and the date the test results were forwarded to the Contracting Officer. Attach a copy of the updated "Testing Plan and Log" to the last daily CQC Report of each month. Provide a copy of the final "Testing Plan and Log" to the preparer of the Operation & Maintenance (O&M) documentation.

1.11.6 As-Built Drawings

The QC Manager must ensure the as-built drawings, required by Section 01 78 00 CLOSEOUT SUBMITTALS are kept current on a daily basis and marked to show deviations which have been made from the Contract drawings. The as-built drawings document commences with the QC Manager ensuring all amendments, or changes to the Contract prior to Contract award are accurately noted in the initial document set creating the accurate baseline of the Contract prior to any work starting. Ensure each deviation has been identified with the appropriate modifying documentation (e.g., PC No., Modification No., Request for Information No.). The QC Manager must initial each revision. Upon completion of work, the QC Manager will furnish a certificate attesting to the accuracy of the as-built drawings prior to submission to the Contracting Officer.

1.12 NOTIFICATION ON NON-COMPLIANCE

The Contracting Officer will notify the Contractor of any detected non-compliance with the Contract. Take immediate corrective action after receipt of such notice. Such notice, when delivered to the Contractor at the work site, is deemed sufficient for the purpose of notification. If the Contractor fails or refuses to comply promptly, the Contracting Officer may issue an order stopping all or part of the work until satisfactory corrective action has been taken. No part of the time lost due to such stop orders will be made the subject of a claim for extension of time for excess costs or damages by the Contractor.

1.13 DELIVERY, STORAGE, AND HANDLING

Designate receiving/storage areas for incoming material to be delivered according to installation schedule and to be placed convenient to work area in order to minimize waste due to excessive materials handling and misapplication. Store and handle materials in a manner as to prevent loss from weather and other damage. Keep materials, products, and accessories covered and off the ground, and store in a dry, secure area. Prevent contact with material that may cause corrosion, discoloration, or staining. Protect all materials and installations from damage by the activities of other trades.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-- End of Section --

SECTION 01 45 00.15 10

RESIDENT MANAGEMENT SYSTEM CONTRACTOR MODE (RMS CM)

11/23

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this section to the extent referenced. The publications are referred to within the text by the basic designation only.

U.S. ARMY CORPS OF ENGINEERS (USACE)

EM 385-1-1 (2024) Safety -- Safety and Occupational Health (SOH) Requirements

1.2 MEASUREMENT AND PAYMENT

The work of this section is not measured for payment. The Contractor is responsible for the work of this section, without any direct compensation other than the payment received for contract items.

1.3 CONTRACT ADMINISTRATION

The Government will use the Resident Management System (RMS) to assist in its monitoring and administration of this contract. The Government accesses the system using the Government Mode of RMS (RMS GM) and the Contractor accesses the system using the Contractor Mode (RMS CM). The term RMS will be used in the remainder of this section for both RMS GM and RMS CM. The joint Government-Contractor use of RMS facilitates electronic exchange of information and overall management of the contract. The Contractor accesses RMS to record, maintain, input, track, and electronically share information with the Government throughout the contract period in the following areas:

Administration
Finances
Quality Control
Submittal Monitoring
Scheduling
Closeout
Import/Export of Data

1.3.1 Correspondence and Electronic Communications

For ease and speed of communications, exchange correspondence and other documents in electronic format to the maximum extent feasible. Some documents such as correspondence, including pay requests and payrolls, may be required in paper format with original signatures. Paper documents will govern in the event of discrepancy with the electronic version. Contracting Officer will determine which documents require submission of paper copies.

1.3.2 Other Factors

Other portions of this document have a direct relationship to the

reporting accomplished through RMS. Particular attention is directed to FAR 52.236-15 Schedules for Construction Contracts; FAR 52.232-27 Prompt Payment for Construction Contracts; FAR 52.232-5 Payments Under Fixed-Priced Construction Contracts; Section 01 32 01.00 10 PROJECT SCHEDULE; Section 01 33 00 SUBMITTAL PROCEDURES; Section 01 35 26 GOVERNMENTAL SAFETY REQUIREMENTS; and Section 01 45 00 QUALITY CONTROL.

1.4 RMS SOFTWARE

RMS is a web based application. Download, install and be able to utilize the latest version of RMS within 7 calendar days of receipt of the Notice to Proceed. RMS software, user manuals, access and installation instructions, program updates and training information are available from the RMS website (<https://rms.usace.army.mil>). The Government and the Contractor will have different access authorities to the same contract database through RMS. The common database will be updated automatically each time a user finalizes an entry or change.

1.5 CONTRACT DATABASE - GOVERNMENT

The Government will enter the basic contract award data in RMS prior to granting the Contractor access. The Government entries into RMS will generally be related to submittal reviews, correspondence status, and Quality Assurance(QA)comments, as well as other miscellaneous administrative information.

1.6 CONTRACT DATABASE - CONTRACTOR

Contractor entries into RMS establish, maintain, and update data throughout the duration of the contract. Contractor entries generally include prime and subcontractor information, daily reports, submittals, RFI's, schedule updates and payment requests. RMS includes the ability to import attachments and export reports in many of the modules, including submittals. The Contractor responsibilities for entries in RMS typically include the following items:

1.6.1 Administration

1.6.1.1 Contractor Information

Enter all current Contractor administrative data and information into RMS within 7 calendar days of receiving access to the contract in RMS. This includes, but is not limited to, Contractor's name, address, telephone numbers, management staff, and other required items.

1.6.1.2 Subcontractor Information

Enter all missing subcontractor administrative data and information into RMS CM within seven calendar days of receiving access to the Contract in RMS or within seven calendar days of the signing of the subcontractor agreement for agreements signed at a later date. This includes name, trade, address, phone numbers, and other required information for all subcontractors. A subcontractor is listed separately for each trade to be performed.

1.6.1.3 Correspondence

Identify all Contractor correspondence to the Government with a serial number. Prefix correspondence initiated by the Contractor's site office

with "S". Prefix letters initiated by the Contractor's home (main) office with "H". Letters are numbered starting from 0001. (e.g., H-0001 or S-0001). The Government's letters to the Contractor will be prefixed with "C" or "RFP".

1.6.1.4 Equipment

Enter and maintain a current list of equipment planned for use or being used on the jobsite, including the most recent and planned equipment inspection dates in accordance with Section 01 45 00 QUALITY CONTROL.

1.6.1.5 Reports

Track the status of the project using the reports available in RMS. The value of these reports reflects the quality of the data input. These reports include but are not limited to the Progress Payment Request worksheet, Quality Control (QC) comments, Deficiency Tracking Log, Submittal Register Status, and Three-Phase Control worksheets in accordance with Sections 01 20 00 PRICE AND PAYMENT PROCEDURES, Section 01 32 01.00 10 PROJECT SCHEDULE, 01 33 00 SUBMITTAL PROCEDURES, and 01 45 00 QUALITY CONTROL.

1.6.1.6 Request For Information (RFI)

Create and track all Requests For Information (RFI) in the RMS Administration Module for Government review and response. Provide status at weekly progress meeting in accordance with Section 01 32 01.00 10 PROJECT SCHEDULE.

1.6.2 Finances

1.6.2.1 Pay Activity Data

Develop and enter a list of pay activities in conjunction with the project schedule in accordance with Section 01 32 01.00 10 PROJECT SCHEDULE. The sum of pay activities equals the total Contract amount, including modifications. Each pay activity must be assigned to a Contract Line Item Number (CLIN). The sum of the activities assigned to a CLIN equals the amount of each CLIN.

1.6.2.2 Payment Requests

Prepare all progress payment requests using RMS. Update the work completed under the Contract at least monthly, measured as percent or as specific quantities. After the update, generate a payment request and prompt payment certification using RMS. Submit the signed prompt payment certification and payment request as well as supporting data, either electronically or by hard copy.

1.6.3 Quality Control (QC)

Enter and track implementation of the 3-phase QC Control System, QC testing, transferred and installed property and warranties in RMS. Link each deficiency and QC test to a pay activity. Prepare daily reports, identify and track deficiencies, document progress of work, and support other Contractor QC requirements in RMS. Maintain all data on a daily basis. Ensure that RMS reflects all quality control methods, tests and actions contained within the Contractor Quality Control (CQC) Plan and Government review comments. Provide within seven calendar days of

Government acceptance of the CQC Plan.

1.6.3.1 Quality Control (QC) Reports

The Contractor's Quality Control (QC) Daily Report in RMS is the official report. The Contractor can use other supplemental formats to record QC data, but information from any supplemental formats are to be consolidated and entered into the RMS QC Daily Report. Any supplemental information may be entered into RMS as an attachment to the report. QC Daily Reports must be finalized and signed in RMS within 24 hours after the date covered by the report.

1.6.3.2 Deficiency Tracking

Use the QC Daily Report Module to enter and track deficiencies. Deficiencies identified and entered into RMS by the Contractor or the Government will be sequentially numbered with a QC or QA prefix for tracking purposes. Enter each deficiency into RMS the same day that the deficiency is identified. Monitor, track and resolve all QC and QA entered deficiencies. A deficiency is not considered to be corrected until the Government indicates concurrence in RMS.

1.6.3.3 Three-Phase Control Meetings

Maintain scheduled and actual dates and times of preparatory and initial control meetings in RMS, and upload meeting minutes of the meetings. Worksheets for the three-phase control meetings are generated within RMS.

1.6.3.4 Labor and Equipment Hours

Enter labor and equipment exposure hours on a daily basis. Roll up the labor and equipment exposure data into a monthly exposure report.

1.6.3.5 Accident/Safety Reporting

Both the Contractor and the Government enter safety related comments in RMS as a deficiency. The Contractor must monitor, track and show resolution for safety issues in the QC Daily Report area of the RMS QC Module. In addition, follow all reporting requirements for accidents and incidents as required in EM 385-1-1, Section 01 35 26 GOVERNMENTAL SAFETY REQUIREMENTS and as required by any other applicable Federal, State or local agencies.

1.6.3.6 Definable Features of Work

Enter each feature of work, as defined in the approved CQC Plan, into the RMS QC Module. A feature of work may be associated with a single or multiple pay activities, however a pay activity is only to be linked to a single feature of work.

1.6.3.7 Activity Hazard Analysis

Import activity hazard analysis electronic document files into the RMS QC Module utilizing the document package manager. Prepare activity hazard analysis in accordance with Section 01 35 26 GOVERNMENT SAFETY REQUIREMENTS.

1.6.4 Submittal Management

Enter all current submittal register data and information into within the time frame directed by the Contracting Officer. Contractor is responsible for entering Activity Numbers for each submittal item corresponding to their Schedule. The Contractor will import the information shown in the submittal register following the specification Section 01 33 00 SUBMITTAL PROCEDURES unless otherwise directed by the Contracting Officer. Group electronic submittal documents into transmittal packages to send to the Government, except very large electronic files, samples, spare parts, mock ups, color boards, or where hard copies are specifically required. Track transmittals and update the submittal register in RMS on a daily basis throughout the duration of the Contract.

Enter all submittals as listed in the approved design's submittal register within 14 calendar days of design approval for construction.

Contractor may request submittals to be added to RMS throughout the lifecycle of the project. Approval/disapproval of Contractor requests is at the discretion of the Contracting Officer. Submittals entry into RMS must be updated daily or as practical for performance of the Contract, as approved by the Contracting Officer.

1.6.5 Schedule

Enter and update the contract project schedule in RMS by either manually entering all schedule data or by importing the Standard Data Exchange Format (SDEF) file, based on the requirements in Section 01 32 01.00 13 PROJECT SCHEDULE.

1.6.6 Closeout

Closeout documents, processes and forms are managed and tracked in RMS by both the Contractor and the Government. Ensure that all closeout documents are entered, completed and documented within RMS.

1.7 IMPLEMENTATION

Use of RMS as described in the preceding paragraphs is mandatory. Ensure that sufficient resources are available to maintain contract data within the RMS system. RMS is an integral part of the Contractor's required management of quality control.

1.8 NOTIFICATION OF NONCOMPLIANCE

Take corrective action within seven calendar days after receipt of notice of RMS non-compliance by the Contracting Officer.

PART 2 PRODUCTS

Not Used

PART 3 EXECUTION

Not Used

-- End of Section --

CONTRACTOR'S QUALITY CONTROL REPORT (QCR) (ER 1180-1-6)		DATE:	REPORT NO.:
CONTRACT NUMBER AND NAME OF CONTRACTOR:		DESCRIPTION AND LOCATION OF THE WORK:	
WEATHER CLASSIFICATION: CLASS A No interruptions of any kind from weather conditions occurring on this or previous shifts. CLASS B Weather occurred during this shift that caused a complete stoppage of all work. CLASS C Weather occurred during this shift that caused a partial stoppage of work. CLASS D Weather overhead excellent or suitable during shift. Work completely stopped due to results of previous adverse weather. CLASS E Weather overhead excellent or suitable during shift but work partially stopped due to previous adverse manner. OTHER Explain.		CLASSIFICATION: CLASS _____ <hr/> TEMPERATURE: MAX _____ MIN _____ <hr/> PRECIPITATION: INCHES _____	
CONTRACTOR/SUBCONTRACTORS AND AREA OF RESPONSIBILITY FOR WORK PERFORMED TODAY: <i>(Attach list of items of equipment either idle or working as appropriate.)</i> a. _____ b. _____ c. _____ d. _____ e. _____ f. _____ g. _____ 1. WORK PERFORMED TODAY: (Indicate location and description of work performed. Refer to work performed by prime and/or subcontractors by letter in Table above.) PURPOSE: Contractors Daily QC Report. Revision necessitated by EIG recommendation MONTHLY USAGE: 1,500 PRESCRIBING DIRECTIVE: ER 1180-1-6 FUNCTIONAL CODE: 1180 Series - Engineer Contracts			
2. TYPE AND RESULTS OF INSPECTION: (Indicate whether: P - Preparatory, I - Initial, or F - Follow-up and include satisfactory work completed or deficiencies with action to be taken.)			
3. TESTS REQUIRED BY PLANS AND/OR SPECIFICATIONS PERFORMED AND RESULTS OF TESTS:			

4. VERBAL INSTRUCTIONS RECEIVED: (List any instructions given by Government personnel on construction deficiencies, retesting required, etc., with action to be taken.)

5. REMARKS: (Cover any conflicts in plans, specifications or instructions: acceptability of incoming materials: offsite surveillance activities; progress of work, delays, causes and extent thereof; days of no work with reasons for same.)

6. SAFETY: (Include any infractions of approved safety plan, safety manual or instructions from Government personnel. Specify corrective action taken.)

INSPECTOR

CONTRACTOR'S CERTIFICATION: I certify that the above report is complete and correct and that all material and equipment used, work performed and tests conducted during this reporting period were in strict compliance with the contract plans and specifications except as noted above.

CONTRACTOR'S APPROVED AUTHORIZED REPRESENTATIVE

SECTION 02 82 00

ASBESTOS REMEDIATION

11/18, CHG 1: 11/19

PART 1 GENERAL

1.1 Introduction

For the purposes of this project, it is required that all asbestos containing materials removal be coordinated by the contractor(s) performing the work. Due to the proposed scope of work including large scale and broad surface removal efforts that may impact the majority of the building, it is recommended that these processes be coordinated so that they may be conducted in a controlled environment that is appropriate for regulated material component removal. These activities are likely to include removal and disposal of broad surface component removal, such as flooring tile/mastic and door replacements. These operations are regulated by OSHA and may be found in 29 CFR 1962.62.

1.2 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

AMERICAN SOCIETY OF SAFETY PROFESSIONALS (ASSP)

ASSP Z9.2 (2018) Fundamentals Governing the Design and Operation of Local Exhaust Ventilation Systems

ASTM INTERNATIONAL (ASTM)

ASTM C732 (2017; R 2022 Standard Test Method for Aging Effects of Artificial Weathering on Latex Sealants

ASTM D522/D522M (2017) Mandrel Bend Test of Attached Organic Coatings

ASTM D2794 (1993; R 2019) Standard Test Method for Resistance of Organic Coatings to the Effects of Rapid Deformation (Impact)

ASTM D4397 (2016) Standard Specification for Polyethylene Sheeting for Construction, Industrial, and Agricultural Applications

ASTM E84 (2023) Standard Test Method for Surface Burning Characteristics of Building Materials

ASTM E96/E96M (2024) Standard Test Methods for Gravimetric Determination of Water Vapor Transmission Rate of Materials

ASTM E119 (2024) Standard Test Methods for Fire Tests of Building Construction and Materials

ASTM E736/E736M (2019) Standard Test Method for Cohesion/Adhesion of Sprayed Fire-Resistive Materials Applied to Structural Members

ASTM E1368 (2014) Visual Inspection of Asbestos Abatement Projects

COMPRESSED GAS ASSOCIATION (CGA)

CGA G-7 (2014) Compressed Air for Human Respiration; 6th Edition

INTERNATIONAL SAFETY EQUIPMENT ASSOCIATION (ISEA)

ANSI/ISEA Z87.1 (2020) Occupational and Educational Personal Eye and Face Protection Devices

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 701 (2023; ERTA 1 2023) Standard Methods of Fire Tests for Flame Propagation of Textiles and Films

NATIONAL INSTITUTE FOR OCCUPATIONAL SAFETY AND HEALTH (NIOSH)

NIOSH NMAM (2016; 5th Ed) NIOSH Manual of Analytical Methods

U.S. ARMY CORPS OF ENGINEERS (USACE)

EM 385-1-1 (2024) Safety -- Safety and Occupational Health (SOH) Requirements

U.S. ENVIRONMENTAL PROTECTION AGENCY (EPA)

EPA 340/1-90/018 (1990) Asbestos/NESHAP Regulated Asbestos Containing Materials Guidance

U.S. NATIONAL ARCHIVES AND RECORDS ADMINISTRATION (NARA)

29 CFR 1910.147 The Control of Hazardous Energy (Lock Out/Tag Out)

29 CFR 1926.51 Sanitation

29 CFR 1926.59 Hazard Communication

29 CFR 1926.103 Respiratory Protection

29 CFR 1926.200 Accident Prevention Signs and Tags

29 CFR 1926.1101 Asbestos

40 CFR 61-SUBPART A General Provisions

40 CFR 61-SUBPART M	National Emission Standard for Asbestos
40 CFR 763	Asbestos
42 CFR 84	Approval of Respiratory Protective Devices
49 CFR 107	Hazardous Materials Program Procedures
49 CFR 171	General Information, Regulations, and Definitions
49 CFR 172	Hazardous Materials Table, Special Provisions, Hazardous Materials Communications, Emergency Response Information, and Training Requirements
49 CFR 173	Shippers - General Requirements for Shipments and Packagings

U.S. NAVAL FACILITIES ENGINEERING SYSTEMS COMMAND (NAVFAC)

NAVFAC P-502	(2017) Asbestos Program Management
ND OPNAVINST 5100.23	(2005; Rev G) Navy Occupational Safety and Health (NAVOSH) Program Manual

UNDERWRITERS LABORATORIES (UL)

UL 586	(2009; Reprint Sep 2022) UL Standard for Safety High-Efficiency Particulate, Air Filter Units
--------	---

1.3 DEFINITIONS

1.3.1 ACM

Asbestos Containing Materials.

1.3.2 Amended Water

Water containing a wetting agent or surfactant with a maximum surface tension of 0.00042 psi.

1.3.3 Area Sampling

Sampling of asbestos fiber concentrations which approximates the concentrations of asbestos in the theoretical breathing zone but is not actually collected in the breathing zone of an employee.

1.3.4 Asbestos

The term asbestos includes chrysotile, amosite, crocidolite, tremolite asbestos, anthophyllite asbestos, and actinolite asbestos and any of these minerals that has been chemically treated or altered. Materials are considered to contain asbestos if the asbestos content of the material is determined to be at least one percent.

1.3.5 Asbestos Control Area

That area where asbestos removal operations are performed which is isolated by physical boundaries which assist in the prevention of the uncontrolled release of asbestos dust, fibers, or debris.

1.3.6 Asbestos Fibers

Those fibers having an aspect ratio of at least 3:1 and longer than 5 micrometers as determined by National Institute for Occupational Safety and Health (NIOSH) Method 7400.

1.3.7 Asbestos Permissible Exposure Limit

0.1 fibers per cubic centimeter of air as an 8-hour time weighted average measured in the breathing zone as defined by 29 CFR 1926.1101 or other Federal legislation having legal jurisdiction for the protection of workers health.

1.3.8 Authorized Person

Any person authorized by the Contractor and required by work duties to be present in the regulated areas.

1.3.9 Background

The ambient airborne asbestos concentration in an uncontaminated area as measured prior to any asbestos hazard abatement efforts. Background concentrations for other (contaminated) areas are measured in similar but asbestos free locations.

1.3.10 Competent Person (CP)

A person meeting the requirements for competent person as specified in 29 CFR 1926.1101 including a person capable of identifying existing asbestos hazards in the workplace and selecting the appropriate control strategy for asbestos exposure, who has the authority to take prompt corrective measures to eliminate them, and is specifically trained in a training course which meet the criteria of EPA's Model Accreditation Plan (40 CFR 763) for project designer or supervisor, or its equivalent.

1.3.11 Contractor

The Contractor is that individual, or entity under contract to perform the herein listed work.

1.3.12 Disposal Bag

A 6 mil thick, leak-tight plastic bag, pre-labeled in accordance with 29 CFR 1926.1101, used for transporting asbestos waste from containment to disposal site.

1.3.13 Disturbance

Activities that disrupt the matrix of ACM, crumble or pulverize ACM, or generate visible debris from ACM. Disturbance includes cutting away small amounts of ACM, no greater than the amount which can be contained in one standard sized glovebag or waste bag, not larger than 60 inches in length and width in order to access a building component.

1.3.14 Encapsulation

The abatement of an asbestos hazard through the appropriate use of chemical encapsulants.

1.3.15 Encapsulants

Specific materials in various forms used to chemically or physically entrap asbestos fibers in various configurations to prevent these fibers from becoming airborne. There are four types of encapsulants as follows which must comply with performance requirements as specified herein.

- a. Removal Encapsulant (can be used as a wetting agent)
- b. Bridging Encapsulant (used to provide a tough, durable surface coating to asbestos containing material)
- c. Penetrating Encapsulant (used to penetrate the asbestos containing material encapsulating all asbestos fibers and preventing fiber release due to routine mechanical damage)
- d. Lock-Down Encapsulant (used to seal off or "lock-down" minute asbestos fibers left on surfaces from which asbestos containing material has been removed).

1.3.16 Friable Asbestos Material

A term defined in 40 CFR 61-SUBPART M and EPA 340/1-90/018 meaning any material which contains more than 1 percent asbestos, as determined using the method specified in 40 CFR 763, Polarized Light Microscopy (PLM), that when dry, can be crumbled, pulverized, or reduced to powder by hand pressure.

1.3.17 Glovebag Technique

Those asbestos removal and control techniques put forth in 29 CFR 1926.1101.

1.3.18 Government Consultant (GC)

That qualified person employed directly by the Government to monitor, sample, inspect the work or in some other way advise the Contracting Officer. The GC is normally a private consultant, but can be an employee of the Government.

1.3.19 HEPA Filter Equipment

High efficiency particulate air (HEPA) filtered vacuum and exhaust ventilation equipment with a filter system capable of collecting and retaining asbestos fibers. Filters must retain 99.97 percent of particles 0.3 microns or larger as indicated in UL 586.

1.3.20 Model Accreditation Plan (MAP)

USEPA training accreditation requirements for persons who work with asbestos as specified in 40 CFR 763.

1.3.21 Negative Pressure Enclosure (NPE)

That engineering control technique described as a negative pressure enclosure in 29 CFR 1926.1101.

1.3.22 NESHAP

National Emission Standards for Hazardous Air Pollutants. The USEPA NESHAP regulation for asbestos is at 40 CFR 61-SUBPART M.

1.3.23 Nonfriable Asbestos Material

Material that contains asbestos in which the fibers have been immobilized by a bonding agent, coating, binder, or other material so that the asbestos is well bound and will not normally release asbestos fibers during any appropriate use, handling, storage or transportation. It is understood that asbestos fibers may be released under other conditions such as demolition, removal, or mishap.

1.3.24 Permissible Exposure Limits (PELs)

1.3.24.1 PEL-Time Weighted Average(TWA)

Concentration of asbestos not in excess of 0.1 fibers per cubic centimeter of air (f/cc) as an 8-hour time weighted average (TWA).

1.3.24.2 PEL-Excursion Limit

An airborne concentration of asbestos not in excess of 1.0 f/cc of air as averaged over a sampling period of 30 minutes.

1.3.25 Personal Sampling

Air sampling which is performed to determine asbestos fiber concentrations within the breathing zone of a specific employee, as performed in accordance with 29 CFR 1926.1101.

1.3.26 Private Qualified Person (PQP)

That qualified person hired by the Contractor to perform the herein listed tasks.

1.3.27 Qualified Person (QP)

A Registered Architect, Professional Engineer, Certified Industrial Hygienist, consultant or other qualified person who has successfully completed training and is therefore accredited under a legitimate State Model Accreditation Plan as described in 40 CFR 763 as a Building Inspector, Contractor/Supervisor Abatement Worker, and Asbestos Project Designer; and has successfully completed the National Institute of Occupational Safety and Health (NIOSH) 582 course "Sampling and Evaluating Airborne Asbestos Dust" or equivalent. The QP must be qualified to perform visual inspections as indicated in ASTM E1368.

1.3.28 TEM

Refers to Transmission Electron Microscopy.

1.3.29 Time Weighted Average (TWA)

The TWA is an 8-hour time weighted average airborne concentration of asbestos fibers.

1.3.30 Transite

A generic name for asbestos cement wallboard and pipe.

1.3.31 Wetting Agent

A chemical added to water to reduce the water's surface tension thereby increasing the water's ability to soak into the material to which it is applied. An equivalent wetting agent must have a surface tension of at most 0.00042 psi.

1.3.32 Worker

Individual (not designated as the Competent Person or a supervisor) who performs asbestos work and has completed asbestos worker training required by 29 CFR 1926.1101, to include EPA Model Accreditation Plan (MAP) "Worker" training; accreditation, if required by the OSHA Class of work to be performed or by the state where the work is to be performed.

1.4 REQUIREMENTS

1.4.1 Description of Work

The work covered by this section includes the handling and control of asbestos containing materials and describes some of the resultant procedures and equipment required to protect workers, the environment and occupants of the building or area, or both, from contact with airborne asbestos fibers. The work also includes the disposal of any asbestos containing materials generated by the work. More specific operational procedures must be outlined in the Asbestos Hazard Abatement Plan called for elsewhere in this specification. The asbestos work includes the demolition and removal of flooring mastic, flooring tile, and fire doors which is governed by 40 CFR 763 and NAVFAC P-502. These materials have been previously tested and found to contain asbestos. Under normal conditions non-friable or chemically bound materials containing asbestos would not be considered hazardous; however, this material may release airborne asbestos fibers during demolition and removal and therefore must be handled in accordance with the removal and disposal procedures as specified herein. Provide negative pressure enclosure techniques as outlined in this specification. The work area will be evacuated during the asbestos abatement work. A competent person must supervise asbestos removal work as specified herein.

1.4.2 Unexpected Discovery of Asbestos

Notify the Contracting Officer if any previously untested building components suspected to contain asbestos are impacted by the work.

1.4.3 Medical Requirements

Provide medical requirements including but not limited to medical surveillance and medical record keeping as listed in 29 CFR 1926.1101.

1.4.3.1 Medical Examinations

Before exposure to airborne asbestos fibers, provide workers with a comprehensive medical examination as required by 29 CFR 1926.1101 or other pertinent State or local directives. This requirement must have been satisfied within the 12 months prior to the start of work on this contract. The same medical examination must be given on an annual basis to employees engaged in an occupation involving asbestos and within 30 calendar days before or after the termination of employment in such occupation. Specifically identify x-ray films of asbestos workers to the consulting radiologist and mark medical record jackets with the word "ASBESTOS."

1.4.3.2 Medical Records

Maintain complete and accurate records of employees' medical examinations, medical records, and exposure data for a period of 50 years after termination of employment and make records of the required medical examinations and exposure data available for inspection and copying to: The Assistant Secretary of Labor for Occupational Safety and Health (OSHA), or authorized representatives of them, and an employee's physician upon the request of the employee or former employee.

1.4.4 Employee Training

Submit certificates, prior to the start of work but after the main abatement submittal, signed by each employee indicating that the employee has received training in the proper handling of materials and wastes that contain asbestos in accordance with 40 CFR 763; understands the health implications and risks involved, including the illnesses possible from exposure to airborne asbestos fibers; understands the use and limits of the respiratory equipment to be used; and understands the results of monitoring of airborne quantities of asbestos as related to health and respiratory equipment as indicated in 29 CFR 1926.1101 on an initial and annual basis. Organize certificates by individual worker, not grouped by type of certification. Train personnel involved in the asbestos control work in accordance with United States Environmental Protection Agency (USEPA) Asbestos Hazard Emergency Response Act (AHERA) training criteria or State training criteria whichever is more stringent. Document the training by providing: dates of training, training entity, course outline, names of instructors, and qualifications of instructors upon request by the Contracting Officer. Furnish each employee with respirator training and fit testing administered by the PQP as required by 29 CFR 1926.1101 and 29 CFR 1926.103. Fully cover engineering and other hazard control techniques and procedures.

1.4.5 Permits, Licenses, and Notifications

Prior to the start of work, obtain necessary permits and licenses in conjunction with asbestos removal, encapsulation, hauling, and disposition, and furnish notification of such actions required by Federal, State, regional, and local authorities. Notify the Alabama Department of Environmental Management (ADEM and the Contracting Officer in writing 10 working days prior to commencement of work in accordance with 40 CFR 61-SUBPART M. Notify the Contracting Officer and other appropriate Government agencies in writing 20 working days prior to the start of asbestos work as indicated in applicable laws, ordinances, criteria, rules, and regulations. Submit copies of all Notifications to the Contracting Officer.

1.4.6 Environment, Safety and Health Compliance

In addition to detailed requirements of this specification, comply with those applicable laws, ordinances, criteria, rules, and regulations of Federal, State, regional, and local authorities regarding handling, storing, transporting, and disposing of asbestos waste materials. Comply with the applicable requirements of the current issue of EM 385-1-1, 29 CFR 1926.1101, 40 CFR 61-SUBPART A, 40 CFR 61-SUBPART M, 40 CFR 763 and ND OPNAVINST 5100.23. Submit matters of interpretation of standards to the appropriate administrative agency for resolution before starting the work. Where the requirements of this specification, applicable laws, rules, criteria, ordinances, regulations, and referenced documents vary, the most stringent requirement as defined by the Government apply. The following laws, ordinances, criteria, rules and regulations regarding removal, handling, storing, transporting and disposing of asbestos materials apply:

1.4.7 Respiratory Protection Program

Establish and implement a respirator program as required by 29 CFR 1926.1101, and 29 CFR 1926.103. Submit a written description of the program to the Contracting Officer. Submit a written program manual or operating procedure including methods of compliance with regulatory statutes.

1.4.7.1 Respirator Program Records

Submit records of the respirator program as required by 29 CFR 1926.103, and 29 CFR 1926.1101.

1.4.7.2 Respirator Fit Testing

The Contractor's PQP must conduct a qualitative or quantitative fit test conforming to 29 CFR 1926.103 for each worker required to wear a respirator, and any authorized visitors who enter a regulated area where respirators are required to be worn. A respirator fit test must be performed prior to initially wearing a respirator and every 12 months thereafter. If physical changes develop that will affect the fit, a new fit test must be performed. Functional fit checks must be performed each time a respirator is put on and in accordance with the manufacturer's recommendation.

1.4.7.3 Respirator Selection and Use Requirements

Provide respirators, and ensure that they are used as required by 29 CFR 1926.1101 and in accordance with CGA G-7 and the manufacturer's recommendations. Respirators must be approved by the National Institute for Occupational Safety and Health NIOSH, under the provisions of 42 CFR 84, for use in environments containing airborne asbestos fibers. For air-purifying respirators, the particulate filter must be high-efficiency particulate air (HEPA)/(N-,R-,P-100). The initial respirator selection and the decisions regarding the upgrading or downgrading of respirator type must be made by the Contractor's Designated IH based on the measured or anticipated airborne asbestos fiber concentrations to be encountered.

1.4.8 Asbestos Hazard Control Supervisor

The Contractor must be represented on site by a supervisor, trained using

the model Contractor accreditation plan as indicated in the Federal statutes for all portions of the herein listed work.

1.4.9 Hazard Communication

Adhere to all parts of 29 CFR 1926.59 and provide the Contracting Officer with a copy of the Safety Data Sheets (SDS) for all materials brought to the site.

1.4.10 Asbestos Hazard Abatement Plan

Submit a detailed plan of the safety precautions such as lockout, tagout, tryout, fall protection, and confined space entry procedures and equipment and work procedures to be used in the encapsulation removal and demolition of materials containing asbestos. The plan, not to be combined with other hazard abatement plans, must be prepared, signed, and sealed by the PQP. Provide a Table of Contents for each abatement submittal, which follows the sequence of requirements in the contract. The plan must include but not be limited to the precise personal protective equipment to be used including, but not limited to, respiratory protection, type of whole-body protection and if reusable coveralls are to be employed decontamination methods (operations and quality control plan), the location of asbestos control areas including clean and dirty areas, buffer zones, showers, storage areas, change rooms, removal encapsulation method, interface of trades involved in the construction, sequencing of asbestos related work, disposal plan, type of wetting agent and asbestos sealer to be used, locations of local exhaust equipment, planned air monitoring strategies, and a detailed description of the method to be employed in order to control environmental pollution. The plan must also include (both fire and medical emergency) response plans and an Activity Hazard Analyses (AHAs) in accordance with EM 385-1-1. The Asbestos Hazard Abatement Plan must be approved in writing prior to starting any asbestos work. The Contractor, Asbestos Hazard Control Supervisor, CP and PQP must meet with the Contracting Officer prior to beginning work, to discuss in detail the Asbestos Hazard Abatement Plan, including work procedures and safety precautions. Once approved by the Contracting Officer, the plan will be enforced as if an addition to the specification. Any changes required in the specification as a result of the plan must be identified specifically in the plan to allow for free discussion and approval by the Contracting Officer prior to starting work.

1.4.11 Testing Laboratory

Submit the name, address, and telephone number of each testing laboratory selected for the sampling, analysis, and reporting of airborne concentrations of asbestos fibers along with evidence that each laboratory selected holds the appropriate State license and permits and certification that each laboratory is American Industrial Hygiene Association (AIHA) accredited and that persons counting the samples have been judged proficient by current inclusion on the AIHA Asbestos Analysis Registry (AAR) and successful participation of the laboratory in the Proficiency Analytical Testing (PAT) Program. Where analysis to determine asbestos content in bulk materials or transmission electron microscopy is required, submit evidence that the laboratory is accredited by the National Institute of Science and Technology (NIST) under National Voluntary Laboratory Accreditation Program (NVLAP) for asbestos analysis. The testing laboratory firm must be independent of the asbestos contractor and must have no employee or employer relationship which could constitute a conflict of interest.

1.4.12 Landfill Approval

Submit written evidence that the landfill is approved for asbestos disposal by the U.S. Environmental Protection Agency, Region 4, Air Enforcement Section (38W12) and ADEM, Special Services Section, Air Division, in accordance with ADEM Code 335-13-4-.26(2). Within three working days after delivery, submit detailed delivery tickets, prepared, signed, and dated by an agent of the landfill, certifying the amount of asbestos materials delivered to the landfill. Submit a copy of the waste shipment records within one day of the shipment leaving the project site.

1.4.13 Transporter Certification

Submit written evidence that the transporter is approved to transport asbestos waste in accordance with the DOT requirements of 49 CFR 171, 49 CFR 172 and 49 CFR 173 as well as registration requirements of 49 CFR 107 and all other State and local regulatory agency requirements.

1.4.14 Medical Certification

Provide a written certification for each worker and supervisor, signed by a licensed physician indicating that the worker and supervisor has met or exceeded all of the medical prerequisites listed herein and in 29 CFR 1926.1101 and 29 CFR 1926.103 as prescribed by law. Submit certificates prior to the start of work but after the main abatement submittal.

1.5 SUBMITTALS

Government approval is required for submittals with a "G" or "S" classification. Submittals not having a "G" or "S" classification are for Contractor Quality Control approval. Submittals not having a "G" or "S" classification are for information only. When used, a code following the "G" classification identifies the office that will review the submittal for the Government. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-03 Product Data

Amended Water; G, CO

Safety Data Sheets (SDS) for All Materials; G, CO

Encapsulants; G, CO

Respirators; G, CO

Local Exhaust Equipment; G, CO

Pressure Differential Automatic Recording Instrument; G, CO

Vacuums; G, CO

Glovebags; G, CO

SD-06 Test Reports

Air Sampling Results; G, CO

Pressure Differential Recordings for Local Exhaust System; G, CO

Clearance Sampling; G, CO

Asbestos Disposal Quantity Report; G, CO

SD-07 Certificates

Employee Training; G, CO

Notifications; G, CO

Respiratory Protection Program; G, CO

Asbestos Hazard Abatement Plan; G, CO

Testing Laboratory; G, CO

Landfill Approval; G, CO

Delivery Tickets; G, CO

Waste Shipment Records; G, CO

Transporter Certification; G, CO

Medical Certification; G, CO

Private Qualified Person Documentation; G, CO

Designated Competent Person; G, CO

Worker's License; G, CO

Contractor's License; G, CO

Federal, State or Local Citations on Previous Projects; G, CO

Encapsulants; G, CO

Equipment Used to Contain Airborne Asbestos Fibers; G, CO

Water Filtration Equipment; G, CO

Vacuums; G, CO

Ventilation Systems; G, CO

SD-11 Closeout Submittals

Permits and Licenses; G, CO

Notifications; G, CO

Respirator Program Records; G, CO

Protective Clothing Decontamination Quality Control Records; G, CO

Protective Clothing Decontamination Facility Notification; G, CO
Rental Equipment; G, CO

1.6 QUALITY ASSURANCE

1.6.1 Private Qualified Person Documentation

Submit the name, address, and telephone number of the Private Qualified Person (PQP) selected to prepare the Asbestos Hazard Abatement Plan, direct monitoring and training, and documented evidence that the PQP has successfully completed training in and is accredited and where required is certified as, a Building Inspector, Contractor/Supervisor Abatement Worker, and Asbestos Project Designer as described by 40 CFR 763 and has successfully completed the National Institute of Occupational Safety and Health (NIOSH) 582 course "Sampling and Evaluating Airborne Asbestos Dust" or equivalent. The PQP and the asbestos contractor must not have an employee/employer relationship or financial relationship which could constitute a conflict of interest. The PQP must be a first tier subcontractor.

1.6.2 Designated Competent Person Documentation

The Designated Competent Person must be experienced in the administration and supervision of asbestos abatement projects including exposure assessment and monitoring, work practices, abatement methods, protective measures for personnel, setting up and inspecting asbestos abatement work areas, evaluating the integrity of containment barriers, placement and operation of local exhaust systems, ACM generated waste containment and disposal procedures, decontamination units installation and maintenance requirements, site safety and health requirements, notification of other employees onsite, and asbestos waste container labeling and disposal. The Designated Competent Person must be on-site at all times when asbestos abatement activities are underway. Submit training certification and a current State of Alabama Asbestos Contractor's and Supervisor's License. Submit evidence that the Designated Competent Person has a minimum of 2 years of on-the-job asbestos abatement experience relevant to OSHA designated competent person requirements. The Designated Competent Person must be a first tier subcontractor.

1.6.3 Worker's License

Submit documentation that workers meet the requirements of 29 CFR 1926.1101, 40 CFR 61-SUBPART M and have a current State of Alabama Asbestos Workers License.

1.6.4 Contractor's License

Submit a copy of the asbestos contractor's license issued by the State of Alabama. Submit the following certification along with the license: "I certify that the personnel I am responsible for during the course of this project fully understand the contents of 29 CFR 1926.1101, 40 CFR 61-SUBPART M, EM 385-1-1, and the Federal, State and local requirements for those asbestos abatement activities that they will be involved in." This certification statement must be signed by the Company's President or Chief Executive.

1.6.5 Air Sampling Results

Complete fiber counting and provide results to the PQP and GC for review within 16 hours of the "time off" of the sample pump. Notify the Contracting Officer immediately of any airborne levels of asbestos fibers in excess of the acceptable limits. Submit sampling results to the Contracting Officer and the affected Contractor employees where required by law within three working days, signed by the testing laboratory employee performing air sampling, the employee that analyzed the sample, and the PQP and GC. Notify the Contractor and the Contracting Officer immediately of any variance in the pressure differential which could cause adjacent unsealed areas to have asbestos fiber concentrations in excess of 0.01 fibers per cubic centimeter or background whichever is higher. In no circumstance must levels exceed 0.1 fibers per cubic centimeter.

1.6.6 Pressure Differential Recordings for Local Exhaust System

Provide a local exhaust system that creates a negative pressure of at least 0.02 inches of water relative to the pressure external to the enclosure and operate it continuously, 24-hours a day, until the temporary enclosure of the asbestos control area is removed. Submit pressure differential recordings for each work day to the PQP and GC for review and to the Contracting Officer within 24-hours from the end of each work day.

1.6.7 Protective Clothing Decontamination Quality Control Records

Provide all records that document quality control for the decontamination of reusable outer protective clothing.

1.6.8 Protective Clothing Decontamination Facility Notification

Submit written evidence that persons who decontaminate, store, or transport asbestos contaminated clothing used in the performance of this contract were duly notified in accordance with 29 CFR 1926.1101.

1.6.9 Federal, State or Local Citations on Previous Projects

Submit a statement, signed by an officer of the company, containing a record of any citations issued by Federal, State or local regulatory agencies relating to asbestos activities within the last 5 years (including projects, dates, and resolutions); a list of penalties incurred through non-compliance with asbestos project specifications, including liquidated damages, overruns in scheduled time limitations and resolutions; and situations in which an asbestos-related contract has been terminated (including projects, dates, and reasons for terminations). If there are none, a negative declaration signed by an officer of the company must be provided.

1.6.10 Preconstruction Conference

Conduct a safety preconstruction conference to discuss the details of the Asbestos Hazard Abatement Plan, Accident Prevention Plan (APP) including the AHAs required in specification Section 01 35 26 GOVERNMENTAL SAFETY REQUIREMENTS . The safety preconstruction conference must include the Contractor and their Designated Competent Person, Designated IH and Project Supervisor and the Contracting Officer. Deficiencies in the APP will be discussed. Onsite work must not begin until the APP has been accepted.

1.7 SECURITY

Each entrance and waste exit point to each regulated area must be physically secured by posting of asbestos abatement personnel during all times of active asbestos abatement. At any time work is not in progress including breaks, lunches, and off shifts, each entrance and waste exit point must be secured by personnel or locked doors with proper signage posted. Each entrance must also include contact name(s) and phone number(s) for emergencies and must be provided for each regulated area. A log book must be kept documenting entry into and out of the regulated area. Entry into regulated areas must only be by personnel authorized by the Contractor and the Contracting Officer. Personnel authorized to enter regulated areas must be trained, medically evaluated, and wear the required personal protective equipment.

1.8 EQUIPMENT

1.8.1 Rental Equipment

Provide a copy of the written notification to the rental company concerning the intended use of the equipment and the possibility of asbestos contamination of the equipment.

PART 2 PRODUCTS

2.1 ENCAPSULANTS

Encapsulants must conform to current USEPA requirements, contain no toxic or hazardous substances as defined in 29 CFR 1926.59, and conform to the following performance requirements.

2.1.1 Removal Encapsulants

<u>Requirement</u>	<u>Test Standard</u>
Flame Spread - 25, Smoke Emission - 50	ASTM E84
Life Expectancy - 20 years	ASTM C732 Accelerated Aging Test
Permeability - Minimum 0.4 perms	ASTM E96/E96M
Fire Resistance - Negligible affect on fire resistance rating over 3 hour test (Classified by UL for use over fibrous and cementitious sprayed fireproofing)	ASTM E119
Impact Resistance - Minimum 43 in/lb	ASTM D2794 Gardner Impact Test
Flexibility - no rupture or cracking	ASTM D522/D522M Mandrel Bend Test

2.1.2 Bridging Encapsulant

<u>Requirement</u>	<u>Test Standard</u>
Flame Spread - 25, Smoke Emission - 50	ASTM E84
Life Expectancy - 20 years	ASTM C732 Accelerated Aging Test
Permeability - Minimum 0.4 perms	ASTM E96/E96M
Fire Resistance - Negligible affect on fire resistance rating over 3-hour test (Classified by UL for use over fibrous and cementitious sprayed fireproofing)	ASTM E119
Impact Resistance - Minimum 43 in/lb	ASTM D2794 Gardner Impact Test
Flexibility - no rupture or cracking	ASTM D522/D522M Mandrel Bend Test

2.1.3 Penetrating Encapsulant

<u>Requirement</u>	<u>Test Standard</u>
Flame Spread - 25, Smoke Emission - 50	ASTM E84
Life Expectancy - 20 years	ASTM C732 Accelerated Aging Test
Permeability - Minimum 0.4 perms	ASTM E96/E96M
Cohesion/Adhesion Test - 50 pounds of force/foot	ASTM E119
Fire Resistance - Negligible affect on fire resistance rating over 3-hour test (Classified by UL for use over fibrous and cementitious sprayed fireproofing)	ASTM E119
Impact Resistance - Minimum 43 in/lb	ASTM D2794 Gardner Impact Test
Flexibility - no rupture or cracking	ASTM D522/D522M Mandrel Bend Test

2.1.4 Lock-down Encapsulant

<u>Requirement</u>	<u>Test Standard</u>
Flame Spread - 25, Smoke Emission - 50	ASTM E84
Life Expectancy - 20 years	ASTM C732 Accelerated Aging Test
Permeability - Minimum 0.4 perms	ASTM E96/E96M
Fire Resistance - Negligible affect on fire resistance rating over 3-hour test (Tested with fireproofing over encapsulant applied directly to steel member)	ASTM E119
Bond Strength: 100 pounds of force/foot	ASTM E736/E736M
(Tests compatibility with cementitious and fibrous fireproofing)	

2.2 DUCT TAPE

Industrial grade duct tape of appropriate widths suitable for bonding sheet plastic and disposal container.

2.3 DISPOSAL CONTAINERS

Leak-tight (defined as solids, liquids, or dust that cannot escape or spill out) disposal containers must be provided for ACM wastes as required by 29 CFR 1926.1101. Disposal containers can be in the form of:

- a. Disposal Bags
- b. Fiberboard Drums
- c. Cardboard Boxes

2.4 SHEET PLASTIC

Sheet plastic must be polyethylene of 6 mil minimum thickness and must be provided in the largest sheet size necessary to minimize seams. Film must conform to ASTM D4397, except as specified below

2.4.1 Flame Resistant

Where a potential for fire exists, flame-resistant sheets must be provided. Film must conform to the requirements of NFPA 701.

2.4.2 Reinforced

Reinforced sheets must be provided where high skin strength is required, such as where it constitutes the only barrier between the regulated area

and the outdoor environment. The sheet stock must consist of translucent, nylon-reinforced or woven-polyethylene thread laminated between 2 layers of polyethylene film. Film must meet flame resistant standards of NFPA 701.

2.5 MASTIC REMOVING SOLVENT

Mastic removing solvent must be nonflammable and must not contain methylene chloride, glycol ether, or halogenated hydrocarbons. Solvents used onsite must have a flash point greater than 140 degrees F.

2.6 LEAK-TIGHT WRAPPING

Two layers of 6 mil minimum thick polyethylene sheet stock must be used for the containment of removed asbestos-containing components or materials such as large tanks, boilers, insulated pipe segments and other materials. Upon placement of the ACM component or material, each layer must be individually leak-tight sealed with duct tape.

2.7 VIEWING INSPECTION WINDOW

Where feasible, a minimum of one clear, 1/8 inch thick, acrylic sheet, 18 by 24 inches, must be installed as a viewing inspection window at eye level on a wall in each containment enclosure. The windows must be sealed leak-tight with industrial grade duct tape.

2.8 WETTING AGENTS

Removal encapsulant (a penetrating encapsulant) must be provided when conducting removal abatement activities that require a longer removal time or are subject to rapid evaporation of amended water. The removal encapsulant must be capable of wetting the ACM and retarding fiber release during disturbance of the ACM greater than or equal to that provided by amended water. Performance requirements for penetrating encapsulants are specified in paragraph ENCAPSULANTS above.

PART 3 EXECUTION

3.1 EQUIPMENT

Provide the Contracting Officer or the Contracting Officer's Representative, with at least two complete sets of personal protective equipment per day, including decontaminating reusable coveralls, as required for entry to and inspection of the asbestos control area. Provide equivalent training to the Contracting Officer or a designated representative as provided to Contractor employees in the use of the required personal protective equipment. Provide manufacturer's certificate of compliance for all equipment used to contain airborne asbestos fibers.

3.1.1 Air Monitoring Equipment

The Contractor's PQP must approve air monitoring equipment. The equipment must include, but must not be limited to:

- a. High-volume sampling pumps that can be calibrated and operated at a constant airflow up to 16 liters per minute.
- b. Low-volume, battery powered, body-attachable, portable personal pumps that can be calibrated to a constant airflow up to approximately 3.5

liters per minute, and a self-contained rechargeable power pack capable of sustaining the calibrated flow rate for a minimum of 10 hours. The pumps must also be equipped with an automatic flow control unit which must maintain a constant flow, even as filter resistance increases due to accumulation of fiber and debris on the filter surface.

- c. Single use standard 25 mm diameter cassette, open face, 0.8 micron pore size, mixed cellulose ester membrane filters and cassettes with 50 mm electrically conductive extension cowl, and shrink bands for personal air sampling.
- d. Single use standard 25 mm diameter cassette, open face, 0.45 micron pore size, mixed cellulose ester membrane filters and cassettes with 50 mm electrically conductive cowl, and shrink bands when conducting environmental area sampling using NIOSH NMAM Methods 7400 and 7402, (and the transmission electric microscopy method specified at 40 CFR 763 if required).
- e. A flow calibrator capable of calibration to within plus or minus 2 percent of reading over a temperature range of minus 4 to plus 140 degrees F and traceable to a NIST primary standard.

3.1.2 Respirators

Select respirators from those approved by the National Institute for Occupational Safety and Health (NIOSH), Department of Health and Human Services.

3.1.2.1 Respirators for Handling Asbestos

Provide personnel engaged in pre-cleaning, cleanup, handling, removal and demolition of asbestos materials with respiratory protection as indicated in 29 CFR 1926.1101 and 29 CFR 1926.103. Breathing air must comply with CGA G-7.

3.1.3 Exterior Whole Body Protection

3.1.3.1 Outer Protective Clothing

Provide personnel exposed to asbestos with disposable "non-breathable," or reusable "non-breathable" whole body outer protective clothing, head coverings, gloves, and foot coverings. Provide disposable plastic or rubber gloves to protect hands. Cloth gloves may be worn inside the plastic or rubber gloves for comfort, but must not be used alone. Make sleeves secure at the wrists, make foot coverings secure at the ankles, and make clothing secure at the neck by the use of tape. Reusable whole body outer protective clothing must be either disposed of as asbestos contaminated waste upon exiting from the asbestos regulated work area or be properly decontaminated.

3.1.3.2 Work Clothing

Provide cloth work clothes for wear under the outer protective clothing and foot coverings and either dispose of or properly decontaminate them as recommended by the GC and PQP after each use.

3.1.3.3 Personal Decontamination Unit

Provide a temporary, negative pressure unit with a separate decontamination locker room and clean locker room with a shower that complies with 29 CFR 1926.51(f)(4)(ii) through (V) in between for personnel required to wear whole body protective clothing. Provide two separate lockers for each asbestos worker, one in each locker room. Keep street clothing and street shoes in the clean locker. HEPA vacuum and remove asbestos contaminated disposable protective clothing while still wearing respirators at the boundary of the asbestos work area and seal in impermeable bags or containers for disposal. HEPA vacuum and remove asbestos contaminated reusable protective clothing while still wearing respirators at the boundary of the asbestos work area, seal in two impermeable bags, label outer bag as asbestos contaminated waste, and transport for decontamination. Do not wear work clothing between home and work. Locate showers between the decontamination locker room and the clean locker room and require that all employees shower before changing into street clothes. Collect used shower water and filter with approved water filtration equipment to remove asbestos contamination. Wastewater filters must be installed in series with the first stage pore size 20 microns and the second stage pore size of 5 microns. Dispose of filters and residue as asbestos waste. Discharge clean water to the sanitary system. Dispose of asbestos contaminated work clothing as asbestos contaminated waste or properly decontaminate as specified in the Contractor's Asbestos Hazard Abatement Plan. Keep the floor of the decontamination unit's clean room dry and clean at all times. Proper housekeeping and hygiene requirements must be maintained. Provide soap and towels for showering, washing and drying. Cloth towels provided must be disposed of as ACM waste or must be laundered in accordance with 29 CFR 1926.1101. Physically attach the decontamination units to the asbestos control area. Construct both a personnel decontamination unit and an equipment decontamination unit onto and integral with each asbestos control area.

3.1.3.4 Eye Protection

Provide eye protection that complies with ANSI/ISEA Z87.1 when operations present a potential eye injury hazard. Provide goggles to personnel engaged in asbestos abatement operations when the use of a full face respirator is not required.

3.1.4 Regulated Areas

All Class I, II, and III asbestos work must be conducted within regulated areas. The regulated area must be demarcated to minimize the number of persons within the area and to protect persons outside the area from exposure to airborne asbestos. Control access to regulated areas, ensure that only authorized personnel enter, and verify that Contractor required medical surveillance, training and respiratory protection program requirements are met prior to allowing entrance.

3.1.5 Load-out Unit

Provide a temporary load-out unit that is adjacent and connected to the regulated area. Attach the load-out unit in a leak-tight manner to each regulated area.

3.1.6 Warning Signs and Labels

Provide warning signs at all approaches to asbestos control areas. Locate signs at such a distance that personnel may read the sign and take the necessary protective steps required before entering the area. Provide labels and affix to all asbestos materials, scrap, waste, debris, and other products contaminated with asbestos. Containers with preprinted warning labels conforming to the requirements are acceptable

3.1.6.1 Warning Sign

Provide vertical format conforming to 29 CFR 1926.200, and 29 CFR 1926.1101 minimum 20 by 14 inches displaying the following legend in the lower panel:

<u>Legend</u>	<u>Notation</u>
DANGER	one inch Sans Serif Gothic or Block
ASBESTOS	one inch Sans Serif Gothic or Block
MAY CAUSE CANCER	one inch Sans Serif Gothic or Block
CAUSES DAMAGE TO LUNGS	1/4 inch Sans Serif Gothic or Block
AUTHORIZED PERSONNEL ONLY	1/4 inch Sans Serif Gothic or Block

Spacing between lines must be at least equal to the height of the upper of any two lines.

3.1.6.2 Warning Labels

Provide labels conforming to 29 CFR 1926.1101 of sufficient size to be clearly legible, displaying the following legend:

DANGER
CONTAINS ASBESTOS FIBERS
MAY CAUSE CANCER
CAUSES DAMAGE TO LUNGS
DO NOT BREATHE DUST AVOID CREATING DUST

3.1.7 Local Exhaust System

Provide a local exhaust system in the asbestos control area in accordance with ASSP Z9.2 and 29 CFR 1926.1101 that will provide at least four air changes per hour inside of the negative pressure enclosure. Local exhaust equipment must be operated 24-hours per day, until the asbestos control area is removed and must be leak proof to the filter and equipped with HEPA filters. Maintain a minimum pressure differential in the control area of minus 0.02 inch of water column relative to adjacent, unsealed areas. Provide continuous 24-hour per day monitoring of the pressure differential with a pressure differential automatic recording instrument. The building ventilation system must not be used as the local exhaust system for the asbestos control area. Filters on exhaust equipment must conform to ASSP Z9.2 and UL 586. Terminate the local exhaust system out of doors and remote from any public access or ventilation system intakes.

3.1.8 Tools

Vacuums must be leak proof to the filter and equipped with HEPA filters. Filters on vacuums must conform to ASSP Z9.2 and UL 586. Do not use power tools to remove asbestos containing materials unless the tool is equipped with effective, integral HEPA filtered exhaust ventilation systems. Remove all residual asbestos from reusable tools prior to storage or reuse. Reusable tools must be thoroughly decontaminated prior to being removed from the regulated areas.

3.1.9 Rental Equipment

If rental equipment is to be used, furnish written notification to the rental agency concerning the intended use of the equipment and the possibility of asbestos contamination of the equipment.

3.1.10 Single Stage Decontamination Area

A decontamination area (equipment room/area) must be provided for Class I work involving less than 25 feet or 10 square feet of TSI or surfacing ACM, and for Class II and Class III asbestos work operations where exposures exceed the PELs or where there is no negative exposure assessment. The equipment room or area must be adjacent to the regulated area for the decontamination of employees, material, and their equipment which could be contaminated with asbestos. The area must be covered by an impermeable drop cloth on the floor or horizontal working surface. The area must be of sufficient size to accommodate cleaning of equipment and removing personal protective equipment without spreading contamination beyond the area.

3.1.11 Decontamination Area Exit Procedures

Ensure that the following procedures are followed:

- a. Before leaving the regulated area, remove all gross contamination and debris from work clothing using a HEPA vacuum.
- b. Employees must remove their protective clothing in the equipment room and deposit the clothing in labeled impermeable bags or containers for disposal or laundering.
- c. Employees must not remove their respirators until showering.

- d. Employees must shower prior to entering the clean room. If a shower has not been located between the equipment room and the clean room or the work is performed outdoors, ensure that employees engaged in Class I asbestos jobs: a) Remove asbestos contamination from their work suits in the equipment room or decontamination area using a HEPA vacuum before proceeding to a shower that is not adjacent to the work area; or b) Remove their contaminated work suits in the equipment room, without cleaning worksuits, and proceed to a shower that is not adjacent to the work area.

3.2 WORK PROCEDURE

Perform asbestos related work in accordance with 29 CFR 1926.1101, 40 CFR 61-SUBPART M, NAVFAC P-502, and as specified herein. Use wet removal procedures and negative pressure enclosure techniques. Wear and utilize protective clothing and equipment as specified herein. No eating, smoking, drinking, chewing gum, tobacco, or applying cosmetics is permitted in the asbestos work or control areas. Personnel of other trades not engaged in the removal and demolition of asbestos containing material must not be exposed at any time to airborne concentrations of asbestos unless all the personnel protection and training provisions of this specification are complied with by the trade personnel. Seal all roof top penetrations, except plumbing vents, prior to asbestos roofing work. Shut down the building heating, ventilating, and air conditioning system, cap the openings to the system, and provide temporary heating, and ventilation, and air conditioning prior to the commencement of asbestos work. Power to the regulated area must be locked-out and tagged in accordance with 29 CFR 1910.147. Disconnect electrical service when encapsulation and wet removal is performed and provide temporary electrical service with verifiable ground fault circuit interrupter (GFCI) protection prior to the use of any waterencapsulant. All electrical work must be performed by a licensed electrician. Stop abatement work in the regulated area immediately when the airborne total fiber concentration: (1) equals or exceeds 0.01 f/cc, or the pre-abatement concentration, whichever is greater, outside the regulated area; or (2) equals or exceeds 1.0 f/cc inside the regulated area. Correct the condition to the satisfaction of the Contracting Officer, including visual inspection and air sampling. Work must resume only upon notification by the Contracting Officer. Corrective actions must be documented. If an asbestos fiber release or spill occurs outside of the asbestos control area, stop work immediately, correct the condition to the satisfaction of the Contracting Officer including clearance sampling, prior to resumption of work.

3.2.1 Building Ventilation System and Critical Barriers

Building ventilation system supply and return air ducts in a regulated area must be shut down and isolated by lockable switch or other positive means in accordance with 29 CFR 1910.147. The airtight seals must consist of air-tight rigid covers for building ventilation supply and exhaust grills where the ventilation system is required to remain in service during abatement² layers of polyethylene. Edges to wall, ceiling and floor surfaces must be sealed with industrial grade duct tape.

- a. A Competent Person must supervise the work.
- b. For indoor work, critical barriers must be placed over all openings to the regulated area.
- c. Impermeable dropcloths must be placed on surfaces beneath all removal

activity.

3.2.2 Protection of Existing Work to Remain

Perform work without damage or contamination of adjacent work. Where such work is damaged or contaminated as verified by the Contracting Officer using visual inspection or sample analysis, it must be restored to its original condition or decontaminated by the Contractor at no expense to the Government as deemed appropriate by the Contracting Officer. This includes inadvertent spill of dirt, dust, or debris in which it is reasonable to conclude that asbestos may exist. When these spills occur, stop work immediately. Then clean up the spill. When satisfactory visual inspection and air sampling results are obtained from the PQP and GC work may proceed at the discretion of the Contracting Officer.

3.2.3 Furnishings

Furniture, contents, and equipment not necessary for abatement purposes will be removed from the area of work by the Government before asbestos work begins.

3.2.4 Precleaning

Wet wipe and HEPA vacuum all surfaces potentially contaminated with asbestos prior to establishment of an enclosure.

3.2.5 Asbestos Control Area Requirements

3.2.5.1 Negative Pressure Enclosure

Removal of thermal system insulation, require the use of a negative pressure enclosure. Block and seal openings in areas where the release of airborne asbestos fibers can be expected. Establish an asbestos negative pressure enclosure with the use of curtains, portable partitions, or other enclosures in order to prevent the escape of asbestos fibers from the contaminated asbestos work area. Negative pressure enclosure development must include protective covering of uncontaminated walls, and ceilings with a continuous membrane of two layers of minimum 6-mil plastic sheet sealed with tape to prevent water or other damage. Provide two layers of 6-mil plastic sheet over floors and extend a minimum of 12 inches up walls. Seal all joints with tape. Provide local exhaust system in the asbestos control area. Openings will be allowed in enclosures of asbestos control areas for personnel and equipment entry and exit, the supply and exhaust of air for the local exhaust system and the removal of properly containerized asbestos containing materials. Replace local exhaust system filters as required to maintain the efficiency of the system.

3.2.5.2 Glovebag

If the construction of a negative pressure enclosure is infeasible for the removal of thermal system insulation located throughout the ceiling and wall cavities, the contractor may elect to use alternate techniques, use alternate techniques as indicated in 29 CFR 1926.1101. Establish designated limits for the asbestos regulated area with the use of rope or other continuous barriers, and maintain all other requirements for asbestos control areas. The PQP must conduct personal samples of each worker engaged in asbestos handling (removal, disposal, transport and other associated work) throughout the duration of the project. If the quantity of airborne asbestos fibers monitored at the breathing zone of the workers at any time exceeds background or 0.01 fibers per cubic centimeter whichever is greater, stop work, evacuate personnel in adjacent

areas or provide personnel with approved protective equipment at the discretion of the Contracting Officer. This sampling may be duplicated by the Government at the discretion of the Contracting Officer. If the air sampling results obtained by the Government differ from those obtained by the Contractor, the Government will determine which results predominate. If adjacent areas are contaminated as determined by the Contracting Officer, clean the contaminated areas, monitor, and visually inspect the area as specified herein.

3.2.5.3 Regulated Area for Class II Removal

Removal of asbestos containing residual flooring mastic, window frame component caulk, stainless steel sink undercoating, and roofing mastics are Class II removal activities. Establish designated limits for the asbestos regulated work area with the use of red barrier tape; install critical barriers, splash guards and signs, and maintain all other requirements for asbestos control area except local exhaust. Place impermeable dropcloths on surfaces beneath removal activity extending out 3 feet in all directions. A detached decontamination system may be used. Conduct area monitoring of airborne fibers during the work shift at the designated limits of the asbestos work area and conduct personal samples of each worker engaged in the work. If workers the airborne fiber concentration of the workers or designated limits at any time exceeds background or 0.01 fibers per cubic centimeter, whichever is greater, stop work immediately and correct the situation.

3.2.6 Removal Procedures

Wet asbestos material with a fine spray of amended water during removal, cutting, or other handling so as to reduce the emission of airborne fibers. Remove material and immediately place in 6 mil plastic disposal bags. Remove asbestos containing material in a gradual manner, with continuous application of the amended water or wetting agent in such a manner that no asbestos material is disturbed prior to being adequately wetted. Where unusual circumstances prohibit the use of 6 mil plastic bags, submit an alternate proposal for containment of asbestos fibers to the Contracting Officer for approval. For example, in the case where both piping and insulation are to be removed, the Contractor may elect to wet the insulation, wrap the pipes and insulation in plastic and remove the pipe by sections. Containerize asbestos containing material while wet. Do not allow asbestos material to accumulate or become dry. Lower and otherwise handle asbestos containing material as indicated in 40 CFR 61-SUBPART M.

3.2.6.1 Sealing Contaminated Items Designated for Disposal

There does not appear to be any contaminated items designated for disposal.

3.2.6.2 Exposed Pipe Insulation Edges

Contain edges of asbestos insulation to remain that are exposed by a removal operation. Wet and cut the rough ends true and square with sharp tools and then encapsulate the edges with a 1/4 inch thick layer of non-asbestos containing insulating cement troweled to a smooth hard finish. When cement is dry, lag the end with a layer of non-asbestos lagging cloth, overlapping the existing ends by at least 4 inches. When insulating cement and cloth is an impractical method of sealing a raw edge of asbestos, take appropriate steps to seal the raw edges as approved by the Contracting Officer.

3.2.7 Methods of Compliance

3.2.7.1 Mandated Practices

The specific abatement techniques and items identified must be detailed in the Contractor's AHAP. Use the following engineering controls and work practices in all operations, regardless of the levels of exposure:

- a. Vacuum cleaners equipped with HEPA filters.
- b. Wet methods or wetting agents except where it can be demonstrated that the use of wet methods is unfeasible due to the creation of electrical hazards, equipment malfunction, and in roofing.
- c. Prompt clean-up and disposal.
- d. Inspection and repair of polyethylene.
- e. Cleaning of equipment and surfaces of containers prior to removing them from the equipment room or area.

3.2.7.2 Control Methods

Use the following control methods:

- a. Local exhaust ventilation equipped with HEPA filter;
- b. Enclosure or isolation of processes producing asbestos dust;
- c. Where the feasible engineering and work practice controls are not sufficient to reduce employee exposure to or below the PELs, use them to reduce employee exposure to the lowest levels attainable and must supplement them by the use of respiratory protection.

3.2.7.3 Unacceptable Practices

The following work practices must not be used:

- a. High-speed abrasive disc saws that are not equipped with point of cut ventilator or enclosures with HEPA filtered exhaust air.
- b. Compressed air used to remove asbestos containing materials, unless the compressed air is used in conjunction with an enclosed ventilation system designed to capture the dust cloud created by the compressed air.
- c. Dry sweeping, shoveling, or other dry clean up.
- d. Employee rotation as a means of reducing employee exposure to asbestos.

3.2.8 Class I Work Procedures

In addition to requirements of paragraphs MANDATED PRACTICES and CONTROL METHODS, the following engineering controls and work practices must be used:

- a. A Competent Person must supervise the installation and operation of the control methods.

- b. For jobs involving the removal of more than 25 feet or 10 square feet of TSI or surfacing material, place critical barriers over all openings to the regulated area.
- c. HVAC systems must be isolated in the regulated area by sealing with a double layer of plastic or air-tight rigid covers.
- d. Impermeable dropcloths (6 mil or greater thickness) must be placed on surfaces beneath all removal activity.
- e. Where a negative exposure assessment has not been provided or where exposure monitoring shows the PEL was exceeded, the regulated area must be ventilated with a HEPA unit and employees must use PPE.

3.2.9 Specific Control Methods for Class I Work

Use Class I work procedures, control methods and removal methods for the following ACM:

- a. Spray Applied Fireproofing
- b. Gypsum Wallboard and Joint Compound
- c. Thermal System Insulation and Mudded Pipe Fittings
- d. Plaster and Textured Ceilings and Walls
- e. Vermiculite

3.2.9.1 Negative Pressure Enclosure (NPE) System

The system must provide at least four air changes per hour inside the containment. The local exhaust unit equipment must be operated 24-hours per day until the containment is removed. The NPE must be smoke tested for leaks at the beginning of each shift and be sufficient to maintain a minimum pressure differential of minus 0.02 inch of water column relative to adjacent, unsealed areas. Pressure differential must be monitored continuously, 24-hours per day, with an automatic manometric recording instrument and Records must be provided daily on the same day collected to the Contracting Officer. The Contracting Officer must be notified immediately if the pressure differential falls below the prescribed minimum. The building ventilation system must not be used as the local exhaust system for the regulated area. The NPE must terminate outdoors unless an alternate arrangement is allowed by the Contracting Officer. All filters used must be new at the beginning of the project and must be periodically changed as necessary and disposed of as ACM waste.

3.2.9.2 Glovebag Systems

Glovebags must be used without modification, smoke-tested for leaks, and completely cover the circumference of pipe or other structures where the work is to be done. Glovebags must be used only once and must not be moved. Glovebags must not be used on surfaces that have temperatures exceeding 150 degrees F. Prior to disposal, glovebags must be collapsed using a HEPA vacuum. Before beginning the operation, loose and friable material adjacent to the glovebag operation must be wrapped and sealed in 2 layers of plastic or otherwise rendered intact. At least two persons must perform glovebag removal. Asbestos regulated work areas must be

established for glovebag abatement. Designated boundary limits for the asbestos work must be established with rope or other continuous barriers and all other requirements for asbestos control areas must be maintained, including area signage and boundary warning tape.

- a. Attach HEPA vacuum systems to the bag to prevent collapse during removal of ACM.
- b. The negative pressure glove boxes must be fitted with gloved apertures and a bagging outlet and constructed with rigid sides from metal or other material which can withstand the weight of the ACM and water used during removal. A negative pressure must be created in the system using a HEPA filtration system. The box must be smoke tested for leaks prior to each use.

3.2.9.3 Mini-Enclosure

Single bulkhead containment Double bulkhead containment or Mini-containment (small walk-in enclosure) to accommodate no more than two persons, may be used if the disturbance or removal can be completely contained by the enclosure. The mini-enclosure must be inspected for leaks and smoke tested before each use. Air movement must be directed away from the employee's breathing zone within the mini-enclosure.

3.2.9.4 Wrap and Cut Operation

Prior to cutting pipe, the asbestos-containing insulation must be wrapped with polyethylene and securely sealed with duct tape to prevent asbestos becoming airborne as a result of the cutting process. The following steps must be taken: install glovebag, strip back sections to be cut 6 inches from point of cut, and cut pipe into manageable sections.

3.2.9.5 Class I Removal Method

Class I ACM must be removed using a control method described above. Prepare work area as previously specified. Establish designated limits for the asbestos regulated work area with the use of red barrier tape, critical barriers, signs, and maintain all other requirements for asbestos control area. Spread one layer of 6-mil seamless plastic sheeting on the floor below the work area. Bag all asbestos debris which has fallen to the floor as asbestos-containing debris. Place all debris in plastic disposal bags of 6-mil minimum thickness. Once the material is in the disposal bag, apply additional water as needed to achieve "adequately wet" conditions for NESHAP compliance. Place bagged asbestos waste under negative pressure with the use of a HEPA vacuum, goose neck and duck tape to seal the bag, wash to remove any visible contamination and place into a second 6-mil minimum thickness disposal bag. Containerize asbestos containing waste while wet. Lower and otherwise handle asbestos containing materials as indicated in 40 CFR 61-SUBPART M. Conduct area monitoring of airborne fibers during the work shift at the designated limits of the asbestos work area and conduct personal samples of each worker engaged in the work. If the quantity of airborne asbestos fibers monitored at the breathing zone of the workers or the designated limits at any time exceeds background or 0.01 fibers per cubic centimeter, whichever is greater, stop work, and immediately correct the situation.

3.2.10 Class II Work Procedures

In addition to the requirements of paragraphs MANDATED PRACTICES and

CONTROL METHODS, the following engineering controls and work practices must be used:

- a. A Competent Person must supervise the work.
- b. For indoor work, critical barriers must be placed over all openings to the regulated area.
- c. Impermeable dropcloths must be placed on surfaces beneath all removal activity.

3.2.11 Specific Control Methods for Class II Work

3.2.11.1 Vinyl and Asphaltic Flooring Materials, Carpet and Mastic

Establish designated limits for the asbestos regulated work area with the use of red barrier tape, critical barriers, signs, and maintain all other requirements for asbestos control area except local exhaust. A detached decontamination system may be used. When removing vinyl floor tile and mastic which contains ACM, use the following practices. Remove using adequately wet methods. Remove intact (if possible). Do not sand flooring or its backing. Scrape residual adhesive and backing using wet methods. Mechanical chipping is prohibited unless performed in a negative pressure enclosure. Dry sweeping is prohibited. Use vacuums equipped with HEPA filter, disposable dust bag, and metal floor tool (no brush) to clean floors. Place debris into a 6-mil minimum thickness disposal bag or other approved container. Once the material is in the disposal bag, apply additional water as needed to achieve "adequately wet" conditions for NESHAP compliance. Place bagged asbestos waste under negative pressure with the use of a HEPA vacuum, goose neck and duck tape to seal the bag, wash to remove any visible contamination and place into a second 6-mil minimum thickness disposal bag. Containerize asbestos containing waste while wet. Lower and otherwise handle asbestos containing materials as indicated in 40 CFR 61-SUBPART M. Conduct area monitoring of airborne fibers during the work shift at the designated limits of the asbestos work area and conduct personal samples of each worker engaged in the work. If workers the airborne fiber concentration of the workers or designated limits at any time exceeds background or 0.01 fibers per cubic centimeter, whichever is greater, stop work immediately and correct the situation.

3.2.11.2 Sealants and Mastic

Establish designated limits for the asbestos regulated work area with the use of red barrier tape, critical barriers and signs, and maintain all other requirements for asbestos control area except local exhaust. Spread 6-mil plastic sheeting on the ground around the perimeter of the work area extending out in all directions. Using adequately wet methods, carefully remove the ACM sealants and mastics using a scraper or knife blade. As it is removed place the material into a disposal bag. Make every effort to keep the asbestos material from falling to the ground or work area floor below. Dry sweeping is prohibited. Use vacuums equipped with HEPA filter and disposable dust bag. Place debris into a 6-mil minimum thickness disposal bag or other approved container. Once the material is in the disposal bag, apply additional water as needed to achieve "adequately wet" conditions for NESHAP compliance. Place bagged asbestos waste under negative pressure with the use of a HEPA vacuum, goose neck and duck tape to seal the bag, wash to remove any visible contamination and place into a second 6-mil minimum thickness disposal bag. Containerize asbestos

containing waste while wet. Lower and otherwise handle asbestos containing materials as indicated in 40 CFR 61-SUBPART M. Conduct area monitoring of airborne fibers during the work shift at the designated limits of the asbestos work area and conduct personal samples of each worker engaged in the work. If the airborne fiber concentration of the workers or at designated limits at any time exceeds background or 0.01 fibers per cubic centimeter, whichever is greater, stop work immediately and correct the situation.

3.2.11.3 Suspect Fire Doors

Establish designated limits for the asbestos regulated work area with the use of red barrier tape, critical barriers, signs, and maintain all other requirements for asbestos control area except local exhaust. A detached decontamination system may be used. Spread 6-mil plastic sheeting on the ground beneath the work area and around the perimeter of the work area extending out in all directions. Remove door intact from hinges and wrap with 6-mil plastic sheeting. Inspect the interior areas of the door to determine if ACM is present. If ACM is not present the door may be disposed of as general construction debris. If ACM is present place whole door in enclosed container for disposal. Conduct area monitoring of airborne fibers during the work shift at the designated limits of the asbestos work area and conduct personal samples of each worker engaged in the work. If the airborne fiber concentration of the workers or designated limits at any time exceeds background or 0.01 fibers per cubic centimeter, whichever is greater, stop work immediately and correct the situation.

3.2.12 Abatement of Asbestos Contaminated Soil

There does not appear to be a need for asbestos contaminated soil removal. However, if asbestos contaminated soil removal becomes necessary, the following sections shall apply.

Establish designated limits for the asbestos regulated work area with the use of red barrier tape, critical barriers, signs, and maintain all other requirements for asbestos control area except local exhaust. Asbestos contaminated soil must be removed from areas to a minimum depth of 2 inches. Soil must be thoroughly dampened with amended water and then removed by manual shoveling into labeled containers. Place debris into a 6-mil minimum thickness disposal bag or other approved container. Once the material is in the disposal bag, apply additional water as needed to achieve "adequately wet" conditions for NESHAP compliance. Place bagged asbestos waste under negative pressure with the use of a HEPA vacuum, goose neck and duck tape to seal the bag, wash to remove any visible contamination and place into a second 6-mil minimum thickness disposal bag. Containerize asbestos containing waste while wet. Conduct area monitoring of airborne fibers during the work shift at the designated limits of the asbestos work area and conduct personal samples of each worker engaged in the work. If the airborne fiber concentration of the workers or designated limits at any time exceeds background or 0.01 fibers per cubic centimeter, whichever is greater, stop work immediately and correct the situation.

3.2.13 Air Sampling

Perform sampling of airborne concentrations of asbestos fibers in accordance with 29 CFR 1926.1101, the Contractor's air monitoring plan and as specified herein. Sampling performed in accordance with

29 CFR 1926.1101 must be performed by the PQP. Sampling performed for environmental and quality control reasons must be performed by the PQP and GC. Unless otherwise specified, use NIOSH Method 7400 for sampling and analysis. Monitoring may be duplicated by the Government at the discretion of the Contracting Officer. If the air sampling results obtained by the Government differ from those results obtained by the Contractor, the Government will determine which results predominate. Results of breathing zone samples must be posted at the job site and made available to the Contracting Officer. Submit all documentation regarding initial exposure assessments, negative exposure assessments, and air-monitoring results.

3.2.13.1 Sampling Prior to Asbestos Work

Provide area air sampling and establish the baseline one day prior to the masking and sealing operations for each demolition and/or removal encapsulation site. Establish the background by performing area sampling in similar but uncontaminated sites in the building.

3.2.13.2 Sampling During Asbestos Work

The PQP must provide personal and area sampling as indicated in 29 CFR 1926.1101 and governing environmental regulations. Breathing zone samples must be taken for at least 25 percent of the workers in each shift, or a minimum of two, whichever is greater. Air sample fiber counting must be completed and results provided within 24-hours (breathing zone samples), and 16 hours (environmental/clearance monitoring) after completion of a sampling period. In addition, provided the same type of work is being performed, provide area sampling at least once every work shift close to the work inside the enclosure, outside the clean room entrance to the enclosure, and at the exhaust opening of the local exhaust system. If sampling outside the enclosure shows airborne levels have exceeded background or 0.01 fibers per cubic centimeter, whichever is greater, stop all work, correct the condition(s) causing the increase, and notify the Contracting Officer immediately. Where alternate methods are used, perform personal and area air sampling at locations and frequencies that will accurately characterize the evolving airborne asbestos levels. The written results must be signed by testing laboratory analyst, testing laboratory principal and the Contractor's PQP / GC. The air sampling results must be documented on a Contractor's daily air monitoring log.

The PQP must provide personal sampling as indicated in 29 CFR 1926.1101. Breathing zone samples must be taken for at least 25 percent of the workers in each shift, or a minimum of two, whichever is greater. Breathing zone samples must be taken for at least 25 percent of the workers in each shift, or a minimum of two, whichever is greater. Air sample fiber counting must be completed and results provided within 24-hours (breathing zone samples), and 16 hours (environmental/clearance monitoring) after completion of a sampling period. At the same time the GC will provide area sampling close to the work inside the enclosure, outside the clean room entrance to the enclosure, and at the exhaust opening of the local exhaust system. In addition, provided the same type of work is being performed, the GC will provide area sampling once every work shift close to the work inside the enclosure, outside the clean room entrance to the enclosure, and at the exhaust opening of the local exhaust system. If sampling outside the enclosure shows airborne levels have exceeded background or 0.01 fibers per cubic centimeter, whichever is greater, stop all work, correct the condition(s) causing the increase, and notify the Contracting Officer immediately. Where alternate methods are

used, perform personal and area air sampling at locations and frequencies that will accurately characterize the evolving airborne asbestos levels. The written results must be signed by testing laboratory analyst, testing laboratory principal and the Contractor's PQP / GC. The air sampling results must be documented on a Contractor's daily air monitoring log.

3.2.13.3 Final Clearance Requirements, NIOSH PCM Method

For PCM sampling and analysis using NIOSH NMAM Method 7400, the fiber concentration inside the abated regulated area, for each airborne sample, must be less than 0.01 f/cc. The abatement inside the regulated area is considered complete when every PCM final clearance sample is below the clearance limit. If any sample result is greater than 0.01 total f/cc, the asbestos fiber concentration (asbestos f/cc) must be confirmed from that same filter using NIOSH NMAM Method 7402 (TEM) at Contractor's expense. If any confirmation sample result is greater than 0.01 asbestos f/cc, abatement is incomplete and cleaning must be repeated at the Contractor's expense. Upon completion of any required recleaning, resampling with results to meet the above clearance criteria must be done at the Contractor's expense.

3.2.13.4 Final Clearance Requirements, EPA TEM Method

For EPA TEM sampling and analysis, using the EPA Method specified in 40 CFR 763, abatement inside the regulated area is considered complete when the arithmetic mean asbestos concentration of the five inside samples is less than or equal to 70 structures per square millimeter (70 S/mm). When the arithmetic mean is greater than 70 S/mm, the three blank samples must be analyzed. If the three blank samples are greater than 70 S/mm, resampling must be done. If less than 70 S/mm, the five outside samples must be analyzed and a Z-test analysis performed. When the Z-test results are less than 1.65, the decontamination must be considered complete. If the Z-test results are more than 1.65, the abatement is incomplete and cleaning must be repeated. Upon completion of any required recleaning, resampling with results to meet the above clearance criteria must be done at the Contractor's expense.

3.2.13.5 Sampling After Final Clean-Up (Clearance Sampling)

Provide area sampling of asbestos fibers and establish an airborne asbestos concentration of less than 0.01 fibers per cubic centimeter after final clean-up but before removal of the enclosure or the asbestos work control area. After final cleanup and the asbestos control area is dry but prior to clearance sampling, the PQP and GC must perform a visual inspection in accordance with ASTM E1368 to ensure that the asbestos control and work area is free of any accumulations of dirt, dust, or debris. Prepare a written report signed and dated by the PQP documenting that the asbestos control area is free of dust, dirt, and debris and all waste has been removed. Perform at least 5 samples. Use transmission electron microscopy (TEM) to analyze clearance samples and report the results in accordance with current NIOSH criteria. The asbestos fiber counts from these samples must be less than 0.01 fibers per cubic centimeter or be not greater than the background, whichever is greater. Should any of the final samples indicate a higher value take appropriate actions to re-clean the area and repeat the sampling and PCM analysis at the Contractor's expense.

3.2.13.6 Air Clearance Failure

If clearance sampling results fail to meet the final clearance requirements, pay all costs associated with the required recleaning, resampling, and analysis, until final clearance requirements are met.

3.2.14 Lock-Down

Prior to removal of plastic barriers and after pre-clearance clean up of gross contamination, the PQPGC must conduct a visual inspection of all areas affected by the removal/encapsulation in accordance with ASTM E1368. Inspect for any visible fibers, and to ensure that encapsulants were applied evenly and appropriately.

3.2.15 Site Inspection

While performing asbestos engineering control work, the Contractor must be subject to on-site inspection by the Contracting Officer who may be assisted by or represented by safety or industrial hygiene personnel. If the work is found to be in violation of this specification, the Contracting Officer or his representative will issue a stop work order to be in effect immediately and until the violation is resolved. All related costs including standby time required to resolve the violation must be at the Contractor's expense.

3.3 CLEAN-UP AND DISPOSAL

3.3.1 Housekeeping

Essential parts of asbestos dust control are housekeeping and clean-up procedures. Maintain surfaces of the asbestos control area free of accumulations of asbestos fibers. Give meticulous attention to restricting the spread of dust and debris; keep waste from being distributed over the general area. Use HEPA filtered vacuum cleaners. DO NOT BLOW DOWN THE SPACE WITH COMPRESSED AIR. When asbestos removal is complete, all asbestos waste is removed from the work-site, and final clean-up is completed, the Contracting Officer will attest that the area is safe before the signs can be removed. After final clean-up and acceptable airborne concentrations are attained but before the HEPA unit is turned off and the enclosure removed, remove all pre-filters on the building HVAC system and provide new pre-filters. Dispose of filters as asbestos contaminated materials. Reestablish HVAC mechanical, and electrical systems in proper working order. The Contracting Officer will visually inspect all surfaces within the enclosure for residual material or accumulated dust or debris. The Contractor must re-clean all areas showing dust or residual materials. If re-cleaning is required, air sample and establish an acceptable asbestos airborne concentration after re-cleaning. The Contracting Officer must agree that the area is safe in writing before unrestricted entry will be permitted. The Government must have the option to perform monitoring to determine if the areas are safe before entry is permitted.

3.3.2 Title to Materials

All waste materials, except as specified otherwise, become the property of the Contractor and must be disposed of as specified in applicable local, State, and Federal regulations and herein.

3.3.3 Disposal of Asbestos

3.3.3.1 Procedure for Disposal

Coordinate all waste disposal manifests with the Contracting Officer and NAVFAC EV. Collect asbestos waste, contaminated waste water filters, asbestos contaminated water, scrap, debris, bags, containers, equipment, and asbestos contaminated clothing which may produce airborne concentrations of asbestos fibers and place in sealed fiber-proof, waterproof, non-returnable containers (e.g. double plastic bags 6 mils thick, cartons, drums or cans). Wastes within the containers must be adequately wet in accordance with 40 CFR 61-SUBPART M. Affix a warning and Department of Transportation (DOT) label to each container including the bags or use at least 6 mils thick bags with the approved warnings and DOT labeling preprinted on the bag. Clearly indicate on the outside of each container the name of the waste generator and the location at which the waste was generated. Prevent contamination of the transport vehicle (especially if the transport vehicle is a rented truck likely to be used in the future for non-asbestos purposes). These precautions include lining the vehicle cargo area with plastic sheeting (similar to work area enclosure) and thorough cleaning of the cargo area after transport and unloading of asbestos debris is complete. Dispose of waste asbestos material at an Environmental Protection Agency (EPA) or State-approved asbestos landfill off Government property. For temporary storage, store sealed impermeable bags in asbestos waste drums or skids. An area for interim storage of asbestos waste-containing drums or skids will be assigned by the Contracting Officer or his authorized representative. Comply with 40 CFR 61-SUBPART M, State, regional, and local standards for hauling and disposal. Sealed plastic bags may be dumped from drums into the burial site unless the bags have been broken or damaged. Damaged bags must remain in the drum and the entire contaminated drum must be buried. Uncontaminated drums may be recycled. Workers unloading the sealed drums must wear appropriate respirators and personal protective equipment when handling asbestos materials at the disposal site.

3.3.3.2 Asbestos Disposal Quantity Report

Direct the PQP to record and report, to the Contracting Officer, the amount of asbestos containing material removed and released for disposal. Deliver the report for the previous day at the beginning of each day shift with amounts of material removed during the previous day reported in linear feet or square feet as described initially in this specification and in cubic feet for the amount of asbestos containing material released for disposal.

Allow the GC to inspect, record and report the amount of asbestos containing material removed and released for disposal on a daily basis.

-- End of Section --

SECTION 08 14 00

WOOD DOORS

08/16, CHG 1: 08/18

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to in the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM E2226 (2023a) Standard Practice for Application of Hose Stream

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 80 (2022) Standard for Fire Doors and Other Opening Protectives

NFPA 105 (2022) Standard for Smoke Door Assemblies and Other Opening Protectives

NFPA 252 (2022) Standard Methods of Fire Tests of Door Assemblies

UNDERWRITERS LABORATORIES (UL)

UL 10B (2008; Reprint May 2020) Fire Tests of Door Assemblies

WINDOW AND DOOR MANUFACTURERS ASSOCIATION (WDMA)

ANSI/WDMA I.S.1A (2013) Interior Architectural Wood Flush Doors

WDMA I.S.4 (2015A) Preservative Treatment for Millwork

WDMA TM-7 (2008) Cylce Slam Test Method

WDMA TM-8 (2008) Hinge Loading Test Method

WOODWORK INSTITUTE (WI)

NAAWS 4.0 (2021 Errata Edition) North American Architectural Woodwork Standards

1.2 SUBMITTALS

Government approval is required for submittals with a "G" or "S" classification. Submittals not having a "G" or "S" classification are for Contractor Quality Control approval. Submittals not having a "G" or "S" classification are for information only. When used, a code following the "G" classification identifies the office that will review the submittal for the Government. Submit the following in accordance with Section

01 33 00 SUBMITTAL PROCEDURES:

SD-02 Shop Drawings

Doors; G,

SD-03 Product Data

Doors; G,

Accessories

Water-resistant Sealer

Sample Warranty

Fire Resistance Rating; G,

1.3 DELIVERY, STORAGE, AND HANDLING

Deliver doors to the site in an undamaged condition and protect against damage and dampness. Stack doors flat under cover. Support on blocking, a minimum of 4 inch thick, located at each end and at the midpoint of the door. Store doors in a well-ventilated building so that they will not be exposed to excessive moisture, heat, dryness, direct sunlight, or extreme changes of temperature and humidity. Replace defective or damaged doors with new ones.

1.4 WARRANTY

Warrant doors free of defects as set forth in the door manufacturer's standard door warranty.

PART 2 PRODUCTS

2.1 DOORS

Provide doors of the types, sizes, and designs indicated free of urea-formaldehyde resins.

2.1.1 Flush Doors

Conform to ANSI/WDMA I.S.1A for flush doors. Provide hollow core doors with lock blocks and 1 inch minimum thickness hinge stile. Hardwood stile edge bands of doors receives a natural finish, compatible with face veneer. Provide mill option for stile edge of doors scheduled to be painted. No visible finger joints will be accepted in stile edge bands. When used, locate finger-joints under hardware.

2.1.1.1 Interior Flush Doors

Provide staved lumber core, Type II flush doors conforming to ANSI/WDMA I.S.1A with faces of goodbirch. Hardwood veneers shall be plain slicedbook.

2.1.2 Fire Doors

Provide doors specified or indicated to have a fire resistance rating conforming to the requirements of UL 10B, ASTM E2226, or NFPA 252 for the class of door indicated. Affix a permanent metal label with raised or incised markings indicating testing agency's name and approved hourly fire rating to hinge edge of each door.

2.2 ACCESSORIES

2.2.1 Door Light Openings

When required, provide glazed openings with the manufacturer's standard wood moldings. Provide moldings for doors to receive natural finish of the same wood species and color as the wood face veneers. Lip type moldings for flush doors.

2.2.2 Additional Hardware Reinforcement

Provide the minimum lock blocks to secure the specified hardware. The measurement of top, bottom, and intermediate rail blocks are a minimum 125 mm 5 inch by full core width. Comply with the manufacturer's labeling requirements for reinforcement blocking, but not mineral material similar to the core.

2.3 FABRICATION

2.3.1 Marking

Stamp each door with a brand, stamp, or other identifying mark indicating quality and construction of the door.

2.3.2 Quality and Construction

Identify the standard on which the construction of the door was based and identify doors having a Type I glue bond.

2.3.3 Preservative Treatment

Treat doors scheduled for restrooms, janitor closets and other possible wet locations with a water-repellent preservative treatment and so marketed at the manufacturer's plant in accordance with WDMA I.S.4.

2.3.4 Adhesives and Bonds

ANSI/WDMA I.S.1A. Use Type I bond for exterior doors and Type II bond for interior doors. Provide a nonstaining adhesive on doors with a natural finish.

2.3.5 Finishes

2.3.5.1 Factory Finish

Provide doors finished at the factory by the door manufacturer as follows:
NAAWS 4.0 Section 1500, specification for System No. 4 Conversion varnish alkyd urea or System No. 5 Vinyl catalyzed. The coating is NAAWS 4.0 premium, medium rubbed sheen, open grain effect. Use stain when required to produce the finish specified for color. Seal edges, cutouts, trim, and

wood accessories, and apply two coats of finish compatible with the door face finish. Touch-up finishes that are scratched or marred, or where exposed fastener holes are filled, in accordance with the door manufacturer's instructions. Match color and sheen of factory finish using materials compatible for field application.

2.3.5.2 Color

Provide door finish colors as indicated.

2.3.6 Water-Resistant Sealer

Provide manufacturer's standard water-resistant sealer compatible with the specified finish.

2.4 SOURCE QUALITY CONTROL

Meet or exceed the following minimum performance criteria of stiles of "B" and "C" label fire doors utilizing standard mortise leaf hinges:

- a. Cycle-slam: 200,000 cycles with no loose hinge screws or other visible signs of failure when tested in accordance with the requirements of WDMA TM-7.
- b. Hinge loading resistance: Averages of ten test samples not less than 700 pounds load when tested for direct screw withdrawal in accordance with WDMA TM-8 using a No. 12, 1-1/4 inch long, steel, fully threaded wood screw. Drill 5/32 inch pilot hole, use 1-1/2 inch opening around screw for bearing surface, and engage screw full, except for last 1/8 inch. Do not use a steel plate to reinforce screw area.

PART 3 EXECUTION

3.1 INSTALLATION

Before installation, seal top and bottom edges of doors with the approved water-resistant sealer. Seal cuts made on the job immediately after cutting using approved water-resistant sealer. Fit, trim, and hang doors with a 1/16 inch minimum, 1/8 inch maximum clearance at sides and top, and a 3/16 inch minimum, 1/4 inch maximum clearance over thresholds. Provide 3/8 inch minimum, 7/16 inch maximum clearance at bottom where no threshold occurs. Bevel edges of doors at the rate of 1/8 inch in 2 inch. Door warp must not exceed 1/4 inch when measured in accordance with ANSI/WDMA I.S.1A.

3.1.1 Fire and Smoke Doors

Install fire doors in accordance with NFPA 80. Install smoke doors in accordance with NFPA 105. Do not paint over labels.

-- End of Section --

SECTION 09 05 61

COMMON WORK RESULTS FOR FLOORING PREPARATION
01/25

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. This section applies to floors identified in contract documents that are receiving the following types of floor coverings:
 - 1. Resilient tile.
 - 2. All other floor finishes as specified in individual sections.
- B. Preparation of new and existing concrete floor slabs for installation of floor coverings.
- C. Testing of concrete floor slabs for moisture and alkalinity (pH).
- D. Remediation of concrete floor slabs due to unsatisfactory moisture or alkalinity (pH) conditions.
 - 1. Contractor shall perform all specified remediation of concrete floor slabs. If such remediation is indicated by testing agency's report and is due to a condition not under Contractor's control or could not have been predicted by examination prior to entering into the contract, a contract modification will be issued.

1.2 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM F710	(2022) Standard Practice for Preparing Concrete Floors to Receive Resilient Flooring
ASTM F1869	(2023) Standard Test Method for Measuring Moisture Vapor Emission Rate of Concrete Subfloor Using Anhydrous Calcium Chloride
ASTM F2170	(2019a) Standard Test Method for Determining Relative Humidity in Concrete Floor Slabs Using in situ Probes

1.3 ADMINISTRATIVE REQUIREMENTS

1.3.1 Scheduling

Coordinate scheduling of cleaning and testing, so that preliminary cleaning has been completed for at least 24 hours prior to testing.

1.4 SUBMITTALS

Government approval is required for submittals with a "G" or "S" classification. Submittals not having a "G" or "S" classification are for Contractor Quality Control approval. for information only. When used, a code following the "G" classification identifies the office that will review the submittal for the Government. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:
SD-06 Test Reports

Testing Agency Qualifications; G

Testing Agency Report; G

1.5 QUALITY CONTROL

- A. Moisture and alkalinity (pH) testing shall be performed by an independent testing agency employed and paid by Contractor.
- B. Testing Agency Qualifications: Independent testing agency experienced in the types of testing specified.
 1. Submit evidence of experience consisting of at least 3 test reports of the type required, with project Owner's project contact information.
- C. Contractor's Responsibility Relating to Independent Agency Testing:
 1. Provide access for and cooperate with testing agency.
 2. Confirm date of start of testing at least 10 days prior to actual start.
 3. Allow at least 4 business days on site for testing agency activities.
 4. Achieve and maintain specified ambient conditions.
 5. Notify Government when specified ambient conditions have been achieved and when testing will start.
 6. Notify Government when specified ambient conditions have been achieved and when testing will start.

1.6 PROJECT/SITE CONDITIONS

1.6.1 Testing Agency Report

1. Description of areas tested; include floor plans and photographs if helpful.
2. Summary of conditions encountered.
3. Moisture and alkalinity (pH) test reports.
4. Copies of specified test methods.

1.6.2 Field Conditions

- A. Maintain ambient temperature in spaces where concrete testing is being

performed, and for at least 48 hours prior to testing, at not less than 65 degrees F (18 degrees C) or more than 85 degrees F (30 degrees C).

- B. Maintain relative humidity in spaces where concrete testing is being performed, and for at least 48 hours prior to testing, at not less than 40 percent and not more than 60 percent.

PART 2 PRODUCTS (NOT USED)

PART 3 EXECUTION

3.1 CONCRETE SLAB PREPARATION

A. PROPER SURFACE PREPARATION INCLUDES THE FOLLOWING:

1. Inspection of the existing concrete substrate.
2. Removal of existing floor coatings.
3. Decontamination of the concrete surface.
4. Creation of surface profile
5. Repair of surface irregularities

B. INSPECTION OF THE EXISTING CONCRETE SUBSTRATE

1. Inspect the existing concrete substrate to determine its general condition, soundness, presence of contaminants, existing floor coating, presence of moisture vapor emissions and the best methods to use in preparation of the surface to meet the requirements of the project.

C. DECONTAMINATION OF THE CONCRETE SURFACE

1. Decontamination of the concrete surface requires the removal of oils, grease, wax, fatty acids and other contaminants, and may be accomplished by the use of detergent scrubbing with a heavy duty cleaner/degreaser, low pressure water cleaning (less than 5,000 psi), steam cleaning, or chemical cleaning. The success of these methods is dependent upon the depth of penetration of the contaminant; which is completely dependent upon the contaminant's viscosity, the concrete's permeability and the duration of exposure. Special care should be taken when preparing concrete at an "in use" facility for repair, replacement or an initial floor topping.
2. Test concrete substrate for moisture vapor emission using test methods recommended by manufacturer of flooring system being installed.

D. CREATION OF SURFACE PROFILE

1. Creation of surface profile can be accomplished by a number of methods each utilizing a selection of tools, equipment and materials to accomplish the intended purpose, (See METHODS OF SURFACE PREPARATION below). Selection is dependent upon the type of surface to be prepared and the type of system to be installed. In addition, floors, trenches each have their own

particular requirements. The type and thickness of the selected flooring system also plays an important role in the selection process. Regardless of the method selected or tools employed, the contractor must provide a surface that will accept the application of flooring products and allow the mechanical bond of the flooring system securely to the concrete. The type of service the structure will be subjected to, will also help to define the degree of profile required. The surface profile is the measure of the average distance from the peaks of the surface to the valleys as seen through a cross sectional view of the surface of the concrete.

2. This dimension is defined pictorially and through physical samples in the ICRI Technical Guideline No 03732, and is expressed as a Concrete Surface Profile number (CSP 1-9).
3. Methods of Surface Preparation
 - a. Depending upon conditions of the concrete one or more methods of surface preparation may be required. It is common for decontamination to precede mechanical preparation, and if necessary a second decontamination to follow.
 - b. The preferred methods for creation of a surface profile, including the removal of dirt, dust, laitance and curing compounds, is steel shotblasting, abrasive (sand) blasting or scarifying. The steel shotblasting or vacuum blasting process is commonly referenced by equipment brand names, such as, Blastrac, Vacu-Blast, Shot-Blast, etc. Vertical and overhead surfaces, such as cove base, wall, and ceiling surfaces shall be prepared utilizing methods of grinding, scarifying, abrasive (sand) blasting, needle scaling, or vertical steel shotblasting. The following table provides a guide for the degree of surface profile required for the coating or overlay to be applied and the preparation methods used to generate each profile. Provide written instruction from manufacturer to architect regarding profile requirements and recommended method for achieving profile.

Application	Profile	Preparation
Sealers	0-3 mils	Detergent scrub Low-pressure Water Acid Etching (not recommended) Grinding
Thin Film	4-10 mils	Grinding Abrasive Blast Steel Shot Blast
High Build	10-40 mils	Abrasive Blast Steel Shot Blast Scarifying
Self-Leveling	50 mils - 1/8 inch	Abrasive Blast Steel Shot Blast Scarifying Needle Scaling
Polymer	1/8 - 1/4 inch	Abrasive Blast Steel

Application	Profile	Preparation
Overlay		Shot Blast Scarifying Needle Scaling Scabbling Flame Blasting Milling/rotomilling

4. Other surface preparation methods are mentioned in ADDITIONAL SURFACE PREPARATION REFERENCES.

E. REPAIR OF SURFACE IRREGULARITIES

1. Repair of surface irregularities including bugholes, spalls, cracks, deteriorated joints, slopes, areas near transition zones, such as around drains, floor boxes, doorways, etc. must be repaired prior to the placement of the flooring system and/or the system must be designed to off-set the thickness of the irregularities. For bugholes and other minor surface irregularities, fill using materials recommended by manufacturer of flooring system. For treatment of cracks and joints refer to the section below entitled "Crack Isolation".

F. CRACK ISOLATION

1. The performance of elastomeric products, requires a relatively uniform dry film thickness to resist drying shrinkage and thermal movement of the concrete, while maintaining a seamless bridge or seal over the concrete. Therefore it is critical that all mortar splatter, protrusions, ridges, penetrations, or sharp projections in the surface of the concrete, be ground smooth or otherwise made smooth, in addition to the normal surface preparation outlined above.
2. Prior to application of an elastomeric system, control/contraction joints, construction joints, and cracks should be sealed with the selected system flexible sealant as recommended by manufacturer of flooring system. This coating should extend a minimum of 6" on either side of the joint or crack. The entire surface area should then receive the specified crack isolation system. Isolation and/or expansion joints should be detailed in accordance with the floor system manufacturer's recommendations.
3. General Polymer systems can be applied to a variety of substrates if the substrate is properly prepared. Preparation of surfaces other than concrete or steel, such as wood, concrete block, brick, quarry tile, glazed tile, cement terrazzo, vinyl composition tile, plastics and existing polymer systems, can be accomplished to receive bonded polymer sealers, coatings, or toppings. For questions regarding a substrate other than concrete or steel, or a condition not mentioned in this guideline, contact the product Technical Service Department prior to starting the project. For steel surfaces, refer to Guideline Instructions for Surface Preparation of Structural Steel, Form G-2. Repair of surface irregularities including bugholes, spalls, cracks, deteriorated joints, slopes, areas near transition zones, such as around drains, floor boxes, doorways, etc. must be repaired prior to the

placement of the flooring system and/or the system must be designed to off-set the thickness of the irregularities.

G. ADDITIONAL SURFACE PREPARATION REFERENCES

1. Important and relevant information on surface preparation of concrete is available by referencing the following codes, standards, and guidelines.
 - a. SSPC The Society for Protective Coatings, 40 24th Street, 6th Floor, Pittsburgh, Pa. 15222-4643, (412) 281-2331.
 1. SSPC-SP 13 Surface Preparation of Concrete
 2. SSPC-TU 2/NACE 6G197 Design, Installation, and Maintenance of Coating Systems for Concrete Used in Secondary Containment
 - b. ICRI International Concrete Repair Institute, 38800 Country Club Drive Farmington Hills, MI 48331, (248) 848-3809
 - c. Technical Guideline No.03732, "Selecting and Specifying Concrete Surface"
 1. Preparation for Sealers, Coatings, and Polymer Overlays". Includes visual standards to act as a guide in defining acceptable surface profiles for the application of industrial coatings and polymer floor toppings.
 2. Technical Guideline No.03730, "Guide for Surface Preparation for the Repair of Deteriorated Concrete Resulting from Reinforcing Steel Corrosion".
 - d. ASTM American Society for Testing and Materials, 100 Barr Harbor Drive, West Conshohocken, PA 19428-2959, (610) 832- 9585
 1. ASTM D 4258 "Practice for Surface Cleaning Concrete for Coating".
 2. ASTM D 4260 "Standard Practice for Acid Etching Concrete".
 3. ASTM D 4261 "Practice for Surface Cleaning Unit Masonry for Coating".
 4. ASTM D 4262 "Test Method for pH of Chemically Cleaned or Etched Concrete Surfaces"The performance of elastomeric products, requires a relatively uniform dry film thickness to resist drying shrinkage and thermal movement of the concrete, while maintaining a seamless bridge or seal over the concrete. Therefore it is critical that all mortar splatter, protrusions, ridges, penetrations, or sharp projections in the surface of the concrete, be ground smooth or otherwise made smooth, in addition to the normal surface preparation outlined above.

3.2 MOISTURE VAPOR EMISSION TESTING

- A. Where the floor covering manufacturer's requirements conflict with either the referenced test method or this specification, comply with the manufacturer's requirements.

- B. Where this specification conflicts with the referenced test method, comply with the requirements of this section.
- C. Test in accordance with ASTM F1869 and as follows.
- D. Plastic sheet test and mat bond test may not be substituted for the specified ASTM test method, as those methods do not quantify the moisture content sufficiently.
- E. In the event that test values exceed floor covering manufacturer's limits, perform remediation as indicated. In the absence of manufacturer limits, perform remediation if test values exceed 3 pounds per 1000 square feet (1.4 kg per 93 square meters) per 24 hours.
- F. Report: Report the information required by the test method.

3.3 INTERNAL RELATIVE HUMIDITY TESTING

- A. Where the floor covering manufacturer's requirements conflict with either the referenced test method or this specification, comply with the manufacturer's requirements.
- B. Where this specification conflicts with the referenced test method, comply with the requirements of this section.
- C. Test in accordance with ASTM F2170 Procedure A and as follows.
- D. Testing with electrical impedance or resistance apparatus may not be substituted for the specified ASTM test method, as the values determined are not comparable to the ASTM test values and do not quantify the moisture content sufficiently.
- E. In the event that test values exceed floor covering manufacturer's limits, perform remediation as indicated. In the absence of manufacturer limits, perform remediation if any test value exceeds 75 percent relative humidity.
- F. Report: Report the information required by the test method.

3.4 ALKALINITY TESTING

- A. Where the floor covering manufacturer's requirements conflict with either the referenced test method or this specification, comply with the manufacturer's requirements.
- B. The following procedure is the equivalent of that described in ASTM F710, repeated here for the Contractor's convenience.
- C. Use a wide range alkalinity (pH) test paper, its associated chart, and distilled or deionized water.
- D. Place several drops of water on a clean surface of concrete, forming a puddle approximately 1 inch (25 mm) in diameter. Allow the puddle to set for approximately 60 seconds, then dip the alkalinity (pH) test paper into the water, remove it, and compare immediately to chart to determine alkalinity (pH) reading.
- E. In the event that test values exceed floor covering manufacturer's limits, perform remediation as indicated. In the absence of

manufacturer limits, perform remediation if alkalinity (pH) test value
is over 10.

-- End of Section --

SECTION 09 65 00

RESILIENT FLOORING
08/10, CHG 3: 08/18

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM F1066	(2023) Standard Specification for Vinyl Composition Floor Tile
ASTM F1482	(2021) Standard Practice for Installation and Preparation of Panel Type Underlayments to Receive Resilient Flooring
ASTM F1861	(2021) Standard Specification for Resilient Wall Base
ASTM F1869	(2023) Standard Test Method for Measuring Moisture Vapor Emission Rate of Concrete Subfloor Using Anhydrous Calcium Chloride
ASTM F2169	(2015; R 2020; E 2020) Standard Specification for Resilient Stair Treads
ASTM F2170	(2019a) Standard Test Method for Determining Relative Humidity in Concrete Floor Slabs Using in situ Probes

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (CDPH)

CDPH SECTION 01350	(2017; Version 1.2) Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources using Environmental Chambers
--------------------	--

GREEN SEAL (GS)

GS-36	(2013) Adhesives for Commercial Use
-------	-------------------------------------

SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT (SCAQMD)

SCAQMD Rule 1168	(2022) Adhesive and Sealant Applications
------------------	--

1.2 SUBMITTALS

Government approval is required for submittals with a "G" or "S" classification. Submittals not having a "G" or "S" classification are for Contractor Quality Control approval. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-03 Product Data

Vinyl Composition Tile; G

Adhesives

SD-04 Samples

Vinyl Composition Tile; G

SD-06 Test Reports

Moisture, Alkalinity and Bond Tests; G

SD-07 Certificates

SD-08 Manufacturer's Instructions

Surface Preparation; G

SD-10 Operation and Maintenance Data

Vinyl Composition Tile; G

1.3 Quality Assurance

Installer Qualifications: Company specializing in installing specified flooring with minimum three years documented experience.

1.4 DELIVERY, STORAGE, AND HANDLING

- a. Upon receipt, immediately remove any shrink-wrap and check materials for damage and the correct style, color, quantity and run numbers.
- b. Store all materials off of the floor in an acclimatized, weather-tight space.
- c. Maintain temperature in storage area between 55 degrees F (13 degrees C) and 90 degrees F (72 degrees C).
- d. Protect roll materials from damage by storing on end.
- e. Do not double stack pallets.

1.5 ENVIRONMENTAL REQUIREMENTS

Maintain areas to receive resilient flooring at a temperature above 68 degrees F and below 85 degrees F. Maintain the ambient relative humidity between 40-60% during installation.

PART 2 PRODUCTS

2.1 VINYL COMPOSITION TILE

Homogeneous, with color extending throughout thickness.

1. Minimum Requirements: Comply with ASTM F1066, of Class corresponding to type specified.
2. Size: 12 by 12 inch (305 by 305 mm).
3. Thickness: 0.125 inch (3.2 mm).
4. Color: Match existing, to be selected by Government from manufacturer's full range.

2.2 RESILIENT BASE

Resilient Base: ASTM F1861, Type TS rubber, vulcanized thermoset; top set Style B, Cove.

1. Height: 6 inch (100 mm)
2. Thickness: 0.125 inch (3.2 mm)
3. Finish: Satin.
4. Length: Roll.
5. Color: Match existing, to be selected by Government from manufacturer's full range.
6. Accessories: Pre-molded external corners.
7. Style: Cove (with top-set toe).

2.3 STAIR TREADS, RISERS AND STRINGERS

ASTM F2169, rubber, nosing not less than 1-5/8 inch (41 mm) deep.

2.4 ADHESIVES

Provide adhesives for flooring, base and accessories as recommended by the manufacturer and comply with local indoor air quality standards. Submit manufacturer's descriptive data, documentation stating physical characteristics, and mildew and germicidal characteristics.

Provide non-aerosol adhesive products used on the interior of the building (defined as inside of the weatherproofing system) that meet either emissions requirements of CDPH SECTION 01350 (limit requirements for either office or classroom spaces regardless of space type) or VOC content requirements of SCAQMD Rule 1168. Provide aerosol adhesives used on the interior of the building that meet either emissions requirements of CDPH SECTION 01350 (use the office or classroom requirements, regardless of space type) or VOC content requirements of GS-36. Provide certification

or validation of indoor air quality for adhesives. 2.5 SURFACE PREPARATION MATERIALS

Provide surface preparation materials, such as panel type underlayment, lining felt, and floor crack fillers as recommended by the flooring manufacturer for the subfloor conditions. Comply with ASTM F1482 for panel type underlayment products.

2.6 ACCESSORIES

- A. Adhesive for Resilient Vinyl Flooring:
 - 1. As required by flooring manufacturer for substrate. Verify substrates prior to bid.
- B. Trowelable and Patching Compounds: As recommended in writing by the flooring manufacturer.
- C. Sealer and Wax: Types recommended by flooring manufacturer.

PART 3 EXECUTION

3.1 EXAMINATION

- A. Verify that surfaces are flat to tolerances acceptable to flooring manufacturer, free of cracks that might telegraph through flooring, clean, dry, and free of curing compounds, surface hardeners, and other chemicals that might interfere with bonding of flooring to substrate.
- B. Cementitious Subfloor Surfaces: Verify that substrates are ready for resilient flooring installation by testing for moisture and alkalinity (pH).
 - 1. Obtain instructions if test results are not within limits recommended by resilient flooring manufacturer and adhesive manufacturer.
- C. Flooring manufacturers to give the Government written approval that substrate is acceptable prior to commencing with any floor installation. This shall not add any cost to the owner or time to the contract schedule.
- D. Refer to paragraph 1.1 REFERENCES for floor substrate testing.
- E. Surface cracks, grooves, depressions, control joints or other non-moving joints, and other irregularities shall be filled or smoothed with patching or underlayment compound recommended by the resilient flooring manufacturer and for job conditions for filling or smoothing, or both. The flooring contractor shall include these cost in their bid.
 - 1. Obtain instructions if test results are not within limits recommended by resilient flooring manufacturer and adhesive materials manufacturer.

3.2 MOISTURE, ALKALINITY AND BOND TESTS

Determine the suitability of the concrete subfloor for receiving the resilient flooring with regard to moisture content and pH level by moisture and alkalinity tests. Conduct moisture testing in accordance

with ASTM F1869 or ASTM F2170, unless otherwise recommended by the flooring manufacturer. Conduct alkalinity testing as recommended by the flooring manufacturer. Determine the compatibility of the resilient flooring adhesives to the concrete floors by a bond test in accordance with the flooring manufacturer's recommendations. Submit copy of test reports for moisture and alkalinity content of concrete slab, and bond test stating date of test, person conducting the test, and the area tested.

3.3 GENERAL INSTALLATION

- A. Starting installation constitutes acceptance of subfloor conditions.
- B. Install in accordance with manufacturer's written instructions.

3.4 CLEANING

- A. Remove excess adhesive from floor, base, and wall surfaces without damage.
- B. Clean in accordance with manufacturer's written instructions.

3.5 PROTECTION

- A. Prohibit traffic on resilient flooring for 48 hours after installation.
- B. No heavy traffic, rolling loads or furniture for 72 hours after installation.
- C. Apply Polish/wax as recommended by manufacturer for initial installation. Minimum 3 coats.
-- End of Section --

SECTION 09 68 00

CARPETING

11/17, CHG 2: 08/20

PART 1 GENERAL

1.1 REFERENCES

The publications listed below form a part of this specification to the extent referenced. The publications are referred to within the text by the basic designation only.

ASTM INTERNATIONAL (ASTM)

ASTM D2859	(2016) Standard Test Method for Ignition Characteristics of Finished Textile Floor Covering Materials
ASTM D5848	(2020) Standard Test Method for Mass Per Unit Area of Pile Yarn Floor Coverings
ASTM E648	(2023) Standard Test Method for Critical Radiant Flux of Floor-Covering Systems Using a Radiant Heat Energy Source
ASTM E662	(2021a; E 2021) Standard Test Method for Specific Optical Density of Smoke Generated by Solid Materials

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (CDPH)

CDPH SECTION 01350	(2017; Version 1.2) Standard Method for the Testing and Evaluation of Volatile Organic Chemical Emissions from Indoor Sources using Environmental Chambers
--------------------	--

CARPET AND RUG INSTITUTE (CRI)

CRI 104	(2015) Carpet Installation Standard for Commercial Carpet
CRI 105	(2015) Carpet Installation Standard for Residential Carpet

GREEN SEAL (GS)

GS-36	(2013) Adhesives for Commercial Use
-------	-------------------------------------

NATIONAL FIRE PROTECTION ASSOCIATION (NFPA)

NFPA 253	(2011) Standard Method of Test for Critical Radiant Flux of Floor Covering Systems Using a Radiant Heat Energy Source
----------	---

SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT (SCAQMD)

SCAQMD Rule 1113	(2016) Architectural Coatings
------------------	-------------------------------

SCAQMD Rule 1168

(2022) Adhesive and Sealant Applications

1.2 SUBMITTALS

Government approval is required for submittals with a "G" or "S" classification. Submittals not having a "G" or "S" classification are for information only. When used, a code following the "G" classification identifies the office that will review the submittal for the Government. Submit the following in accordance with Section 01 33 00 SUBMITTAL PROCEDURES:

SD-03 Product Data

Carpet; G

SD-04 Samples

Carpet; G
Moisture and Alkalinity Tests; G

SD-08 Manufacturer's Instructions

Surface Preparation

SD-10 Operation and Maintenance Data

Cleaning and Protection

SD-11 Closeout Submittals

Warranty

1.3 DELIVERY, STORAGE, AND HANDLING

Deliver materials to the site in the manufacturer's original wrappings and packages clearly labeled with the manufacturer's name, brand name, size, dye lot number, and related information. Remove materials from packaging and store them in a clean, dry, well ventilated area protected from damage, soiling, and moisture, and maintain at a temperature above 60 degrees F for 2 days prior to installation. Do not store carpet near materials that may off gas or emit harmful fumes, such as kerosene heaters, fresh paint, or adhesives.

1.4 AMBIENT CONDITIONS

Maintain areas in which carpeting is to be installed at a temperature above 60 degrees F and below 90 degrees F for 2 days before installation, during installation, and for 2 days after installation. Provide temporary ventilation during work of this section. Maintain a minimum temperature of 55 degrees F thereafter for the duration of the contract.

1.5 WARRANTY

Provide manufacturer's standard performance guarantees or warranties

including minimum ten year wear warranty, two year material and workmanship and ten year tuft bind and delamination.

PART 2 PRODUCTS

2.1 CARPET

Furnish first quality carpet that is free of visual blemishes, streaks, poorly dyed areas, fuzzing of pile yarn, spots or stains, and other physical and manufacturing defects. Provide carpet materials and treatments as reasonably nonallergenic and free of other recognized health hazards. Provide a static control construction on all grade carpets which gives adequate durability and performance. Submit manufacturer's catalog data and printed documentation stating physical characteristics, durability, resistance to fading, and flame resistance characteristics for each type of carpet material and installation accessory. Submit manufacturer's Product Data for Carpet. Also, submit Samples of the following:

- a. Carpet: Two "Production Quality" samples 18 by 18 inches of each carpet proposed for use, showing quality, pattern, and color specified

2.1.1 Indoor Air Quality Requirements

Products must meet emissions requirements of CDPH SECTION 01350.

2.1.2 Physical Characteristics for Modular Tile Carpet

2.1.2.1 Carpet Construction

Tufted

2.1.2.2 Type

2.1.2.3 Pile Type

Loop Pile.

2.1.2.4 Pile Fiber

100% Milliken-Certified Wearon Nylon Type 6.6.

2.1.2.5 Pile Height

0.08 inch

2.1.2.6 Tufts per Square Inch

82.4

2.1.2.7 Surface Pile Weight

Minimum 19 ounces per square yard average. This does not include weight of backings. Determine weight in accordance with ASTM D5848.

2.1.2.8 Backing Materials

PVC-Free Underscore ES cushion.

2.2 PERFORMANCE REQUIREMENTS

2.2.1 Flammability and Critical Radiant Flux Requirements

Minimum of 0.22 watts/sq cm, when tested with ASTM E648 or NFPA 253.

2.2.2 Surface Flammability Ignition

Pass ASTM D2859 (the 'pill test'). Flammability passes Class 1 (ASTM E648) Radiant Panel; $\geq 0.45.b$.

2.2.3 VOC Content

Provide CRI Greel Label Plus certified product; in lieu of labeling, independent test report showing compliance is acceptable.

2.2.4 Smoke Density

ASTM E662 ≤ 450 .

2.2.5 Treatments

Stainsmart.

2.3 ADHESIVES AND CONCRETE PRIMER

Comply with applicable regulations regarding toxic and hazardous materials. Provide water resistant, mildew resistant, nonflammable, and nonstaining adhesives and concrete primers for carpet installation as required by the carpet manufacturer. Non-aerosol adhesive products used on the interior of the building (defined as inside of the weatherproofing system) must meet either emissions requirements of CDPH SECTION 01350 (limit requirements for either office or classroom spaces regardless of space type) or VOC content requirements of SCAQMD Rule 1168. Aerosol adhesive products used on the interior of the building (defined as inside of the weatherproofing system) must meet either emissions requirements of CDPH SECTION 01350 (limit requirements for either office or classroom spaces regardless of space type) or VOC content requirements of GS-36. Concrete primer products used on the interior of the building (defined as inside of the weatherproofing system) must meet either emissions requirements of CDPH SECTION 01350 (limit requirements for either office or classroom spaces regardless of space type) or VOC content requirements of SCAQMD Rule 1113.

2.4 COLOR, TEXTURE, AND PATTERN

a. Color: To match existing Building 28 colors and patterns.

b. Pattern: Eye contact, Monolithic Install.

c. Pattern Repeat: 18" W x 15.5" L.

PART 3 EXECUTION

3.1 SURFACE PREPARATION

Do not install carpet on surfaces that are unsuitable and will prevent a proper installation. Prepare subfloor in accordance with flooring manufacturer's recommended instructions. Repair holes, cracks, depressions, or rough areas using material recommended by the carpet or adhesive manufacturer. Free floor of any foreign materials and sweep clean. Before beginning work, test subfloor with glue and carpet to determine "open time" and bond. Submit three copies of the manufacturer's printed Installation instructions for the carpet, including Surface Preparation, seaming techniques, and recommended adhesives and tapes.

3.2 MOISTURE AND ALKALINITY TESTS

Test concrete slab for moisture content and excessive alkalinity in accordance with CRI 104/CRI 105. Submit three copies of reports of Moisture and Alkalinity Tests including content of concrete slab stating date of test, person conducting the test, and the area tested.

3.3 PREPARATION OF CONCRETE SUBFLOOR

Do not commence installation of the carpeting until concrete substrate is at least 90 days old. Prepare the concrete surfaces in accordance with the carpet manufacturer's instructions. Match carpet, when required, and adhesives to prevent off-gassing to a type of curing compounds, leveling agents, and concrete sealer.

3.4 INSTALLATION

Perform all work by manufacturer's approved installers. Conduct installation in accordance with the manufacturer's printed instructions and CRI 104/CRI 105. Protect edges of carpet meeting hard surface flooring with molding and install in accordance with the molding manufacturer's printed instructions. Follow ventilation, personal protection, and other safety precautions recommended by the adhesive manufacturer. Continue ventilation during installation and for at least 72 hours following installation. Do not permit traffic or movement of furniture or equipment in carpeted area for 24 hours after installation. Complete other work which would damage the carpet prior to installation of carpet.

Do not install building construction materials that show visual evidence of biological growth.

3.5 CLEANING AND PROTECTION

Submit three copies of carpet manufacturer's maintenance instructions describing recommended type of cleaning equipment and material, spotting and cleaning methods, and cleaning cycles.

3.5.1 Cleaning

After installation of the carpet, remove debris, scraps, and other foreign matter. Remove soiled spots and adhesive from the face of the carpet with appropriate spot remover. Cut off and remove protruding face yarn. Vacuum carpet clean.

3.5.2 Protection

Protect the installed carpet from soiling and damage with heavy, reinforced, nonstaining kraft paper, plywood, or hardboard sheets. Lap and secure edges of kraft paper protection to provide a continuous cover. Restrict traffic for at least 48 hours. Remove protective covering when directed by the Contracting Officer.

3.6 MAINTENANCE

3.6.1 Extra Materials

Provide extra material from same dye lot consisting of uncut carpet tiles for future maintenance. Provide a minimum of three percent of total square yards of each carpet type, pattern, and color.

-- End of Section --